

Notice of Meeting Agenda

Atlantic Cape Community College Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, February 28, 2023 at 6:00 p.m., in "J" Building, J-202, on the Mays Landing main campus at 5100 Black Horse Pike, Hamilton Township, Atlantic County, NJ. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Report of the President
 - a. Inside the College – "Leveraging Community Partners"
- VI. Comments from the Public on Agenda Items**Resolutions

VII. Honorary Resolution

Res. No.	Description	Committee
Res. #67C	<i>Acknowledge:</i> Retirement of Donald "Scott" Tietje , Security Officer, effective March 23, 2023.	Budget, Finance & Audit

- VIII. *Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege

IX. Consent Resolutions

Res. No.	Description	Committee
Res. #65	<i>Approve:</i> Regular Session Minutes (January 24, 2023)	
Res. #67	<p><i>Approve: Appointments -</i> Melissa Brault, Assistant Director of Athletics at an annual salary of \$65,508 effective June 5, 2023; Maribel Enciso, Student Services Specialist (Worthington Campus) at an annual salary of \$40,309 effective March 1, 2023; Henry Guzman-Flores, Student Services Associate at an annual salary of \$33,160 effective March 1, 2023; Zach Johnson, Student Services Specialist at an annual salary of \$40,309 effective March 6, 2023; Christopher Mularz, Advancement Officer/Associate Director Foundation at an annual salary of \$75,000 effective March 20, 2023.</p> <p><i>Salary Adjustment:</i> Clifton Sudler, Director Security and Public Safety at an annual salary of \$75,000 effective March 1, 2023.</p> <p><i>Resignation:</i> Tom Sykes, Admissions/One Stop Recruiter, effective March 3, 2023.</p>	Personnel & Board Development
Res. #67A	<i>Approve:</i> Reappointed to one-year terms, effective 7/1/2023: Supervisory and Administrative Personnel included in the Bargaining Unit (38 individuals); Exempt Supervisory and Administrative Personnel (21 individuals); Faculty without Tenure (16 individuals); Academy of Culinary Arts Chef Educators (4 individuals).	Personnel & Board Development

Res. No.	Description	Committee
Res. #67B	<i>Acknowledge:</i> Retirement of Nelson Bugas , Senior Technician PC Services, effective March 23, 2023.	Personnel & Board Development
Res. #68	<i>Approve:</i> Bid Exempt 1026 Microsoft Licensing Annual Agreement, Software House International, Somerset, NJ, \$49,482.32; Bid Exempt 1027 Workforce Development Registration Management System, Augusoft, Inc., Palatine, IL, \$59,800.00; Bid Exempt 1028 Digital Literacy Services, Digital Literacy: Adult Education Online Teaching and Learning (Grant Funded), Cape May County Technical School District, Cape May, NJ, \$65,000.00, (not to exceed); Bid Exempt 1029 Paramedic Science Program Cardiac Life Support Courses, Inspira Health Network, Bridgeton, NJ \$50,000.00, (not to exceed); Bid Exempt 1030 Educational Supply Support Program, Educational Opportunity Fund (EOF) Special Projects (Grant Funded), Follett, Chicago, IL \$35,000.00; RFP 222 Architectural Services for Gardner’s Basin Sea Survival Training Facility, New Jersey Offshore Wind Safety Training Challenge (Grant Funded), SOSH Architects, Atlantic City, NJ \$70,000.00 (not to exceed); RQ 2239 “Drone Mobile” Van for sUAS Learning Activities, Community Project Funds, Earmarks, U.S. Department of Education (Grant Funded), Mall Chevrolet, Cherry Hill, NJ \$39,928.50; Total: \$369,210.82.	Budget, Finance & Audit
Res. #70	<i>Approve:</i> acceptance of \$20,000 in subgrant funding from the Atlantic County Economic Alliance (ACEA), over the term of March 1, 2023 through December 31, 2023.	Budget, Finance & Audit
Res. #71	<i>Approve:</i> application and, if awarded, acceptance of up to \$5,000 from the National Junior College Athletic Association (NJCAA) Foundation to sustain the men’s baseball team, effective July 1, 2023.	Budget, Finance & Audit
Res. #114 Rev.	<i>Approve:</i> acceptance of an additional \$61,111 from the Workforce Innovation and Opportunity Act (WIOA) Title II, Adult Education and Family Literacy – Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant Program , bringing the total grant to \$858,843 with Atlantic County services (through Atlantic Cape) receiving an additional \$42,111 for a total allocation of \$601,871; Cape May County services (through Cape May County Technical School District) receiving an additional \$15,500 for a total allocation of \$220,224; and Atlantic County-Cape May County services (through Literacy Volunteers Association Cape-Atlantic Inc.) receiving an additional \$3,500 for a total allocation of \$36,748 over the term of July 1, 2022 – June 30, 2023.	Budget, Finance & Audit

Res. #75 Executive Session

X. Budget Report

XI. Regular Resolutions

Res. No.	Description	Committee
Res. #2	FY22 Draft Financial Statement for twelve months ended June 30, 2022 as of February 7, 2023.	Budget, Finance & Audit

Res. No.	Description	Committee
Res. #66	FY23 Financial Statement for seven months ended January 31, 2023.	Budget, Finance & Audit
Res. #72	<i>Approve:</i> FY 2023-2024 revenue budget contingent on the Board of School Estimate approval of county appropriations of \$8,621,346 for the college's fiscal year 2023-2024.	Budget, Finance & Audit
Res. #73	<i>Approve:</i> Tuition and Fee Schedule for FY 2024.	Budget, Finance & Audit
Res. #74	<i>Approve:</i> Submittal of the list of renovations and upgrades for funding from the Chapter 12 FY 2024 allocation at a sum not to exceed \$3,882,899.	Budget, Finance & Audit
Res. #69	<i>Approve:</i> offering the Practical Nursing Certificate effective Fall 2023.	Academic & Student Affairs

XII. Committee Reports: Discussion/Questions

a. P&BD- Cunningham Ruiz Bill

- XIII. Report of the Atlantic Cape Foundation
- XIV. Report of the NJ Council of County Colleges
- XV. Other Business
- XVI. Comments from the Public
- XVII. Adjournment

*Matters may be discussed in a trustee session closed to the public

**Formal action may be taken by trustees