

Notice of Meeting Agenda

Atlantic Cape Community College Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, August 20, 2019 at 6:00 p.m., in "J" Building, J-202, on the Mays Landing main campus at 5100 Black Horse Pike, Hamilton Township, Atlantic County, NJ. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Report of the President
 - a. Inside the College: Recruitment and Retention Initiatives
- VI. Comments from the Public on Agenda Items**Resolutions

VII. Consent Resolutions

Res. No.	Name	Committee
Res. #1	<i>Approve:</i> Regular Session Minutes (June 25, 2019)	
Res. #8	<i>Approve:</i> To revise the college's bidding threshold to coincide and agree with the County College Purchasing Law's newly established threshold of \$36,400.00 effective September 1, 2019.	Budget, Finance & Audit
Res. #5	<i>Approve:</i> Bid Ex. 832 Blackboard, 3-year contract, Blackboard, Inc., Washington, DC, \$533,846.46; Bid Ex. 835 Nursing Assessment Program, Assessment Technologies, Overland Park, KS, Perkins Grant, \$90,000.00; Bid Ex. 836 SimBaby Manikin, Laerdal Medical Corp., Wappingers Fall, NY, Perkins Grant, \$56,162.49; Total \$680,008.95.	Budget, Finance & Audit
Res. #10	<i>Approve:</i> Authorize a 1.5-year contract with Delta Dental.	Budget, Finance & Audit
Res. #11	<i>Approve:</i> Authorize hiring The Elevator Company to repair the Worthington Atlantic City Campus elevator at a cost not to exceed \$18,649.00.	Budget, Finance & Audit
Res. #12	<i>Approve:</i> Authorize a contract with Herlihy Helicopters Inc., DBA Helicopter Flight Services (HFS) of Medford, NJ for helicopter rentals.	Budget, Finance & Audit
Res. #14	Executive Session	

VIII. Budget Report

IX. Regular Resolutions

Res. No.	Name	Committee
Res. #2	FY19 Draft Financial Statement for twelve months ended June 30, 2019 as of August 5, 2019.	Budget, Finance & Audit

Res. No.	Name	Committee
Res. #3	FY20 Financial Statement for one month ended July 31, 2019.	Budget, Finance & Audit
Res. #81 Rev.	<i>Approve:</i> Tuition and Fee Schedule incorporating Aviation course fees.	Budget, Finance & Audit
Res. #7	<i>Approve:</i> To submit an application for a Capacity-Building Grant for the Community College Opportunity Grant Program, in order to provide planning, outreach and recruitment of students eligible under the Governor's Community College Opportunity Grant Program (CCOG), requesting a grant up to \$300,000 over the FY20 academic year.	Budget, Finance & Audit
Res. #9	<i>Approve:</i> To accept a sub-grant of \$791,106 from the NJ Health Professions Consortium, over the grant term of July 15, 2019 – July 14, 2023, to advance health career apprenticeships and expand opportunities for H1-B visa holders.	Budget, Finance & Audit
Res. #4	<p><i>Appointments:</i> Rachel Amir, Technician, Information Technology Services effective August 26, 2019 at an annual salary of \$30,944; Sharon Andress, Assistant Professor, Nursing, Nursing and Health Sciences effective September 3, 2019 at an annual salary of \$55,515; Erin DeLong, Assistant Professor, Nursing, Nursing and Health Sciences effective September 3, 2019 at an annual salary of \$55,515; Rachel Dieterly, Temporary Science Lab Assistant effective August 21, 2019 at a pro-rated salary of \$11,574; Stephanie Neville, Senior Nursing Clinical Instructor, Nursing and Health Sciences effective August 26, 2019 at an annual salary of \$54,870; Anne Osman, Assistant Director, CDA, Workforce Development effective August 21, 2019 at an annual salary of \$61,130; Kim Stowell, Manager, Office of Cape May County Campus Dean/Campus Operations at an annual salary of \$45,718 effective September 4, 2019; William Simms, Technician, Information Technology Services effective August 21, 2019 at an annual salary of \$30,944; Peter Quinn, Maintenance Mechanic I, Facilities effective August 21, 2019 at an annual salary of \$35,820; Kenneth Cabarle, Assistant Professor, Science effective September 3, 2019 at an annual salary of \$55,515; Victor DeMusz, Security Officer II/Sergeant effective August 21, 2019 at an annual salary of \$34,120.</p> <p><i>Resignations:</i> Clifford Burns, Technician, Information Technology Services retroactive to July 19, 2019; Carleton Fernanders, Security Officer II/Sergeant, Security and Public Safety retroactive to August 2, 2019; Michael Rennick, Senior Manager, Grants, Resource Development retroactive to August 16, 2019.</p>	Personnel & Board Development
Res. #4A	<i>Re-appointments:</i> Effective July 29, 2019, Academy of Culinary Arts Chef Educators (5).	Personnel & Board Development
Res. #6	<p><i>Approve:</i> To reaffirm the following policies:</p> <ul style="list-style-type: none"> • Policy No. 701 <i>Professional Ethics for Purchasing</i> • Policy No. 706 <i>Purchases for the Personal Use of Employees</i> • Policy No. 707 <i>Property Records</i> 	Personnel & Board Development
Res. #13	<i>Honorary:</i> To honor the legacy of Mr. Thomas Milhous and extend to his family and friends its sincere condolences.	Personnel & Board Development

- X. Committee Reports: Discussion/Questions
 - a. P&BD- Cunningham Ruiz Bill
- XI. Report of the Atlantic Cape Foundation
- XII. Report of the NJ Council of County Colleges
- XIII. Other Business
- XIV. Comments from the Public
- XV. *Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege
- XVI. Adjournment

*Matters may be discussed in a trustee session closed to the public

**Formal action may be taken by trustees

Attachments: Academic and Student Affairs, August 14, 2019 (draft)
Budget, Finance and Audit, August 13, 2019 (draft)
Long-Range Planning & Capital Projects, August 13, 2019 (draft)
Marketing, August 8, 2019 (draft)
Personnel & Board Development, August 14, 2019 (draft)