

Notice of Meeting Agenda

Atlantic Cape Community College Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, September 24, 2019 at 6:00 p.m., in "J" Building, J-202, on the Mays Landing main campus at 5100 Black Horse Pike, Hamilton Township, Atlantic County, NJ. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Report of the President
 - a. Inside the College: Recruitment and Retention Initiatives
- VI. Comments from the Public on Agenda Items**Resolutions
- VII. *Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege

VIII. Consent Resolutions

Res. No.	Name	Committee
Res. #15	<i>Approve:</i> Regular Session Minutes (August 20, 2019)	
Res. #20	<i>Approve:</i> To enter into a Memorandum of Understanding with NJCCC and the Office of the Secretary of Higher Education for the implementation of the College Readiness Now VI Project, with a grant award of \$37,304, a grant term of September 2019 – June 30, 2020.	Budget, Finance & Audit
Res. #22	Executive Session	

IX. Budget Report

X. Regular Resolutions

Res. No.	Name	Committee
Res. #2	FY19 Draft Financial Statement for twelve months ended June 30, 2019 as of September 9, 2019.	Budget, Finance & Audit
Res. #16	FY20 Financial Statement for one month ended August 31, 2019.	Budget, Finance & Audit
Res. #18	Bid Ex. 837 Cape May Campus Fire Detection System, Johnson Controls/SimplexGrinnell, Horsham, PA, \$342,600.00; OQ169 STEM Building Boiler Stack replacement, Falasca Mechanical, Vineland, NJ, \$22,800.00; RQ2207 Desk Phones, all campuses, Oakdale Communications, Englishtown, NJ, \$24,998.00, Total \$390,398.00.	Budget, Finance & Audit
Res. #17	<i>Appointments:</i> Brian Birch , Senior Manager, Financial Aid at an annual salary of \$58,710 retroactive to September 3, 2019; Natalie Devonish , Dean, Worthington Atlantic City Campus and Workforce Development at an annual salary of \$89,000 effective September 25, 2019; Carol Melkonian , Assistant Director, Purchasing at an annual salary of \$61,130 effective October 1, 2019; Michele Trageser , Executive Director, Human Resources at an annual salary of \$95,000 effective November 11, 2019.	Personnel & Board Development

Res. No.	Name	Committee
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Reclassification: Michael McHale from Maintenance Mechanic II, Facilities to Journeyman, Facilities with a base salary increase from \$46,689 to \$51,358 effective September 25, 2019.

Title Change: Donna Vassallo, from Dean, Worthington Atlantic City Campus/Dean Career Education and Workforce Development to Dean, Professional Studies, High School Initiatives and Internships at her current base salary effective September 25, 2019.

Res. #17A	<i>Retirement: Chef Daniel Matt</i> , Chef Educator, Academy of Culinary Arts, since August 24, 1987, effective February 1, 2020.	Personnel & Board Development
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Res. #19	<i>Approve:</i> To approve changes to the Board of Trustees Bylaws.	Personnel & Board Development
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Res. #21	<i>Approve:</i> To approve a change to Policy No. 307 <i>Graphic Design/Production Services</i> .	Personnel & Board Development
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XI. Committee Reports: Discussion/Questions

a. P&BD- Cunningham Ruiz Bill

XII. Report of the Atlantic Cape Foundation

XIII. Report of the NJ Council of County Colleges

XIV. Other Business

XV. Comments from the Public

XVI. Adjournment

*Matters may be discussed in a trustee session closed to the public

**Formal action may be taken by trustees

Attachments: Academic and Student Affairs, September 18, 2019 (draft)
 Budget, Finance and Audit, September 17, 2019 (draft)
 Long-Range Planning & Capital Projects, September 17, 2019 (draft)
 Marketing, September 12, 2019 (draft)
 Personnel & Board Development, September 18, 2019 (draft)