I. STATEMENT OF ADEQUATE NOTICE

- McAlister read the statement of adequate notice:

In compliance with the "Open Public Meetings" Act of the State of New Jersey, adequate notice of this regular meeting of the Board of Trustees was provided in the following manner

(1) On May 13, 2016 advance written notice of this scheduled meeting was posted at the bulletin board, 2nd floor, "J" Building of the Mays Landing Campus, Cape May County Campus, and Worthington Atlantic City Campus and copies of the notice were delivered to the clerks of Atlantic and Cape May counties and clerks of the Boards of Chosen Freeholders of Atlantic and Cape May Counties, and

(2) On May 13, 2016 copies of advance written notice of this meeting were mailed to all persons, who according to the records of Atlantic Cape Community College requested and paid for such notices on or before January 1, 2016.

II. FLAG SALUTE

- Chairperson Torres asked everyone to rise and salute the flag.

III. ROLL CALL

- McAlister provided a roll call for board members and marked others in attendance.

	Board Members	College Personnel
	✓ Ellen Byrne	✓Dr. Peter Mora, President
	✓ Christina Clemans	X Michael Bruckler, Director of College Relations and Marketing ✓Stacey Clapp, Senior Manager, College Relations
	✓ Dave Coskey	✓Eileen Curristine, Dean of Human Resources, Compliance and Public Safety
	✓ David A. Evans	✓August Daquila, Dean of Administration & Business Services
	✓ Israel Negron II	✓Jean McAlister, Dean of Resource Development &

		President/Board Operations; Board Secretary
	✓ James Kennedy	✓Dr. Otto Hernandez, Vice President, Academic Affairs
	✓ Brian Lefke	✓Leslie Jamison, Dean of Finance
	X Mary B. Long	X Andre Richburg, Dean of Enrollment Management & College Relations
	✓ Maria K. Mento	✓Dr. Richard Perniciaro, Vice President, Facilities, Planning, Research and Executive Support
	✓ Thomas Milhous	X Dr. Mitchell Levy, Vice President, Student Affairs and Branch Campus Management
	X Donald J. Parker	X Douglas Hedges, Dean Information Technology
	✓ Richard Stepura	✓Lou Greco, Esq.
	✓ Maria Torres	
	✓ Helen Walsh	
	Others in Attendance	
	✓ Bonnie Lindaw, Atlantic County Treasurer	
	✓ Caesar Niglio, ACCCEA Umbrella President	

IV. CALL TO ORDER – EXECUTIVE SESSION
-Chairperson Torres stated that there would be no executive session.

V. CALL TO ORDER – REGULAR SESSION
On May 24, 2016 at 7pm, Chairperson Torres called the meeting to order at the Cape May County Campus.

X. PRESIDENT'S REPORT

Phi Theta Kappa

-Mora introduced Holly Schultheis, Phi Theta Kappa Advisor and Christine Martinez, Atlantic Cape student and incoming PTK President.

-Schultheis provided a synopsis of PTK day in Trenton and described PTK as a service organization. Based on a 3.5 grade point average, there are 900 eligible students who are eligible to join PTK at Atlantic Cape and are encouraged to do so. PTK projects include College Completion Challenge which is now a national model. Scholarships are an important reason for students to join PTK.

-Martinez stated that she was reelected to PTK President and also discussed PTK day as an exciting experience.

Commencement

-Mora provided a summary of the 49th Commencement. Mora commended Dr. Levy for his leadership in this project and discussed the new format utilizing tents which housed 2000 guests with extra seating outside the tented area.

-Torres commented on how well done the event was and liked the tents.

-Mora stated that the stage was fully ADA accessible.

-Mora stated that most students participated in graduation ever-355 walked this year vs. 320 students last year and 311 students in 2014.

-Mora stated that we honored two distinguished alumni, Gloryvie Reyes '01, a senior probation officer, and Terri L. Schieder '79, Vice President Clinical Integration and Transformation at Atlanticare.

-Mora stated Matt Moeller was also recognized as a Distinguished Foundation Board Member and that our commencement speaker was the Honorable H. Robert Switzer.

3+1 Nursing Degree Program in Partnership with Rutgers University

-Hernandez discussed the new 3+1 program with Rutgers School of Nursing. Students can take the first three years of the nursing program at Atlantic Cape, and continue their fourth year at Rutgers on Atlantic Cape's campus and receive a bachelor's degree upon successful completion.

-Hernandez stated that we have an excellent relationship with Rutgers School of Nursing and that this program adds tremendous value for our students. The industry trend requires students to obtain a BS in nursing, so this program is timely and is available for students starting Fall 2016.

-Hernandez discussed our 1st night nursing cohort.

-Torres asked if former graduates will be able to participate in 3+1 program and would like us to pursue.

-Hernandez will discuss with Rutgers but was optimistic.

-Byrne asked about nursing program in Cape May County Campus (CMCC).

-Hernandez stated that we had once tried to do nursing classes via virtual classroom and was not successful but will revisit nursing in CMCC.

-Hernandez stated that we are doing seven programs via virtual classroom starting in the fall 2016 at CMCC. The professor will rotate their physical location between Mays Landing and Cape May.

-Hernandez advised the Board about Atlantic Cape's upcoming dual enrollment articulation signing with Fairleigh Dickenson University on May 26. Students entering Atlantic Cape can also get dual admission and tuition discounts to Fairleigh Dickinson University under a new five-year Scholars Program agreement.

-Hernandez advised the Board that we have a PLA agreement with Cape May Technical School.

VI. COMMENTS FROM THE PUBLIC

- Chairperson Torres called for comments from the public on agenda items
- None noted

VII. CONSENT RESOLUTIONS

- Chairperson Torres called for any requests to move items from the consent agenda, or any abstentions.

- McAlister read the consent resolutions into the record.

Res. #93 Minutes (April 26, 2016) Regular (Approve)

Res. #97 Approval: To accept an application to the New Jersey Space Grant Subgrant Program of Rutgers University for a grant of $15,000, over the anticipated term of September 1, 2016 through June 1, 2017.

Res. #97
WHEREAS, the New Jersey Space Grant Consortium of Rutgers University has awarded a subgrant to Atlantic Cape Community College, and

WHEREAS, the New Jersey Space Grant Consortium subgrant awarded to Atlantic Cape will provide funding for Atlantic Cape's aviation program as detailed in the Atlantic Cape grant application, and

WHEREAS, the New Jersey Space Grant Subgrant Program of Rutgers University will provide Atlantic Cape with a subgrant of $15,000 for Atlantic Cape's aviation program over the term of September 1, 2016 through June 1, 2017.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to accept a subgrant of $15,000 from the New Jersey Space Grant Program of Rutgers University, over the term of September 1, 2016 through June 1, 2017.

Res. #98 Approval: To accept a subgrant of $500 from the New Jersey Council of County Colleges for $500 to provide professional development for Dean Andre Richburg in the area of Early Intervention Programming.

Res. #98

WHEREAS, the New Jersey Council of County Colleges has awarded a subgrant to Atlantic Cape Community College, and

WHEREAS, the New Jersey Council of County Colleges subgrant is made possible by resources of a Kresge Foundation grant to support the New Jersey Center for student success, and

WHEREAS, the New Jersey Council of County Colleges subgrant awarded to Atlantic Cape is for $500 to provide professional development for Dean Andre Richburg, and

WHEREAS, the professional development for Dean Andre Richburg will be in the area of Early Intervention Programming.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to accept a subgrant of $500 from the New Jersey Council of County Colleges for $500 to provide professional development for Dean Andre Richburg in the area of Early Intervention Programming.

Res. #99 Approval: To accept a subgrant of $500 from the New Jersey Council of County Colleges to provide professional development to an Accelerated Learning Program faculty member, with first priority given to adjunct faculty, for the professional development project titled, "Sending Accelerated Learning Program Faculty to the Conference on Acceleration in Developmental Education."

Res. #99

WHEREAS, the New Jersey Council of County Colleges has awarded a subgrant to Atlantic Cape Community College, and

WHEREAS, the New Jersey Council of County Colleges subgrant is made possible by resources of a Kresge Foundation grant to support the New Jersey Center for student success, and

WHEREAS, the New Jersey Council of County Colleges subgrant awarded to Atlantic Cape is for $500 to provide professional development to an Accelerated Learning Program faculty member, with first priority given to adjunct faculty, and

WHEREAS, the professional development project is titled, "Sending Accelerated Learning Program Faculty to the Conference on Acceleration in Developmental Education."

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to accept a subgrant of $500 from the New Jersey Council of County Colleges to provide professional development to an Accelerated Learning Program faculty member, with first priority given to adjunct faculty, for the professional development project titled, "Sending Accelerated Learning Program Faculty to the Conference on Acceleration in Developmental Education."

Res. #102 Executive Session

- Consent Agenda motioned by Lefke, seconded by Stepura

ROLE CALL:
ALL AYES
NO NAYES
NO ABSTENIONS

VIII. BUDGET REPORT

-Torres asked Walsh to proceed with budget report under Regular Resolutions.

IX. REGULAR RESOLUTIONS

Res. # 94 FY16 Financial Statement for ten months ended April 30, 2016

-Walsh reviewed the Financial Statement.

-Walsh reported that, even though the actual tuition and fee revenue is below budget, we are able to manage the FY16 budget due to the numerous cost containment strategies that were implemented.

- Walsh reported that we are closely monitoring enrollments for FY17, which are tracking below the 5% decrease, and will revisit once we have the summer revenue reported.

-Torres asked if summer session was in this year or next year.

-Jamison responded that the summer session is in FY17 revenue.

-Walsh motioned to approved FY16 Financial Statement, Byrne seconded.

ROLE CALL:
ALL AYES
NO NAYS
NO ABSTENTIONS

Res. #96 Approve: **RFP194**, Audit Services, 2-Year Contract, $81,100.00, Bowman & Company LLP, Woodbury, NJ; **Bid Ex 752**, Furniture, Cafeteria, $44,799.70, Chapter 12 Funding, W.S. Goff Company, Inc., Mays Landing, NJ; **Bid Ex 753**, Video Communication Equipment, $59,391.90, Troxell Communications, Lumberton, NJ.

-Walsh stated that the video equipment is for the virtual classrooms and equipment is under state contract.

Res. #96

RFP194	Audit Services, 2-Year Contract	$81,100.00	
	Bowman & Company Woodbury, NJ		
Bid Ex 752	Furniture, Cafeteria Chapter 12 Funding		$44,799.70
	W.S. Goff Company, Inc. Mays Landing, NJ		
Bid Ex 753	Video Communication Equipment	$59,391.90	

Troxell Communications
Lumberton, NJ

-Walsh motioned to approve Res. #96, Milhous seconded.

ROLE CALL:
ALL AYES
NO NAYS
NO ABSTENTIONS

Res. #35 Rev. Approve: Extension to the contract to U. S. Security Associates, Inc.to December 31, 2016 at a total cost not to exceed $415,000.

- Walsh stated that $195,000 is for six months and that U.S. Security Associates provides armed security at the college. We are still awaiting changes for Class III Officer option.
-Torres asked about $170,000 was inclusive of summer and fall.
-Jamison reported that expense was inclusive of summer and fall and the costs were allocated during budget preparation.

Res. #35 Rev.
RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES
U. S. Security Associates, Inc.
Atlantic City, NJ

WHEREAS, under New Jersey Community College Contract Law (18A:64a-25.5) a Contract for Professional Services may be negotiated or awarded without public advertising for Bids; and

WHEREAS, as required by Play-To-Play law a Business Disclosure Entity Certification is on file; and

WHEREAS, at the November 24, 2015 meeting the Board of Trustees approved Resolution #35 to have U. S. Security Associates, Inc. provide an armed security presence on each of the College's three campuses, and

WHEREAS, at the February 23, 2016 meeting the Board of Trustees approved Resolution #35 Revised to extend the contract to U. S. Security Associates, Inc.to June 30, 2016, and

WHEREAS, the use of a private security firm providing retired police and sheriff officers as security guards, will enhance the capacity for a more rapid, on-site armed response to such an incident at the College, and

WHEREAS, U. S. Security Associates, Inc. exclusively engages retired police and sheriff officers, who are trained to respond to an active shooter event, and

WHEREAS, U. S. Security Associates, Inc. will allow the College to oversee and assign duties to their guards, which means they can rapidly assimilate into the College culture in their interaction with the students, employees, and visitors

THEREFORE BE IT RESOLVED, that the Board of Trustees of Atlantic Cape Community College extends the contract to U. S. Security Associates, Inc.to December 31, 2016 at a total cost not to exceed $415,000.00.

-Walsh motioned to approve Res. #35, Negron II seconded.

ROLE CALL:
ALL AYES
NO NAYS
NO ABSTENTIONS

Res. #100 Honorary Degree *Board Development*: To grant an honorary Associate in Arts degree to Professor Nina Stolzenberg, Ph.D, in recognition of her admirable service and lasting contributions to Atlantic Cape Community College.

-Evans read the resolution in its entirety:

Res. #100
WHEREAS, Professor Nina Stolzenberg, Ph.D., a licensed psychologist and Director of Children's Services at the Jewish Family Service of Atlantic and Cape May County, has actively served the Atlantic Cape Community College family as the 2016 Beacons by the Sea Visiting Professor, and

WHEREAS, Professor Stolzenberg's background in serving families with medical, developmental, and neuropsychiatric disorder, particularly Autism Spectrum Disorders, was instrumental in shaping her impact on Atlantic Cape, and

WHEREAS, under the visiting professor program, Professor Stolzenberg worked with our adjunct instructors and provided workshops covering best practices on working with Autistic students, and

WHEREAS, the capstone of Professor Stolzenberg's semester with Atlantic Cape was organizing a screening of the documentary "Autistic Like Me: A Father's Perspective" and facilitating a panel discussion following, and

WHEREAS, Professor Stolzenberg taught Child Psychology and Psychology of the Exceptionality for the spring 2016 semester, and

WHEREAS, Professor Stolzenberg exemplifies the values that Atlantic Cape Community College seeks to instill in it graduates.

THEREFORE BE IT RESOLVED upon the recommendation of the President that the Board of Trustees of Atlantic Cape Community College grants an honorary Associate in Arts degree to Professor Nina Stolzenberg, Ph.D, in recognition of her admirable service and lasting contributions to Atlantic Cape Community College.

-Evans motioned to approve Res. #100, Stepura seconded.

ROLE CALL:
ALL AYES
NO NAYS
NO ABSTENTIONS

Res. #101 Resolution #101- Honorary Degree *Board Development*: To grant an honorary Associate in Science degree to the Honorable Judge Henry Robert Switzer in recognition of his admirable service to Atlantic Cape as the keynote speaker at our 49th annual commencement ceremony.
-Evans read the resolution in its entirety.

Res. #101
WHEREAS, the Honorable Judge H. Robert Switzer was hired in 1980 by Hamilton Township, making him the youngest municipal judge in New Jersey, and

WHEREAS, Judge Switzer serves as a municipal judge in Egg Harbor Township and Estell Manor, and serves as vice-chair of the Supreme Court committee on Municipal Court practice, and

WHEREAS, Judge Switzer was the creator and primary author for a separate stand-alone Part VII Rules of the Court, which govern the procedure used in all N.J. Municipal Courts and was approved in 1997 by the N.J. Supreme Court after an 8-year process of design, and

WHEREAS, Judge Switzer has demonstrated a commitment to the successful reform of first violation shoplifters in the State of New Jersey by offering and developing Atlantic County's shoplifting course where offenders meet with inmates and learn what it is like to be incarcerated to receive a reduced sentence, and

WHEREAS, Judge Switzer has demonstrated a successful career as an educator through his role as an adjunct instructor at Atlantic Cape and was recognized as Atlantic Cape's 2009 Beacons by the Sea Visiting Professor, and

WHEREAS, Judge Switzer has shown a commitment to the success of Atlantic Cape Community College and will deliver the keynote address at our 49th annual commencement ceremony.

THEREFORE BE IT RESOLVED, upon the recommendation of the President, that the Board of Trustees of Atlantic Cape Community College grants an honorary Associate in Science degree to the Honorable Judge H. Robert Switzer in recognition of his admirable service to Atlantic Cape.

-Evans motioned to approve Res. #101, Byrne seconded.

ROLE CALL:
ALL AYES
NO NAYS
NO ABSTENTIONS

-Board noted that resolutions need to be completed ahead of award date.

XI. COMMITTEE REPORTS: Discussion/Questions

a. P&BD- Cunningham Ruiz Bill

-Evans noted that everyone has received the Cunningham-Ruiz report and asked if there were any questions.
-None were raised.

XII. OTHER BUSINESS
-None

XIII. COMMENTS FROM THE PUBLIC
- Niglio stated that the ACCCEA Union provided water bottles for guests at graduation and were able to raise $100 for scholarships through voluntary donations.
-Niglio noted that there will also be a 50/50 at the upcoming employee BBQ for scholarships.

XIV. ADJOURNMENT
-At 8:20p.m. Torres requested a motion to adjourn.
-Lefke motioned, Negron II seconded

ROLE CALL:
ALL AYES
NO NAYES
NO ABSTENTIONS

Respectfully submitted by,

Jean McAlister