

**ATLANTIC CAPE COMMUNITY COLLEGE
CURRICULUM COMMITTEE**

October 8, 2015

Minutes-Approved

Attendance: R. Benner, M. Huber, L. Ingram, J. Katz, S. Shields, C. Fortune, M. Bolicki, L. Lemons, K. Zaniwski, E. Russell, B. Clark, K. McClay, D. Vassallo, H. Peterson, J. Wallace. Secretary, L. Campbell.
Guests: D. Huey, K. Giulian.

J. Katz began the meeting by welcoming John Wallace, Librarian, to the Committee. Members introduced themselves.

Approval of September minutes – The minutes were approved as submitted.

Curriculum Proposals

ENGL105-Race and Ethnicity in Literature, *new course*, E. Russell

This course was created in response to recent incidents regarding race in our country and will provide students a way to discuss these topics in literature, which is a less threatening way to approach the subject. The course will be included in the Liberal Arts, AA and could be taken by students in any program requiring a Literature elective. Raritan Valley Community College has a similar course which transfers to Stockton, Rowan & Rutgers as a general education elective. The course level was discussed and E. Russell agreed that the course should be listed at the 200-level. The proposed course number will be changed to ENGL202 contingent upon approval by the majority of the English dept. faculty. The course will be submitted to the General Education Subcommittee this year.

APPROVED (*contingent upon departmental approval of the 200-level course number*)

Biology, A.S., *program change*, D. Huey (for J. Stratton)

Correcting an omission that occurred when the Biology was changed from an Option to a full degree. Under the Program Electives, PHYS126 should be added.

APPROVED

Electronic Business Professional, *drop prof. series program*, K. Giulian

The program has had historically low enrollment numbers (currently 12) and no completions in the past 3 years. There are several other Series available to business students including Business Leadership Professional, Entrepreneurial Professional and HR Professional.

APPROVED

III. OTHER BUSINESS

Follow-Up

J. Katz met with O. Hernandez regarding the Committee's questions about Learning Outcomes for the Professional Series. During the conversation, it became clear that the current Learning Outcomes for the degree programs and options, are inconsistent and vary greatly in number and are written in many different voices. We do not have any standardized outcomes for very similar LOs (i.e. Reading/Writing). Conversations are needed to improve Program Outcomes. J. Katz met with J. Master (Assessment Committee) to discuss the issues and development of a subcommittee. The Committee will work to develop recommendations for standardization for Outcomes.

The English department is working on changes to the Liberal Arts, A.A. degree and J. Katz would like to see the language they use for Outcomes.

During the Liberal Arts degree review, E. Russell stated that she looked to the State's General Education Foundation documentation for guidance on Outcome language. The group working on degree changes were asked to reduce the program to 60 credits and is looking to consolidate and also require 200-level courses.

Some Curriculum Committee members may be asked to sit on the subcommittee with Assessment Committee members, but we are not yet ready to begin those meetings. This is still in the discussion phase. L. Lemons might serve on the subcommittee and John Wallace offered to help.

Adjournment