

In an effort to reassure you of your ability to make academic progress during the unprecedented COVID-19 pandemic, you can opt for a change from a traditional letter grade to a “PC” grade or withdraw from a course for the Spring 2020 term.

## Is Choosing the “PC” Grading Option Right for You?

Yes	No	Other Factors to Consider	The Fine Print
<ul style="list-style-type: none"> <li>▪ You found that learning online this semester inhibited your progress in your classes</li> <li>▪ You had special circumstances that prevented you from performing to your typical standards</li> <li>▪ You feel the letter grade does not reflect your academic ability</li> </ul>	<ul style="list-style-type: none"> <li>▪ You plan on applying to a four-year university after you receive your associate’s degree. We cannot guarantee that the college of your choice will accept the “PC” grade</li> <li>▪ You are planning to apply to the Health Science program including Nursing, Med Tech or RADX. This grade will not be accepted</li> <li>▪ If you are currently enrolled in Nursing, RADX course</li> <li>▪ You are on a Financial Aid appeal or are receiving Veteran’s benefits</li> <li>▪ The “PC” option cannot replace an “F” grade</li> </ul>	<ul style="list-style-type: none"> <li>▪ If you are on academic probation, you need to speak to your academic advisor before opting into a “PC” grade.</li> <li>▪ The request to withdrawal or for the “PC” grad cannot be made before you receive your final letter grade</li> <li>▪ The “PC” grade will not improve or harm your GPA</li> <li>▪ This can adversely affect your Financial Aid disbursement</li> </ul>	<ul style="list-style-type: none"> <li>▪ Make your decision carefully; once you decide to withdrawal or take the “PC” grade, it cannot be changed; you cannot petition to reinstate the letter grade</li> <li>▪ The deadline to apply is <b>June 22, 2020*</b>. This allows you to see your final letter grade before making your decision</li> </ul> <p><i>*ACA students will have an extension</i></p>

**Once you receive your grades, you can request the PC option through [grades@atlantic.edu](mailto:grades@atlantic.edu)**

### Questions?

- Contact your Academic Advisor for guidance in making this decision
- For Financial Aid implications for this decision, contact Michelle Andrews, (609) 343-5129 or via email at [mandrews@atlantic.edu](mailto:mandrews@atlantic.edu)
- For other questions, contact our Registrar Heather Peterson, (609) 343-5008 or via email at [grades@atlantic.edu](mailto:grades@atlantic.edu)

