I. CALL TO ORDER

The reorganization meeting of the Board of Trustees of Atlantic Cape Community College held on Tuesday, November 25, 2008, in the Board Room, "J" Building, Atlantic Cape Community College, Mays Landing, NJ was called to order at 7:35 p.m. by Chairperson Robert Boyer.

II. STATEMENT OF ADEQUATE NOTICE

In compliance with the "Open Public Meetings" Act of the state of New Jersey, adequate notice of this reorganization meeting of the Board of Trustees was provided by posting at the bulletin board "J" Building, main campus; the Charles D. Worthington Atlantic City Campus; the Cape May County Campus; and copies were mailed to the clerks of Atlantic and Cape May counties and the clerks of the Board of Chosen Freeholders of Atlantic and Cape May counties on November 14, 2008.

III. ROLL CALL

<table>
<thead>
<tr>
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<th>College Personnel</th>
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<tbody>
<tr>
<td>Lynn G. Baumgardner</td>
<td>Dr. Peter Mora</td>
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<tr>
<td>Robert J. Boyer</td>
<td>Kathy Corbalis</td>
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<td>Terrence J. Crowley</td>
<td>Patricia Gentile</td>
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<td>Thomas J. Dowd</td>
<td>Douglas Hedges</td>
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<td>Dr. Elizabeth A. Dworsky</td>
<td>Dr. Richard Perniciaro</td>
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<td>David A. Evans</td>
<td>Bobby Royal</td>
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<td>Mary B. Long</td>
<td>Carmen Royal</td>
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<tr>
<td>Andrew W. Melchiorre</td>
<td>Terry Sampson</td>
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<tr>
<td>Donald J. Parker</td>
<td>Cathie Skinner, CPA</td>
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<td>Eric Reynolds</td>
<td>Dr. Art Wexler</td>
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<td>Nicholas F. Talvacchia</td>
<td>Brittany Williams</td>
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<tr>
<td>Maria Ivette Torres</td>
<td>BettyAnn Inloes Hines</td>
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<td></td>
<td>Louis J. Greco, Esquire</td>
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<table>
<thead>
<tr>
<th>Others in Attendance</th>
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<tbody>
<tr>
<td>Jane Lugo, Atlantic County Treasurer &amp; CFO</td>
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<tr>
<td>Joseph Silipena, Chairman, Atlantic County Board of Chosen Freeholders</td>
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<tr>
<td>Kathy Silipena</td>
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<tr>
<td>John Atsu-Swanzy, ACCC employee</td>
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<tr>
<td>Grant Wilinski, ACCC employee</td>
</tr>
<tr>
<td>Thanavanh Khattiya, ACCC student</td>
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Chairperson Boyer stated that the Nominating Committee which consisted of two Atlantic County and two Cape May County members has recommendations to announce.

Ms. Mary Long, Nominating Committee Chairperson, stated that the order of rotation was in order with Vice Chairperson moving to Chairperson and Treasurer moving to Vice Chairperson.
IV. NOMINATIONS FOR CHAIRPERSON

Ms. Long nominated Vice Chairperson Nicholas Talvacchia for the position of Chairperson.

There were no other nominations presented and the nominations were closed.

Ms. Long moved and Mr. Reynolds seconded the motion.

ROLL CALL: AYES, NO NAYS

Mr. Boyer congratulated Chairperson Talvacchia on his appointment.

V. NOMINATIONS FOR VICE CHAIRPERSON

Ms. Long nominated Dr. Elizabeth Dworsky for the position of Vice Chairperson. There were no other nominations presented and the nominations were closed.

Ms. Long moved and Mr. Parker seconded the motion.

ROLL CALL: AYES, NO NAYS

Mr. Boyer congratulated Vice Chairperson Dworsky on her appointment.

VI. NOMINATIONS FOR TREASURER

Ms. Long stated that the committee nominated Mr. David Evans for the position of Treasurer.

There were no other nominations presented and the nominations were closed.

Mr. Melchiorre moved and Mr. Reynolds seconded the motion.

ROLL CALL: AYES, NO NAYS

Mr. Boyer congratulated Mr. Evans on his appointment as Treasurer.

VII. APPOINTMENT OF SECRETARY OF THE BOARD

Mr. Boyer asked that Ms. BettyAnn Inloes Hines be reappointed as Secretary of the Board because she has done an excellent job.

Mr. Boyer moved and Dr. Dworsky seconded the motion.

Secretary Hines thanked the Board for the reappointment.

VIII. ESTABLISHMENT OF REGULAR MEETING DATES ON FOURTH TUESDAY OF EACH MONTH (EXCEPT DECEMBER) AT APPROXIMATELY 7 PM

Mr. Boyer presented the 2008-2009 Schedule of Meeting Dates (see attached) noting that there were four meetings at the Cape May County Campus and two meetings at the Worthington Atlantic City Campus and asked if there was any discussion.
IX. **RESOLUTION: BANKING DEPOSITORIES**

Mr. Boyer explained Resolution #35, Designation of Banking Depositories/Funds Transfer Agreements.

Mr. Boyer moved and Dr. Dworsky seconded the following:

**Designation of Banking Depositories/Funds Transfer Agreements**

BE IT RESOLVED by the Board of Trustees of Atlantic Cape Community College that all FDIC banks and savings and loan associations authorized to do business in the counties of Atlantic and Cape May, including but not limited to:

- Bank of America
- Cape Bank
- Crest Savings Bank
- First National Bank of Absecon
- Ocean City Home Bank
- PNC Bank
- Select Bank
- Sovereign Bank
- State of New Jersey Cash Management Fund
- Sturdy Savings Bank
- Sun National Bank
- Susquehanna Bank
- TD Bank
- Wachovia Bank
- Wells Fargo Bank

are hereby designated as official depositories of Atlantic Cape Community College monies during the year 2008-2009, and

BE IT FURTHER RESOLVED that all Atlantic Cape Community College officials be authorized and directed to deposit in the aforesaid banking institutions all Atlantic Cape Community College monies coming into their hands, and

BE IT FURTHER RESOLVED that all college checks shall require two (2) signatures from the following officials:

- Chairperson, Board of Trustees
- Vice Chairperson, Board of Trustees
- Treasurer, Board of Trustees
- President
- Dean of Administration and Finance
- Controller

BE IT FURTHER RESOLVED that college checks (drawn on the operating account and all other accounts excluding the payroll account) shall require the following approvals:

- $10,000.00 or less - signature plated check initialed by one of the aforementioned signatories.
- $10,000.01 to $30,000.00 - hand signed check by any two (2) of the aforementioned signatories.
- $30,000.01 or more - hand signed check by the Treasurer or Chairperson or Vice-Chairperson of the Board of Trustees following the signature of one of the other five (5) aforementioned signatories.
BE IT FURTHER RESOLVED that the college checks drawn on the payroll account shall require signature plated checks.

BE IT FURTHER RESOLVED that the Funds Transfer Agreements shall require the approval of the Treasurer or Chairperson or Vice-Chairperson of the Board of Trustees and one of the other five (5) aforementioned signatories, and that all signatories are authorized to initiate, confirm, amend and/or cancel payment orders.

ROLL CALL: AYES, NO NAYS, TWO ABSTENSIONS (Messrs. Boyer and Talvacchia)

X. APPOINTMENTS/RECRUITMENT FOR STANDING COMMITTEES

Mr. Boyer stated that based upon the Annual Trustee Forms returned by the Board members, the newly appointed chairperson, Mr. Talvacchia, will make appointments to the committees.

XI. ANNUAL TRUSTEE FORMS

Secretary Hines said the Annual Trustee Forms were returned by the Board members.

XII. OTHER BUSINESS

Outgoing Chairperson Boyer thanked the Board for its support of the college over the past two years during his chairmanship. He pointed out the accomplishments under his tenure such as the Middle States reaccreditation, the expanded Atlantic City campus, website for the Board of Trustees and the upcoming management information system implementation. He said, “We have made some real strides over the last three to four years.” Mr. Boyer was pleased with the performance of management and the staff and congratulated them on their work to improve the college noting it was a “team effort.”

The Board applauded.

Chairperson Talvacchia thanked Mr. Boyer for the “outstanding job” he has done. He said, “I am pleased to be taking the board’s helm. I am a strong believer in higher education and public education.”

XII. ADJOURNMENT

It was regularly moved (Mr. Boyer) and seconded (Mr. Reynolds) that the reorganization meeting be adjourned at 7:42 p.m.

Respectfully submitted,

BettyAnn Inloes Hines, ACCC Board Secretary