Secretary's Note: When the reorganization meeting adjourned, the regular session commenced.

I. CALL TO ORDER REGULAR MEETING

At 7:46 p.m. on November 27, 2007, the regular session of the Board meeting was called to order by Chairperson Robert Boyer.

II. STATEMENT OF ADEQUATE NOTICE

In compliance with the “Open Public Meeting Act” of the state of New Jersey, adequate notice of this regular meeting of the Atlantic Cape Community College Board of Trustees was provided by posting at "J" Building main campus; the Charles D. Worthington Atlantic City Campus, the Cape May County Campus and copies were mailed to the clerks of Atlantic and Cape May counties and the clerks of the Board of Chosen Freeholders of Atlantic and Cape May counties on November 16, 2007.

III. ROLL CALL

<table>
<thead>
<tr>
<th>College Personnel</th>
<th>Others in Attendance</th>
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<tbody>
<tr>
<td>Lynn G. Baumgardner</td>
<td>George Boileau, Atlantic County Treasurer</td>
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<tr>
<td>Robert J. Boyer</td>
<td>Mary Lou Breitzman</td>
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<td>Judy Cole</td>
<td>Charles Breitzman</td>
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<td>Dr. Elizabeth A. Dworsky</td>
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<td>David A. Evans</td>
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<td>Dr. Daniel G. Loggi</td>
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<td>Andrew W. Melchiorre</td>
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<td>Donald J. Parker</td>
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<td>Eric Reynolds</td>
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<td>Nicholas F. Talvacchia</td>
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<td>Maria Ivette Torres</td>
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<td>Helen W. Walsh</td>
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<td>Dr. Peter Mora</td>
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<td>Kathy Corbalis</td>
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<td>Patricia Gentile</td>
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<td>Douglas Hedges</td>
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<td>Dr. Richard Perniciaro</td>
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<td>Dr. Joseph Rossi</td>
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<td>Bobby Royal</td>
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<td>Carmen Royal</td>
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<td>Terry Sampson</td>
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<td>Cathie Skinner, CPA</td>
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<td>Dr. Art Wexler</td>
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<td>Brittany Williams</td>
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<td>BettyAnn Inloes Hines</td>
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<tr>
<td>Louis J. Greco, Esquire</td>
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</table>

IV. CALL TO ORDER EXECUTIVE SESSION

There was no executive session.

V. REGULAR SESSION

Chairperson Boyer stated that there was a special presentation for the current Employee of the Quarter from Dr. Mora.

Dr. Mora introduced Ms. Mary Lou Breitzman as the latest Employee of the Quarter and asked Dr. Rossi to give information on Ms. Breitzman’s service at the college.
Dr. Rossi stated that Ms. Breitzman, Business Office Specialist, works in the Business Office and is the “right arm” to the Bursar. She has worked at the college since 1997.

Ms. Breitzman thanked the Board for supporting the award and said that she was honored to be chosen by her peers. She asked that this award be continued because “it makes you feel good.”

Dr. Mora and Chairperson Boyer shook hands with Ms. Breitzman and presented her with a plaque.

VI. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

None

VII. CONSENT AGENDA ITEMS

Chairperson Boyer asked the Board what consent agenda items were to be removed.

Secretary Hines read the consent agenda items remaining as follows: Resolutions #35, #40, and Res. #42.

Chairperson Boyer stated, “If there is no objection, these items will be adopted.”

Dr. Dworsky moved and Ms. Walsh seconded the consent agenda items as follows:

Resolution #35, the October 23, 2007, minutes

Resolution #40

WHEREAS, Atlantic Cape Community College has a base degree, Technical Studies, Associate in Applied Science, that serves students who come to ACCC with skills and knowledge that have been obtained through non-college based instruction, and

WHEREAS, studies conducted for ACCC’s Master Plan and for the development of ACCC’s Health Professional Institute have supported evidence that the nursing and allied health care fields are in need of qualified individuals, and

WHEREAS, the Health Professions Option, Technical Studies, Associate in Applied Science, is specifically designed for individuals who possess a license or certification from an accredited program in a health care field, and

WHEREAS, the Curriculum Committee, on October 25, 2007, approved the content of the Health Professions Option, Technical Studies, Associate in Applied Science Degree (see attached).

THEREFORE BE IT RESOLVED that the Board of Trustees approve offering the Health Professions Option, Technical Studies, Associate in Applied Science Degree effective spring 2008.

Resolution #42

RESOLVED: At a public meeting of the Board of Trustees to be held on November 27, 2007, that pursuant to Section 7 and 8 of the “Open Public Meetings Act,” the following subject(s) may be discussed in an executive session of the Board of Trusts closed to the public:

personnel and litigation
It is presently anticipated that the items mentioned in this resolution can be disclosed to the public within three months.

ROLL CALL: AYES, NO NAYS

Chairperson Boyer paused for any objections and then stated, "As there are no objections, these items are adopted."

VIII. REPORTS OF COMMITTEES AND ADMINISTRATION AND OTHER RESOLUTIONS


Dean Skinner stated that the preliminary Fiscal Year 2007-2008 year-to-date data summarized in the Board Summary Report for the four months ended October 31, 2007 indicate a margin of $4,969,183. The college has earned 46.41% of budgeted revenues and expended 32.82% of budgeted expenses (which included encumbrances).

Based on three year moving average of prior year actuals and Fiscal Year 2007-2008 current year-to-date actuals, management projects the college will attain the budgeted Fiscal Year 2007-2008 margin.

Dr. Dworsky moved and Mr. Evans seconded the acceptance of the Board of Trustees Financial Report as of October 31, 2007, Resolution #36.

Chairperson Boyer asked if there was any discussion.

ROLL CALL: AYES, NO NAYS

The Budget, Finance and Audit Committee meeting minutes for November 20, 2007, are attached.

Dr. Dworsky asked Ms. Sampson to explain Resolution #38, Award of Bids.

Ms. Sampson read and explained Resolution #38.

Chairperson Boyer asked if there were any questions.

Ms. Walsh stated that it was unusual that there was only one bid and asked why there were no others.

Ms. Sampson stated that when they asked the architect, he stated that it is a small job and lots of contractors do not tend to bid on such jobs; and the majority of contractors who pick up the bid normally would not bid on a job this small.

Mr. Talvacchia moved and Dr. Dworsky seconded the following:
It is respectfully recommended that the Board of Trustees approve the following:

Open Quote 26 Professional Services – Two-Year Contract
(Information Technology Operational FY’08-FY’10)

   Ricomm Systems
   Mount Laurel, NJ

Open Quote 27 Software Licensing-Microsoft Campus
(Information Technology Operational FY08/09)

   Educational Resources
   Elgin, IL

Bid 1679 Awnings, Modular Classrooms Walkway, (expense to be reimbursed by Rutgers)

   Bergen Sign Company
   Paterson, NJ

Bid 1681 Asphalt Paving and Concrete Work - WACC, (Chapter 12--EDA Grant)

Pending EDA approval

   M.B. Markland
   Atlantic City, NJ

Bid 1682 Exterior Painting and Repairs - WACC, (Chapter 12 – EDA Grant),

Pending EDA approval

   M.B. Markland
   Atlantic City, NJ

Chairperson Boyer asked if there was any discussion.

Chairperson Boyer asked if the companies picking up the bid packets know the amount of the project.

Ms. Sampson stated that they do not know the amount ahead of time.

ROLL CALL: AYES, NO NAYS

Secretary’s Note: Resolution #41, Designation of Banking Depositories/Funds Transfer Agreements was presented at the reorganization meeting.

B. ACCC Foundation Committee: Mr. Parker gave a summary of the November 27, 2007, report of the ACCC Foundation Committee which is attached.

Mr. Parker explained and moved and Mr. Talvacchia seconded the following:

WHEREAS, on September 6, 2007, the Board of Trustees of the Atlantic Cape Community College Foundation endorsed the findings and recommendations of the ACCC Capital Campaign Feasibility and
Planning Study provided through professional services rendered by Graham-Pelton Consulting, Inc. of Summit, NJ, and

WHEREAS, the ACCC Foundation has completed a thorough review of the feasibility plan’s findings and proposed recommendations for a capital campaign and has presented the plan and forwarded a positive recommendation to the Long-Range Planning and Capital Projects Committee of the Board for their review, and

WHEREAS, it is the recommendation of the Long-Range Planning and Capital Projects Committee of the Board of Trustees and the ACCC Foundation Committee that the Board formally endorse the following:

1. The findings and recommendations of the Capital Campaign Feasibility and Planning Study
2. The two case statements for the proposed campaign would include generating funds for the equipment and furnishings of a science and technology building and related renovations to vacated structures at the Mays Landing Campus along with a flexible naming program for ACCC facilities and an endowed scholarship fund to enhance student access and retention
3. The recommended plan includes proceeding with a multi-year $5 million capital campaign in 4 phases, as follows:
   a. Pre-planning Phase (Oct. ’07 – Apr. ’08)
   b. Quiet Phase (May ’08 – Jan. ’10)
   c. Public Phase (Feb. ’10 – Mar. ’11)

THEREFORE BE IT RESOLVED that the Board authorizes endorsement of a joint Atlantic Cape Community College and ACCC Foundation capital campaign as one of the funding strategies to secure a quality and productive future for the ACCC community.

ROLL CALL: AYES, NO NAYS

Chairperson Boyer thanked Mr. Parker for his report.

C. Academic & Student Affairs: Mr. Reynolds gave an overview of the Academic and Student Affairs Committee November 21, 2007, meeting which is attached. He also thanked the Board members who attended the Board’s session with the Middle States Special Team.

Chairperson Boyer asked if there were any questions.

Dr. Mora emphasized that the college is seeking reaffirmation of our accreditation from Middle States.

Chairperson Boyer thanked Mr. Reynolds for his report.

D. Diversity & Equity Committee: Ms. Baumgardner said that there was no formal meeting of the Diversity and Equity Committee this month. However, she gave highlights from the November 15, 2007, executive summary of the Diversity and Equity Community Advisory Committee (see attached).

E. Long-Range Planning and Capital Projects Committee: Dean Perniciaro gave an overview of the November 19, 2007, Long-Range Planning and Capital Projects Committee meeting minutes which
are attached. He noted that Mr. Terrence Crowley the newly nominated Cape May County Superin-
tendent of Schools is awaiting senate approval. When approved, he will become a member of our Board.

Chairperson Boyer asked if there were any questions and thanked Dean Perniciaro for his report.

F. Personnel Committee: Mr. Evans gave a report of the November 19, 2007, Personnel Committee meeting (see attached).

Secretary’s Note: Resolution #37 for Personnel did not have any action items.

G. President’s Report: Dr. Mora reported on the following items: attendance at the NJEA Convention, the NJ League of Municipalities Convention and the installation of Raymond Yannuzzi; awards from the National Council for Marketing and Public Relations to the College Relations Department; Alcohol Awareness Program; Academy of Culinary Arts' student awards; and Ms. Torres' appointment as chair of the Higher Education Student Assistance Authority.

- On November 8, 2007, Dr. Mora joined fellow educators from across the state as a panelist at the annual NJEA convention in Atlantic City. (PowerPoint presentation)

- Dr. Mora was a roundtable presenter at the NJ League of Municipalities Convention.

- Dr. Mora and Dean Wexler attended the November 1, 2007, installation of Dr. Raymond Yannuzzi as fourth president of Camden County College.

- Dr. Mora asked Dean Gentile to note the awards won by the College Relations Department.

Dean Gentile congratulated Kathy Corbalis for her election to a second term on the National Council for Marketing and Public Relations Board as District I Director and asked Ms. Corbalis to discuss the other awards received by her department.

Ms. Corbalis stated that the NCMPR is the largest and fastest growing affiliate around the county and in Canada. She congratulated her staff, Ms. Stacey Clapp and Mr. Geoffrey Pettifer, for the outstanding work they do. They won a Gold Medallion for public/community relations, Gold Medallion for media success story and a Silver Medallion for notes/cards/invitations all relating to the 2007 Restaurant Gala.

- Dean Carmen Royal reported on the student-designed activities held as part of the Alcohol Awareness Program (PowerPoint presentation), including a quiz show and memorial for Mr. Kevin Aaron Ade, an ACCC student killed by an alleged drunk driver.

- Dean Wexler outlined the four silver and four gold awards won by ACA students at the recent NYC Salon of Culinary Art. The students, members of the pastry centerpiece team, recreated famous works of art in pastillage, fondant, chocolate and marzipan, under the direction of Chef Educator Anmarielle Cheilis.

- Dr. Mora congratulated Ms. Torres on her appointment as Chair of the Higher Education Student Assistance Authority.
IX. OTHER BUSINESS

None

X. COMMENTS FROM PUBLIC

None

XI. ADJOURNMENT

On motion of Mr. Melchiorre and second by Mr. Evans the regular session was adjourned at 8:25 p.m. in Room 202 of the Atlantic Cape Community College main campus, 5100 Black Horse Pike in Mays Landing, NJ.

Respectfully submitted,

BettyAnn Inloes Hines
ACCC Board Secretary