I. CALL TO ORDER

The reorganization meeting of the Board of Trustees of Atlantic Cape Community College held on Tuesday, November 27, 2007, in the Board Room, “J” Building, Atlantic Cape Community College, May Landing, NJ was called to order at 7:21 p.m. by Chairperson Robert Boyer.

II. STATEMENT CONFIRMING ADEQUATE NOTICE

In compliance with the "Open Public Meetings" Act of the State of New Jersey, adequate notice of the reorganization meeting of the Board of Trustees was provided by posting at the bulletin board “J” Building, main campus; the Charles D. Worthington Atlantic City Campus; the Cape May County Campus; and a mailed written notice to the clerks of the Board of Chosen Freeholders of Atlantic and Cape May counties and the clerks of Atlantic and Cape May counties on November 16, 2007.

III. FLAG SALUTE

Chairperson Boyer asked everyone to rise and salute the flag. Everyone rose, saluted the flag and recited the Pledge of Allegiance.

IV. ROLL CALL

<table>
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<tr>
<th>College Personnel</th>
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<tr>
<td>Lynn G. Baumgardner</td>
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<td>Robert J. Boyer</td>
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<td>Judy Cole</td>
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<td>Dr. Elizabeth A. Dworsky</td>
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<td>David A. Evans</td>
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<td>Dr. Daniel G. Loggi</td>
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<td>Andrew W. Melchiorre</td>
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<td>Donald J. Parker</td>
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<td>Eric Reynolds</td>
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<td>Nicholas F. Talvacchia</td>
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<td>Maria Ivette Torres</td>
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<td>Helen W. Walsh</td>
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<td>Dr. Peter Mora</td>
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<td>Kathy Corbalis</td>
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<td>Patricia Gentile</td>
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<td>Douglas Hedges</td>
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<td>Dr. Richard Perniciaro</td>
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<td>Dr. Joseph Rossi</td>
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<td>Bobby Royal</td>
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<td>Carmen Royal</td>
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<td>Cathie Skinner</td>
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<td>Dr. Art Wexler</td>
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<td>Brittany Williams</td>
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<td>BettyAnn Inloes Hines</td>
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<td>Louis J. Greco, Esquire</td>
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Others in Attendance

George Boileau, Atlantic County Treasurer
Mary Lou Breitzman
Charles Breitzman

Chairperson Boyer stated that at the reorganization meeting the 2007-2008 slate of officers for the Board of Trustees are presented by the nominating committee; and since the first nomination is for chairperson, he asked Vice Chairperson Talvacchia to conduct the meeting until the new chairperson was elected.
V. NOMINATIONS FOR CHAIRPERSON

Vice Chairperson Talvacchia asked Mr. Evans, Chairperson of the Nominating Committee, who the candidates were for Chairperson.

Mr. Evans thanked the nominating committee for their services. He stated that Robert Boyer was nominated to continue his outstanding service as the current chairperson of the Board of Trustees. He asked if there were any nominations from the floor. The nominations were closed.

Mr. Evans moved and Dr. Dworsky seconded.

ROLL CALL: AYES, NO NAYS

Chairperson Talvacchia turned the meeting over to Chairperson Boyer.

Chairperson Boyer thanked the Board for his reappointment and stated that he would make comments on a review of last year, acknowledge the Board accomplishments, comment on the management of the college, the president’s guidance and interact on day-to-day activities after the election of the next two officers.

VI. NOMINATIONS FOR VICE CHAIRPERSON

Mr. Evans presented Mr. Talvacchia to the Board to continue his service as vice chairperson of the Board of Trustees, and asked if there were any nominations from the floor. The nominations were closed.

Mr. Evans moved and Mr. Melchiorre seconded.

ROLL CALL: AYES, NO NAYS

Chairperson Boyer congratulated Mr. Talvacchia on his reappointment.

VII. NOMINATIONS FOR TREASURER

Mr. Evans presented Dr. Dworsky to the Board to continue her service as treasurer of the Board of Trustees, and asked if there were any nominations from the floor. The nominations were closed.

Mr. Evans moved and Mr. Reynolds seconded.

ROLL CALL: AYES, NO NAYS

Mr. Evans thanked the members of the Board of Trustees Nominating Committee—Ms. Baumgardner, Mr. Lefke, Ms. Long and Mr. Reynolds—and recognized their commitment.
Chairperson Boyer thanked Mr. Evans for his leadership as chairperson of the Board of Trustees nominating committee.

Chairperson Boyer highlighted significant accomplishments during the past year and commended the Board, Dr. Mora and college management for their leadership. “The college is very well run and managed,” he said.

Among the items Chairperson Boyer pointed out was progress toward reaffirmation of the college’s Middle States accreditation, endorsement of Master Plan: Blueprint 2020 and development of strategies to fund capital projects. Good stewardship through increased enrollment and a larger fund balance allowed the college to continue to offer affordable tuition, he said, and would provide funds for a new college management information system. Funding for an environmental compliance program had allowed the college to avoid up to $800,000 in fines. Also in the finance area, he commended staff for the “clean” FY’07 audit.

Other major accomplishments included the expansion of the Worthington Atlantic City Campus to house the Health Professions Institute and operate as a branch campus, and the college’s participation in the sector-wide NJ Transfer program, Chairperson Boyer said.

Board development was a major focus of the past year, he said, with strides made in creating a trustee manual and a Web site and implementing a consent agenda format. Trustees were active as state ambassadors and board members and staff made presentations and won awards at the national Association of Community College Trustees conference.

VIII. APPOINTMENT OF SECRETARY OF THE BOARD

Chairperson Boyer asked about the reappointment of the secretary of the board.

Mr. Evans stated that the Board would like to reappoint Ms. Hines to continue in her capacity as secretary of the Board of Trustees and asked if there was any discussion.

Mr. Melchiorre thanked Ms. Hines for her “generous and kind spirit” in assisting him as a trustee. Chairperson Boyer stated that the Board appreciated Ms. Hines’ efforts in keeping them informed and on target.

The Board unanimously reappointed Ms. Hines as board secretary.
IX. **ESTABLISHMENT OF REGULAR MEETING DATES ON FOURTH TUESDAY OF EACH MONTH (EXCEPT DECEMBER) AT APPROXIMATELY 7 P.M.**

Chairperson Boyer read the 2007-2008 Schedule of Meeting Dates (see attached) and asked if there was any discussion.

Mr. Talvacchia moved and Dr. Dworsky seconded acceptance of the 2007-2008 Schedule of Meeting Dates.

ROLL CALL: AYES, NO NAYS

X **BANKING DEPOSITORIES**

Chairperson Boyer asked Dean Skinner to note the changes in the Designation of Banking Depositories/Funds Transfer Agreements.

Dean Skinner noted that the changes were to internal controls on check processing. The Dean of Students was removed as a signatory and replaced with the Controller moving that internal control to the finance area. The amount for college checks requiring two hand signed signatures was increased from $5,000 to $10,000.

Mr. Evans moved and Dr. Loggi seconded the following:

**Designation of Banking Depositories/Funds Transfer Agreements**

BE IT RESOLVED by the Board of Trustees of Atlantic Cape Community College that all FDIC banks and savings and loan associations authorized to do business in the counties of Atlantic and Cape May, including but not limited to:

- Bank of America
- Boardwalk Bank
- Cape Savings Bank/SLA
- Commerce Bank
- Crest Savings Bank
- First National Bank of Absecon
- PNC Bank
- Ocean City Home Bank
- Sovereign Bank
- State of New Jersey Cash Management Fund
- Sturdy Savings Bank
- Sun National Bank
- Susquehanna Patriot Bank
- Wachovia Bank

are hereby designated as official depositories of Atlantic Cape Community College monies during the year 2007-2008, and

BE IT FURTHER RESOLVED that all Atlantic Cape Community College officials be authorized and directed to deposit in the aforesaid banking institutions all Atlantic Cape Community College monies coming into their hands, and

BE IT FURTHER RESOLVED that all college checks shall require two (2) signatures from the following officials:
BE IT FURTHER RESOLVED that college checks (drawn on the operating account and all other accounts excluding the payroll account) shall require the following approvals:

-- $10,000.00 or less - signature plated check initialed by one of the aforementioned signatories.

-- $10,000.01 to $30,000.00 - hand signed check by any two (2) of the aforementioned signatories.

-- $30,000.01 or more - hand signed check by the Treasurer or Chairperson or Vice-Chairperson of the Board of Trustees following the signature of one of the other five (5) aforementioned signatories.

BE IT FURTHER RESOLVED that the college checks drawn on the payroll account shall require signature plated checks.

BE IT FURTHER RESOLVED that the Funds Transfer Agreements shall require the approval of the Treasurer or Chairperson or Vice-Chairperson of the Board of Trustees and one of the other five (5) aforementioned signatories, and that all signatories are authorized to initiate, confirm, amend and/or cancel payment orders.

ROLL CALL: AYES, NO NAYS, TWO ABSTENTIONS (Messrs. Boyer and Talvacchia)

XI. APPOINTMENTS TO STANDING COMMITTEES

Chairperson Boyer stated that there is a draft of the committee appointments for the coming year and the final appointments to the committees will be made at the Board meeting on December 11.

XII. ANNUAL TRUSTEE FORMS

Chairperson Boyer asked if the annual trustee forms were received from the Board members.

Ms. Hines stated that all forms were received.

XIII. OTHER BUSINESS

Chairperson Boyer welcomed Ms. Judy Cole, student trustee, to the Board meeting.

Ms. Cole addressed Chairperson Boyer, fellow trustees and senior staff. She stated that it was an honor to serve as a trustee and she would attend the Board meetings. Ms. Cole said:

I stand as evidence that a dream has come true due to the efforts of the Board and the Foundation in providing a means for nursing students to complete their education when tuition rose. Thank you for enabling me to complete my education. I now practice as an RN at a local community hospital. Thank you for the opportunity and privilege to serve.

The Board applauded and Chairperson Boyer thanked Ms. Cole for her remarks.
XIV. ADJOURNMENT

It was regularly moved (Ms. Baumgardner) and seconded (Mr. Talvacchia) that the reorganization meeting be adjourned at 7:45 p.m.

Respectfully submitted,

BettyAnn Inloes Hines
ACCC Board Secretary