I. CALL TO ORDER

A reorganization meeting of the Board of Trustees of Atlantic Cape Community College held on Tuesday, November 28, 2006, in the Board Room, "J" Building, Atlantic Cape Community College, Mays Landing, NJ was called to order at 7:10 p.m. by Chairperson Brian Lefke.

II. STATEMENT OF ADEQUATE NOTICE

In compliance with the “Open Public Meetings Act” of New Jersey, BettyAnn Inloes Hines read a statement confirming adequate notice of this meeting was provided by posting at the bulletin board “J” Building, main campus; the Charles D. Worthington Atlantic City Campus; the Cape May County Campus; and a mailed written notice to the clerks of the Board of Chosen Freeholders of Atlantic and Cape May counties and the clerks of Atlantic and Cape May counties on November 17, 2006.

III. ANNOUNCEMENTS

Chairperson Lefke mentioned that the college received a thank you card from Ms. Marge Mettille and her family for the flowers sent for the death of her father.

Chairperson Lefke acknowledged the reappointment of Ms. Baumgardner by County Executive Dennis Levinson (Atlantic), and added that he was pleased to have Ms. Baumgardner returning.

Chairperson Lefke stated that Ms. Laxman former student trustee will receive a plaque acknowledging her service to the college.

Chairperson Lefke introduced the new student trustee, Ms. Cristie Ricciotti.

IV. ROLL CALL

<table>
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<tr>
<th>College Personnel</th>
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<tr>
<td>Lynn G. Baumgardner</td>
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<tr>
<td>Dr. Peter Mora</td>
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<td>Robert J. Boyer</td>
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<td>Douglas Hedges</td>
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<td>Dr. Elizabeth A. Dworsky</td>
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<tr>
<td>Patricia Owens</td>
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<td>David A. Evans</td>
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<td>Dr. Richard Perniciaro</td>
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<td>Brian G. Lefke</td>
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<td>Dr. Joseph Rossi</td>
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<td>Dr. Daniel G. Loggi</td>
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<td>Bobby Royal</td>
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<td>Mary B. Long</td>
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<td>Carmen Royal</td>
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<td>Andrew W. Melchiorre</td>
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<td>Terry Sampson</td>
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<td>Dr. Albert A. Monillas</td>
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<td>Cathie Skinner, CPA</td>
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<td>Eric Reynolds</td>
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<td>Dr. Art Wexler</td>
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<tr>
<td>Cristie Ricciotti</td>
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<td>BettyAnn Inloes Hines</td>
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<td>Marie Ivette Torres</td>
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<td>Brittany Williams</td>
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<td>Helen W. Walsh</td>
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<td>Louis J. Greco, Esquire</td>
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V. **ELECTION OF OFFICERS**

Chairperson Lefke asked Mr. Evans, Chair, Nominating Committee, to present the nominees for the officers of the Board of Trustees.

Mr. Evans presented Mr. Robert Boyer as the nominee for the position of Chairperson and the nominations were closed.

Mr. Lefke moved and Mr. Melchiorre seconded.

ROLL CALL: ALL AYES, NO NAYS

Mr. Evans presented Mr. Nicholas Talvacchia as the nominee for the position of Vice Chairperson and the nominations were closed.

Mr. Melchiorre moved and Ms. Baumgardner seconded.

ROLL CALL: ALL AYES, NO NAYS

Mr. Evans presented Dr. Elizabeth Dworsky as the nominee for the position of Treasurer and the nominations were closed.

Ms. Baumgardner moved and Ms. Long seconded.

ROLL CALL: ALL AYES, NO NAYS

Chairperson Boyer congratulated Dr. Dworsky and Mr. Talvacchia on their appointment as officers and welcomed Ms. Ricciotti.

Mr. Evans thanked the Nominating Committee for being an outstanding group.

Chairperson Boyer asked if Mr. Evans had any recommendations for changes in the nomination procedure.

Mr. Evans stated that he did not.

VI. **APPOINTMENT OF SECRETARY OF THE BOARD**

Chairperson Boyer presented Ms. BettyAnn Hines for reappointment as secretary.

Ms. Long moved and Mr. Melchiorre seconded.

ROLL CALL: ALL AYES, NO NAYS
VII. ESTABLISHMENT OF MEETING DATES SCHEDULE

Chairperson Boyer asked for approval of the 2006-2007 Schedule of Meeting Dates (see attached).

Mr. Lefke moved and Dr. Monillas seconded the acceptance of the 2006-2007 Schedule of Meeting Dates.

ROLL CALL: ALL AYES, NO NAYS

VIII. BANKING DEPOSITORIES

Chairperson Boyer presented Resolution #35, Designation of Banking Depositories/Fund Transfer Agreements and asked Ms. Skinner if it met the needs of the Finance Office.

Ms. Skinner said yes.

Dr. Dworsky moved and Mr. Melchiorre seconded the following:

BE IT RESOLVED by the Board of Trustees of Atlantic Cape Community College that all FDIC banks and savings and loan associations authorized to do business in the counties of Atlantic and Cape May, including but not limited to:

- Bank of America
- Boardwalk Bank
- Cape Savings Bank/SLA
- Commerce Bank
- Crest Savings Bank
- First National Bank of Absecon
- PNC Bank
- Ocean City Home Bank
- Sovereign Bank
- State of New Jersey Cash Management Fund
- Sturdy Savings Bank
- Sun National Bank
- Susquehanna Patriot Bank
- Wachovia Bank

are hereby designated as official depositories of Atlantic Cape Community College monies during the year 2006-2007, and

BE IT FURTHER RESOLVED that all Atlantic Cape Community College officials be authorized and directed to deposit in the aforesaid banking institutions all Atlantic Cape Community College monies coming into their hands, and

BE IT FURTHER RESOLVED that all college checks shall require two (2) signatures from the following officials:

Chairperson, Board of Trustees
Vice Chairperson, Board of Trustees
Treasurer, Board of Trustees
President
Dean of Finance
Dean of Students

BE IT FURTHER RESOLVED that college checks (drawn on the operating account and all other accounts excluding the payroll account) shall require the following approvals:

- $5,000 or less - signature plated check initialed by one of the aforementioned signatories.
- $5,001 to $25,000 - hand signed check by any two (2) of the aforementioned signatories.
-- $25,001 or more - hand signed check by the Treasurer or Chairperson or Vice-Chairperson of the Board of Trustees following the signature of one of the other five (5) aforementioned signatories.

BE IT FURTHER RESOLVED that the college checks drawn on the payroll account shall require signature plated checks.

BE IT FURTHER RESOLVED that the Funds Transfer Agreements shall require the approval of the Treasurer or Chairperson or Vice-Chairperson of the Board of Trustees and one of the other five (5) aforementioned signatories, and that all signatories are authorized to initiate, confirm, amend and/or cancel payment orders.

ROLL CALL:  AYES, ABSTENTION (Mr. Boyer)

Chairperson Boyer said that an RFP for banking services may be recommended to the Board at a later date.

IX.  APPPOINTMENTS TO STANDING COMMITTEES

Chairperson Boyer stated that he has received from Secretary Hines the Board members Committees: Application for Service forms. He said that he will review the forms and be in contact with the Board members. He noted that at the December 12, 2006, Board meeting the Board will get a chance to review these appointments and changes can be made.

X.  ANNUAL TRUSTEE FORMS

Chairperson Boyer asked Secretary Hines if all the annual trustee forms were received from the Board members.

Secretary Hines stated that all forms were received.

Solicitor Greco stated that he received the Executive Order 65 Disclosure Form for the Board members from Secretary Hines. He noted that there is no need for any additional exemption forms, and that the forms would be housed locally in the Board office.

XI.  ADJOURNMENT

It was regularly moved (Mr. Lefke) and seconded (Mr. Reynolds) that the reorganization meeting be adjourned at 7:20 p.m.

Respectfully submitted,

BettyAnn Inloes Hines
ACCC Board Secretary