I. **CALL TO ORDER REGULAR MEETING**
   
   At 7:15 p.m. on December 11, 2007, Vice Chairperson Nicholas Talvacchia called the regular session of the Board meeting to order.

II. **STATEMENT OF ADEQUATE NOTICE**
   
   In compliance with the “Open Public Meeting Act” of the state of New Jersey, adequate notice of this regular meeting of the Atlantic Cape Community College Board of Trustees was provided by posting at “J” Building main campus; the Charles D. Worthington Atlantic City Campus, the Cape May County Campus and copies were mailed to the clerks of Atlantic and Cape May counties and the clerks of the Board of Chosen Freeholders of Atlantic and Cape May counties on November 30, 2007.

III. **FLAG SALUTE**
   
   Vice Chairperson Talvacchia asked everyone to rise and salute the flag. Everyone rose, saluted the flag and recited the Pledge of Allegiance.

IV. **ROLL CALL**

   **College Personnel**

   | Lynn G. Baumgardner | Dr. Peter Mora |
   | Judy Cole | Kathy Corbalis |
   | David A. Evans | Patricia Gentile |
   | Brian G. Lefke | Douglas Hedges |
   | Mary B. Long | Dr. Richard Perniciaro |
   | Donald J. Parker | Dr. Joseph Rossi |
   | Eric Reynolds | Bobby Royal |
   | Nicholas F. Talvacchia | Carmen Royal |
   | Maria Ivette Torres | Terry Sampson |
   | Helen W. Walsh | Cathie Skinner, CPA |

   **Others in Attendance**

   | George Boileau, Atlantic County Treasurer |
   | Mike Rennick, ACCC employee |
   | Victor Armah, ACCC student |
   | Adam Cantell, ACCC student |
   | Sal Fiorenza, ACCC student |
   | Nick Truax, ACCC student |
   | Renzo Urrutia, ACCC student |
   | Germaine Walker, ACCC student |
   | Alejandro Zapata, ACCC student |
V. CALL TO ORDER EXECUTIVE SESSION

Vice Chairperson Talvacchia asked if there was a need for an executive session.

Dr. Mora and Counsel Greco stated there was no need for an executive session.

VI. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

None

VII. REGULAR SESSION

Vice Chairperson Talvacchia stated that we would step out of agenda order and move to an item under the President’s Report, the ACCC soccer team.

Dr. Mora said that to fulfill the mission to provide our students with academic and athletic activities we have a success story with our soccer team. He asked Dean Carmen Royal to introduce the members here tonight and give information about the team.

Dean Carmen Royal acknowledged Coach Mike Rennick and the soccer team members in attendance. She noted that the soccer program started a few years ago as an intramural program and last year under the leadership of Coach Rennick, Senior Manager of Grants, the program received club status from the Student Government Association. Coach Rennick also received sponsorships from the Tropicana Hotel Casino and Follett Bookstore. The coed 30-member team has members from 12 countries—Argentina, Columbia, Ghana, Haiti, Honduras, Jamaica, Liberia, Macedonia, Mexico, Nigeria, Peru and the United States. The team has been very successful and won the Eastern State Soccer League Cup and regular season championship. “We are proud of Coach Rennick and the coaching staff,” said Dean Carmen Royal. The college plays intercollegiate teams from Pennsylvania and New Jersey; and this spring the team will be playing other club status teams which will include Princeton and Rutgers.

Coach Rennick thanked Dean Carmen Royal for her support along with Ms. Aline Bennett, Ms. Lisa Givens and Mr. Tom Borucki of the Student Life Center. A PowerPoint presentation was shown of the soccer team. The team gave the Board an autographed portrait.

Vice Chairperson Talvacchia thanked the soccer team and congratulated them on a great job.

Secretary’s Note: Vice Chairperson Talvacchia and Dr. Mora took pictures with the soccer team and Coach Rennick after which the guests left the meeting.
VIII. CONSENT AGENDA ITEMS

Vice Chairperson Talvacchia informed the Board that with the revision of Resolution #46 it can be added to the consent agenda if there were no objections. He asked if there were any other items to be removed.

Secretary Hines read the consent agenda items remaining as follows: Resolutions #43, #45, #46 Revised, #47 and #50.

Vice Chairperson Talvacchia stated, “If there is no objection, these items will be adopted.”

Mr. Reynolds moved and Mr. Parker seconded the consent agenda items as follows:

Resolution #43, the November 27, 2007, reorganization and regular meeting minutes

Resolution #45
It is respectfully recommended, by the President, that the Board approve the following:

Appointment
Dennis J. Furgione, Senior Research Technician, effective December 12, 2007, at an annual salary of $37,992

Resignation
Alison Blizzard, Research Associate, retroactive to December 7, 2007

Resolution #46 Revised
It is respectfully recommended that the Board of Trustees approve the following:

Bid 1683 Paper and Envelopes (6 mos.), (FY’08 Operational/Department/Backcharge) Central Lewmar Newark, NJ $1,291.25 Paper Mart East Hanover, NJ 20,044.90

Resolution #47
WHEREAS, studies conducted for ACCC’s Master Plan and for the development of ACCC’s Health Professional Institute have supported evidence that the nursing and allied health care fields are in need of qualified individuals (see attached), and

WHEREAS, ACCC has over 800 students who have expressed an interest in the nursing field yet only a small percentage will actually be accepted into the Nursing program, and

WHEREAS, there are a limited amount of seats in the Nursing program and not all of these students will be accepted into the Nursing program, and

WHEREAS, the Health Sciences, Associate in Science degree will provide these students with an alternate opportunity to study for a health care career and they may either apply to enter the Nursing program upon meeting the program prerequisites and requirements, choose to change their major to the
Health Professions Option, Technical Studies, A.A.S. degree, or transfer their credits to a Baccalaureate program, and

WHEREAS, the Curriculum Committee, on November 29, 2007, approved the content of the Health Sciences, Associate in Science Degree.

THEREFORE BE IT RESOLVED that the Board of Trustees approve offering the Health Sciences, Associate in Science Degree effective Fall 2008.

Resolution #50
RESOLVED: At a public meeting of the Board of Trustees to be held on November 27, 2007, that pursuant to Section 7 and 8 of the “Open Public Meetings Act,” the following subject(s) may be discussed in an executive session of the Board of Trusts closed to the public:

personnel and litigation

It is presently anticipated that the items mentioned in this resolution can be disclosed to the public within three months.

ROLL CALL: AYES, NO NAYS

Vice Chairperson Talvacchia paused for any objections and then stated, “As there are no objections, these items are adopted.”

IX. REPORTS OF COMMITTEES AND ADMINISTRATION AND OTHER RESOLUTIONS

A. Budget, Finance and Audit Committee: Financial Report – Mr. Evans stated that as of the end of November 2007, for the five months summarized in the Board Summary Report the month-to-date margin is favorable.

The forecast according to the trend analysis is that the college will be in a positive financial position at year end. (The trend analysis has been smoothed to take into consideration the retroactive pay increase in March 2007.)

Ms. Baumgardner moved and Ms. Long seconded the acceptance of the Board of Trustees Financial Report as of November 30, 2007, Resolution #44.

Vice Chairperson Talvacchia asked if there was any discussion.

ROLL CALL: AYES, NO NAYS

The Budget, Finance and Audit Committee meeting minutes for December 4, 2007, are attached.

Mr. Evans explained and moved and Ms. Long seconded the following (Resolution #48):

WHEREAS, the college sought competitive proposals for merchant card services, and

WHEREAS, six proposals were received and reviewed (see attached), and

WHEREAS, the proposal provided by Ocean City Home Bank best fits the college’s specifications for merchant card services and does so most cost-effectively.
THEREFORE BE IT RESOLVED that the college accept the proposal from Ocean City Home Bank for merchant card services.

Vice Chairperson Talvacchia asked if there was any discussion.

Ms. Walsh asked if Ocean City Home Bank is currently renewing this contract or are they providing a new service.

Ms. Skinner stated that the current bank is Bank of America, and this is not a new service.

Ms. Walsh asked if our recommendation was based on the low bidder.

Ms. Skinner said yes, it is one of two. She also stated that Ocean City Home Bank is offering to supply the college with no charges, new and better equipment and they have a higher interest rate.

Vice Chairperson Talvacchia asked if there was any further discussion.

ROLL CALL: AYES, NO NAYS

Mr. Evans read and moved and Ms. Long seconded the following:

Resolution #49

WHEREAS, the college sought competitive proposals for banking services, and

WHEREAS, three proposals were received and reviewed (see attached), and

WHEREAS, the proposal provided by Commerce Bank best fits the college’s specifications for banking services and does so most cost-effectively.

THEREFORE BE IT RESOLVED that the college accept the proposal from Commerce Bank for banking services.

Vice Chairperson Talvacchia asked if there was any discussion.

ROLL CALL: AYES, NO NAYS, ABSTENTION (Mr. Talvacchia)

B. ACCC Foundation Committee: Mr. Parker gave highlights from the attached ACCC Foundation Board Report for December 11, 2007.

C. Academic & Student Affairs Committee: Mr. Reynolds gave highlights from the attached minutes of the Academic and Student Affairs Committee meeting on December 5, 2007.

D. Diversity & Equity Committee: No report.

E. Long-Range Planning and Capital Projects Committee: Mr. Lefke asked Dean Perniciaro to give the Long-Range Planning and Capital Projects Committee December 3, 2007, meeting report. Minutes are attached.
Dean Perniciaro gave highlights of the report noting that the RFP - Engineering Services for Pinelands Approvals for Master Plan Project was removed for this month due to scheduling problems, and the resolution will be presented at the January meeting.

F. Personnel Committee: The December 3, 2007, Personnel Committee minutes are attached.

G. President’s Report: Dr. Mora stated that in addition to the college soccer team his report also includes information on the TV 40 holiday party on December 3, and PowerPoint presentations on his attendance at the Rutgers vs. Pittsburgh game on November 27, and a Comcast Newsmakers interview.

Dr. Mora said the recorded holiday greeting on behalf of ACCC by student Ben Dailey, trustee Maria Torres, and him will air on WMGM-TV Channel 40 around December 21 to 26.

- Dr. Mora informed the Board that he along with his wife, Dr. Theresa DeFranco, and Dr. Ray Yannuzzi, president of Camden County College, attended a recent Rutgers-Pitt football game as guests of Dr. Richard McCormick, Rutgers president.

- Dr. Mora spoke of his interview with Comcast Newsmakers about the upcoming opening of the Health Professions Institute at the Worthington Atlantic City Campus. The segment will air January 2-9 at 54 minutes past the hour on the Headline News channel.

X. OTHER BUSINESS

Vice Chairperson Talvacchia read a thank you card from Ms. Mary Lou Breitzman, Employee of the Quarter, who attended the Board meeting last month. Ms. Breitzman’s closing remarks were:

Your support of this program is very worthwhile as it is a great morale booster for the support staff. I enjoy my position in the Business Office—it is a pleasure to come to work.

Ms. Long, trustee ambassador, said that she will brief members of the Board after a December 18 conference call that will review the status of a variety of statewide issues, including election results, the state budget, articulation agreements, NJSTARS, the State Commission of Investigation review of community colleges and health insurance reform.

Mr. Parker announced that the college will host a local economic summit on April 25, 2008, marking the 30th anniversary of casino gaming. He credited Dean Gentile with her leadership in securing the high-profile event for the college.

XI. COMMENTS FROM PUBLIC

Mr. George Boileau wished everyone a “Happy Holiday and New Year!”
XII. **ADJOURNMENT**

On motion of Mr. Reynolds and second by Ms. Baumgardner the regular session was adjourned at 7:45 p.m. in Room J202 at the Atlantic Cape Community College main campus, 5100 Black Horse Pike, Mays Landing, NJ.

Respectfully submitted,

BettyAnn Inloes Hines  
ACCC Board Secretary