I. CALL TO ORDER REGULAR SESSION

On Tuesday, December 12, 2006, at 7:08 p.m. Chairperson Robert Boyer called to order the regular session.

II. STATEMENT OF ADEQUATE NOTICE

In compliance with the “Open Public Meetings Act” of the state of New Jersey, adequate notice of this regular meeting of the ACCC Board of Trustees was provided by posting at the bulletin board “J” Building, main campus; the Charles D. Worthington Atlantic City Campus; the Cape May County Campus; and copies were mailed to the clerks of the Board of Chosen Freeholders of Atlantic and Cape May counties on December 1, 2006.

III. FLAG SALUTE

Chairperson Boyer asked everyone to rise and salute the flag. Everyone rose, saluted the flag, and recited the Pledge of Allegiance.

IV. ROLL CALL

<table>
<thead>
<tr>
<th>COLLEGE PERSONNEL</th>
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<tbody>
<tr>
<td>Lynn G. Baumgardner</td>
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<td>Robert J. Boyer</td>
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<td>Dr. Elizabeth A. Dworsky</td>
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<tr>
<td>David A. Evans</td>
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<td>Mary B. Long</td>
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<td>Andrew W. Melchiorre</td>
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<td>Eric Reynolds</td>
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<td>Nicholas F. Talvacchia</td>
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<td>Maria Ivette Torres</td>
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<td>Helen W. Walsh</td>
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<td>Others in Attendance</td>
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V. CALL TO ORDER EXECUTIVE SESSION

Chairperson Boyer called for an executive session and asked for the public and ACCC employees to leave except for Mr. Greco, Mr. Goldstein, Dr. Mora and Dr. Rossi.

Secretary’s Note: At 7:45 p.m. the regular session reconvened.

VI. APPROVAL OF REORGANIZATION, REGULAR & EXECUTIVE SESSION MINUTES ON NOVEMBER 28, 2006

Chairperson Boyer asked for the approval of the reorganization, regular and executive session minutes for November 28, 2006, if there were no changes.
Ms. Torres moved and Ms. Walsh seconded the approval of the reorganization, regular and executive session minutes for November 28, 2006.

ROLL CALL:  AYES, ABSTENTION (Mr. Talvacchia)

VII. COMMENTS FROM PUBLIC ON AGENDA ITEMS

None

VIII. REPORTS OF OFFICERS AND AGENTS

A. Financial Report: Mr. Talvacchia stated that each Board member had a copy of Resolution #39 Financial Statement for November 30, 2006, and the Board of Trustees Financial Report, Executive Summary as of November 30, 2006. The Board Summary Report for the five months ended November 30, 2006 indicates a margin of $3,189,856. The college has earned 50.11% of budgeted revenues and expended 40.43% of budgeted expenses.

Based on three year moving average of prior year actuals and Fiscal Year 2006-2007 current year-to-date actuals, management projects the college will attain the budgeted Fiscal 2006-2007 margin.

Chairperson Boyer asked if the Board members had any questions.

Ms. Torres moved and Dr. Dworsky seconded the acceptance of the November 28, 2006, financial report

ROLL CALL: ALL AYES, NO NAYS

Mr. Talvacchia asked Ms. Sampson to explain Resolution #41, Award of Bids.

Ms. Sampson explained, Mr. Talvacchia moved and Dr. Dworsky seconded the following:

It is respectfully recommended that the Board of Trustees approve the following:

<table>
<thead>
<tr>
<th>BID EXEMPT 501</th>
<th>State Contract – Cable relocation and Cabling work</th>
<th>$28,574.51</th>
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<tr>
<td></td>
<td>– voice/data</td>
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<tr>
<td></td>
<td>Worthington Phase II, EDA Grant</td>
<td>$3,080.00</td>
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<td></td>
<td>“ “ “ Chapter 12</td>
<td>4,620.00</td>
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<tr>
<td></td>
<td>Rutgers Reimbursement (modular classrooms)</td>
<td>20,874.51</td>
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Phonextra
Mays Landing, NJ

ROLL CALL: ALL AYES, NO NAYS

Mr. Talvacchia asked Ms. Long to explain Resolution #32 Revised.

Ms. Long explained and moved and Mr. Talvacchia seconded the following:
WHEREAS, the New Jersey Department of Labor and Workforce Development (DOLWD) is soliciting applications to fund incumbent worker training, and

WHEREAS, the DOL funds training for incumbent workers in ESL, Leadership Training, Team Building, Microsoft Office and other areas and

WHEREAS, ACCC will partner with Borgata, Tropicana, Trump Entertainment and Harrah’s Entertainment to deliver training to their employees (see attached), and

WHEREAS, the amount of the proposed contract is $613,682 (maximum) for 2007 from January 1, 2007 through December 31, 2007.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to apply for a Customized Training Contract with the New Jersey Department of Labor and Workforce Development from January 1, 2007 through December 31, 2007, for a maximum of $613,682.

Several questions were asked by the Board members which were answered by Dr. Mora.

Chairperson Boyer asked if there were any other questions.

ROLL CALL: AYES, ABSTENTION (Mr. Reynolds)

Mr. Talvacchia asked Ms. Long to present Resolution #44 below.

Ms. Long moved and Mr. Talvacchia seconded the following:

WHEREAS, the New Jersey Commission on Higher Education is requesting proposals for the Education of Language Minority Students (ELMS) to enhance the instruction, learning and academic achievement of language minority students (ELMS), and

WHEREAS, the college is proposing to develop a comprehensive professional development interactive web course for adjunct faculty which would house materials for all credit ESL courses as well as demonstrate current best practices in the teaching of ESL, and

WHEREAS, ACCC will develop educasts in audio and video format to highlight effective teaching demonstrations (see attached), and

WHEREAS, the maximum amount of the grant is $100,000 for 2008/2009 from July 1, 2007 through June 30, 2009.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to submit a planning grant for the Education of Language Minority Students (ELMS) grant from the New Jersey Commission on Higher Education from July 1, 2007, through June 30, 2009, for a maximum of $100,000.

Chairperson Boyer asked if there were any questions.

ROLL CALL: AYES, ABSTENTION (Mr. Reynolds)

Mr. Talvacchia asked Dr. Dworsky to present Resolution #45 below.

Dr. Dworsky moved and Mr. Talvacchia seconded the following:

WHEREAS, the New Jersey Commission on Higher Education is inviting proposals for a Planning Grant to build an Innovation Partnership Institute to promote partnerships between business and the educational system, and
WHEREAS, the college is proposing to develop curriculum and programming in information systems security and foster development of curricula that addresses the needs of employers in information system security based upon recognized best practices and sharing of resources on information systems security and meet the demand for professionals, and

WHEREAS, ACCC will partner with area employers and trade groups to prepare professionals to meet the national demand for information assurance expertise (see attached), and

WHEREAS, the maximum amount of the grant is $150,000 for 2007/2008 from March 16, 2007 through March 15, 2008.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to submit a planning grant for the Innovation Partnership Institute through the New Jersey Commission on Higher Education from March 16, 2007, through March 15, 2008, for a maximum of $150,000.

Chairperson Boyer asked if there were any questions.

ROLL CALL: ALL AYES, NO NAYS

Mr. Talvacchia asked Dr. Dworsky to present Resolution #47.

Dr. Dworsky explained and moved and Mr. Talvacchia seconded the following:

WHEREAS, the college is participating in a Peer Environmental Compliance Audit Program that has been sanctioned by the EPA, and

WHEREAS, the program has been initiated to recognize and remediate problems before being fined and/or cited by the EPA, and

WHEREAS, funds required to support the remediation (see attached) are estimated at a range of $208,000 to $452,500, and

WHEREAS, it is the recommendation of the President to appropriate $453,000 from the FY’06 year-end unrestricted fund balance to the unrestricted Plant Fund.

THEREFORE BE IT RESOLVED that the Board of Trustees approve said transfer of $453,000 from the FY’06 year-end unrestricted fund balance to the FY’07 unrestricted Plant Fund.

THEREFORE BE IT FURTHER RESOLVED that upon the Board of Trustees approval of this transfer and as outlined in the Joint Venture College Agreement entered into on August 25, 1998, notification will be made to the Board of Chosen Freeholders of both Atlantic and Cape May counties of the capital projects that will be completed.

Dr. Dworsky stated that the resolution was presented to the Board last month, but more information was requested. This resolution provides more details and price ranges were added.

She stated that it was also reviewed by the Budget, Finance and Audit Committee and the Long-Range Planning and Capital Projects Committee; and the committees felt comfortable with the itemization.

Ms. Walsh thanked the staff for the additional information.

Mr. Melchiorre stated that it was a nice report.
Chairperson Boyer thanked the Finance and Administration offices for providing the additional information in a short turn around time, and said that the Board appreciates their efforts.

Dr. Dworsky commented that the notification letter will be sent to the counties.

ROLL CALL: ALL AYES, NO NAYS

B. Report of the President: Dr. Mora stated that he had two items to report: (1) ACCC’s sports program will be reported on by Dean Carmen Royal and (2) the Governor’s Forum with College Trustees and Presidents on December 7 at Rutgers Winants Hall. He also noted that the Board members—Dr. Dworsky, Ms. Long, Ms. Torres and Ms. Walsh—who attended the Governor’s Forum may give some remarks.

Dean Carmen Royal stated that on November 30 the student’s “Annual Pep Rally” was held in the cafeteria, and it was well attended. Dr. Mora also attended the rally and greeted the students. She showed an article with several pictures from the student newspaper, Atlantic Cape Review, “Pep Rally Cranks Up the Volume at ACCC.” She stated that the basketball season is going well, and the three home games were well attended.

Mr. Melchiorre wanted to know the names of the basketball players and where they are from.

Chairperson Boyer stated that this is great news and the pictures are worth a thousand words.

Dr. Mora asked Ms. Williams to give an update on the Board’s attendance at the Governor’s Forum last week.

Ms. Williams gave information on the Governor’s Forum with College Trustees and Presidents. The panel members were: Mr. Larry Downes, Chairman, NJ Commission on Higher Education (NJCHE) and CEO of NJ Resources; Ms. Jane Oates, Executive Director of NJCHE; Mr. Bradley Abelow, NJ State Treasurer; Mr. Gary Rose, Chief Officer of Economic Growth Department; and Governor Jon S. Corzine. They outlined the six priorities for NJ’s economic growth as follows:

- Priority 1: Market New Jersey for economic growth by partnering with the state’s businesses and helping them to grow and prosper.
- Priority 2: Develop a world-class workforce by assisting the state’s students and job seekers to obtain the skills and education needed in a competitive global economy.
- Priority 3: Promote sustainable growth with a particular emphasis on the state’s cities and make strategic infrastructure investments to support economic growth while protecting the environment.

- Priority 4: Nurture the development of new technologies and ensure that the state continues to be a leader in innovation.

- Priority 5: Encourage entrepreneurship and the growth of small, minority-owned and women-owned business.

- Priority 6: Enhance the global competitiveness of New Jersey’s businesses.

Dr. Mora stated that these priorities allow the community colleges to find or reinforce their role. “The main focus for community colleges is Priority 2 as long as we stay diligent to workforce development and training. These priorities are only an overview of a complex problem. There is no extra money in the state budget,” said Dr. Mora.

Ms. Walsh reported that the Governor focused on three things: the necessity of greater emphasis on research at the university level, workforce development, and ethical behavior at all levels of the institutions of higher learning.

Ms. Torres stated that when it comes to education the message is students should be better prepared to enter college. “Remediation should not be needed at the college level but high school students should be better prepared by their schools. If the students are better prepared for college, it would help the tax payers,” said Ms. Torres.

Ms. Long said that the Governor stated that there is nothing more important to the state than the educational system, and we must understand that we are dealing with a dysfunctional budget deficit.

Dr. Dworsky stated that the state cut 2.5 billion dollars from the budget. The panel also spoke about entrepreneurship on the community college level. She noted that all the things that we do for the community keep us in balance with what the governor stated.

Dr. Dworsky also stated that another reason for being at the conference was that she had an opportunity to meet Ms. Jane Oates, Executive Director, NJ Commission on Higher Education, and meet several college presidents (three of whom were Holy Spirit High School graduates).

Chairperson Boyer thanked Dr. Mora for his report and the Board members for their remarks.
IX. REPORTS OF COMMITTEES AND INDIVIDUAL TRUSTEES

A. ACCC Foundation: Mr. Reynolds informed the Board they will receive their invitations to the Press of Atlantic City Restaurant Gala in January. He thanked them for their support in 2006.

B. Academic & Student Affairs: Mr. Reynolds stated that the committee met on December 6, 2006, (see attached Academic & Student Affairs minutes) and discussed the following three resolutions.

Ms. Torres explained and moved and Mr. Reynolds seconded the following:

WHEREAS, there is a need in the community to offer students who have the skills and knowledge from a technical field the opportunity to progress to the next level in their careers, and

WHEREAS, this program would be available for those enrolled in recognized training and workforce programs, student apprentices, and those employed as electricians, ironworkers, carpenters, plumbers, pipe fitters, heat and frost insulators (see attached), and

WHEREAS, this degree option would create an option under ACCC’s Technical Studies, Associate in Applied Science degree, and

WHEREAS, the Curriculum Committee has considered and approved the Business Management Option in Technical Studies, Associate in Applied Science degree on October 26, 2006.

THEREFORE BE IT RESOLVED that the Board of Trustees approve offering the Business Management Option in Technical Studies, Associate in Applied Science degree effective Spring 2007.

Secretary’s Note: Attached to the above resolution is the Program Announcement which states that the American Council of Education (ACE) will evaluate students’ skills.

Ms. Walsh asked what the American Council of Education is.

Dr. Mora asked Dean Wexler to describe the American Council of Education.

Dean Wexler stated that the American Council of Education is a nationally recognized entity that evaluates college curricula for credit content and assigns the appropriate credit level. ACE is accepted in admissions offices throughout the country. It is the building block of the NJ Place Program (Pathways Leading Apprentices to a College Education).

Dr. Mora stated that the Board approved the college to offer the Technical Studies Degree on January 24, 2006. This is the second degree under the Technical Studies Degree.

Chairperson Boyer asked if there were any questions.

ROLL CALL: ALL AYES, NO NAYS

Mr. Reynolds asked Mr. Evans to present and explain Resolution #43.

Mr. Evans explained and moved and Ms. Long seconded the following:
WHEREAS, due to the rising popularity and active usage of Oracle database design in today’s corporations, and

WHEREAS, Atlantic Cape Community College has a partnership with the Oracle Corporation/Oracle Academy (see attached), and

WHEREAS, there are no competing programs in this area, and

WHEREAS, the Curriculum Committee has considered and approved the Database Design and Development Option, Computer Programming, Associate in Applied Science degree on October 26, 2006.

THEREFORE BE IT RESOLVED that the Board of Trustees approve offering the Database Design and Development Option, Computer Programming, Associate in Applied Science degree effective Fall 2007.

Chairperson Boyer asked if there were any questions.

ROLL CALL: ALL AYES, NO NAYS

Mr. Reynolds asked Ms. Long to explain Resolution #46.

Ms. Long explained and moved and Mr. Melchiorre seconded the following:

WHEREAS, under terms of Atlantic Cape Community College’s subcontract with IBM Corporation through the United States Department of the Army distance education program known as eArmyU, a schedule of tuition rate increases was established, and

WHEREAS, the subcontract agreement requires a “Fixed Price Per Semester Hour” increase from $96 to $101, effective December 12, 2006, and

WHEREAS, each student in the eArmyU program is awarded a stipend of $4,500 from the Army for participation in the program, and the tuition is paid directly to the college by the Army through IBM Corporation as a debit from that stipend.

THEREFORE BE IT RESOLVED, upon the recommendation of the president, that the Board approve an eArmyU tuition rate of $101 per credit, effective December 12, 2006.

Mr. Reynolds stated that there was concern initially by the committee about raising the tuition and paragraph three was added to show that assistance was provided for the students.

Chairperson Boyer asked if there were any questions.

ROLL CALL: ALL AYES, NO NAYS

C. Budget, Finance & Audit: The Budget, Finance & Audit Committee minutes for December 5, 2006, are attached.

D. Diversity & Ethics: Ms. Baumgardner gave an update on the Diversity & Ethics Committee’s December 7, 2006, meeting (see attached executive summary).

E. Long-Range Planning & Capital Projects: Dean Perniciaro gave highlights of the December 4, 2006, committee meeting minutes which are attached.
F. **Personnel:** Dr. Dworsky stated that the committee did not meet because there were no appointments, resignations or other items to present.

Dr. Dworsky stated that the committee wanted to present the second reading of the Board of Trustees Bylaws. The only change is the title of the Minority Affairs Committee to Diversity & Equity Committee.

Dr. Dworsky moved for approval and Mr. Reynolds seconded.

Chairperson Boyer asked if the Board had read through the bylaws and if anyone needed additional time to review.

**ROLL CALL:** ALL AYES, NO NAYS

Ms. Long stated that the committee did a good job on the bylaws.

**Secretary's Note:** The above resolution was presented at the Board meeting.

X. **OTHER BUSINESS**

Chairperson Boyer stated that he wanted to present a few things for the Board to be aware of.

Chairperson Boyer said that he received a letter from Ms. Kramer resigning from the Board effective December 31, 2006. Chairperson Boyer thanked Ms. Kramer for her long years of service and Board Chair leadership which were appreciated. He wished her the best of health and good luck. He asked her to stay connected with the college and be a good spokesperson for the college in the future.

Chairperson Boyer asked if the Board had any changes to the 2006-2007 Committee Appointments list that was enclosed in the Board packet. He stated that committee titles would be expanded for the ACCC Foundation to ACCC Foundation & Business Development and Personnel to Personnel & Board Development. Chairperson Boyer thanked Dr. Dworsky and the Personnel Committee for their help in the board development area. Chairperson Boyer stated that the vacancies on the ACCC Foundation and Budget, Finance & Audit committees can be filled by any member or by the new Board appointee.

Chairperson Boyer asked the Board members to consider joining the Trustee Ambassador Program under the NJ Council of County Colleges. He asked the Board to get involved with this program which plays a critical role in the NJCCC. This group defines the importance of a college education in New Jersey and how we can develop its economic
impact in the state. He asked the Board members to give him their responses after the Board meeting for submission by December 15.

Dr. Mora stated that the Trustee Ambassador Program is a nationally recognized trustee development program, and it is a great opportunity for networking.

**Secretary's Note: Mr. Lefke is a NJCCC Trustee Ambassador.**

Chairperson Boyer asked if there were any questions or other business.

Mr. Melchiorre stated that he looked at the priorities of the state and they are nice but Priorities 1 and 2 fit the community colleges. He reminded the Board to never lose their voice in advocating for the financing of public education and the importance of excellence in education.

“The funding for public education will never get better. Do not lose sight that there are a few people arguing for public education funding,” said Mr. Melchiorre.

XI. **COMMENTS FROM THE PUBLIC**

   None

XII. **MOTION FOR EXECUTIVE SESSION PRIOR TO REGULAR MEETING ON JANUARY 23, 2007**

   The following resolution was introduced by (Dr. Dworsky) and seconded by (Mr. Reynolds):

   **RESOLVED:** At a public meeting of the Board of Trustees to be held on January 23, 2007, that pursuant to Section 7 and 8 of the "Open Public Meetings Act," the following subject(s) may be discussed in an executive session of the Board of Trustees closed to the public:

   personnel and litigation

   It is presently anticipated that the items in this resolution can be disclosed to the public within three months.

   **ROLL CALL:** ALL AYES, NO NAYS

XIII. **ADJOURNMENT**

   On motion of Mr. Reynolds and second by Mr. Melchiorre, the regular session was adjourned at 8:43 p.m. in the Board Room second floor "J" Building, Atlantic Cape Community College, Mays Landing, NJ.

   Respectfully submitted,

BettyAnn Inloes Hines
ACCC Board Secretary