I. CALL TO ORDER REGULAR MEETING

On Tuesday, April 24, 2007, at 7:02 p.m. Chairperson Robert Boyer called to order the regular session.

II. STATEMENT OF ADEQUATE NOTICE

In compliance with the “Open Public Meetings Act” of the state of New Jersey, adequate notice of this regular meeting of the Atlantic Cape Community College Board of Trustees was provided by posting at “J” Building, main campus; the Charles D. Worthington Atlantic City Campus; the Cape May County Campus and copies were mailed to the clerks of the Board of Chosen Freeholders of Atlantic and Cape May counties on April 13, 2007.

III. FLAG SALUTE, READ RESOLUTION #87 AND MOMENT OF SILENCE

Chairperson Boyer asked everyone to rise and salute the flag. Everyone rose, saluted the flag, and recited the Pledge of Allegiance.

Chairperson Boyer asked Dr. Mora to read Resolution #87 which would be voted on under the Reports of Committees and Administration.

Dr. Mora stated that he and Dr. Wexler are alumni of Virginia Polytechnic Institute and State University.

Chairperson Boyer asked everyone to stand out of respect and honor for the victims at Virginia Polytechnic Institute and State University.

Dr. Mora read the resolution followed by a moment of silence.

IV. ROLL CALL

<table>
<thead>
<tr>
<th>College Personnel</th>
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<tbody>
<tr>
<td>Lynn G. Baumgardner</td>
<td>Dr. Peter Mora</td>
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<tr>
<td>Robert J. Boyer</td>
<td>Kathy Corbalis</td>
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<td>Dr. Elizabeth A Dworsky</td>
<td>Douglas Hedges</td>
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<td>David A. Evans</td>
<td>Patricia Owens</td>
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<td>Mary B. Long</td>
<td>Dr. Richard Perniciaro</td>
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<td>Andrew W. Melchiorre</td>
<td>Dr. Joseph Rossi</td>
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<td>Eric Reynolds</td>
<td>Bobby Royal</td>
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<td>Maria Ivette Torres</td>
<td>Carmen Royal</td>
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<td>Terry Sampson</td>
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<td>Cathie Skinner, CPA</td>
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<td>Dr. Art Wexler</td>
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<td>BettyAnn Inloes Hines</td>
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<td>Brittany Williams</td>
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<td>Louis J. Greco, Esquire</td>
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Others in Attendance

Christine Cote, Cape May County Herald
Gerri Black, ACCC Employee
Grant Wilinski, ACCC Employee
Nikki Nichols, ACCC student
V. CALL TO ORDER EXECUTIVE SESSION

At 7:08 p.m. Chairperson Boyer called for an executive session and asked Drs. Mora and Rossi and Lou Greco to remain.

Secretary's Note: The public and college employees left the meeting. At 7:59 p.m. Chairperson Boyer reconvened the meeting.

VI. APPROVAL OF REGULAR AND CLOSED MEETING MINUTES ON MARCH 27, 2007

Chairperson Boyer asked for approval of the regular and closed session minutes for March 27, 2007, if there were no changes.

Ms. Hines stated that she had an addition to the regular session minutes, Dr. Monillas left the meeting prior to adjournment.

Ms. Hines also stated that on the February 27, 2007, regular session minutes the correct title for Daniel Poellnitz, is Sophomore Senator not SGA President.

Chairperson Boyer said that the Board would vote on the March 27, 2007, closed session minutes and regular session minutes as amended and the February 27, 2007, regular session minutes as amended.

ROLL CALL: ALL AYES, NO NAYS

VII. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

Chairperson Boyer asked if there were any comments from the public.

Ms. Nikki Nichols introduced herself and Emily Sasso as ACCC students. She praised the Cape May County Campus as one of the best in technology and professors but it was lacking in social activity for the students. She felt the students needed a life center or lounge where they can socialize and meet friends. She then submitted a petition for a Cape May campus student lounge which contained 30 student signatures.

Dr. Mora acknowledged the students as our customers and that we were very interested in what they had to say. He noted that a student lounge was not in the master plan for the CMCC, but there are short term solutions. Dr. Mora said, “To make a robust and comprehensive center is a long term solution and this issue would have to be discussed with the Board and Cape May County Freeholders to support a capital expense.” In the meantime, Dean Rossi is working on an interim solution.
Dean Rossi stated that there has been a preliminary discussion with the campus engineer and his suggestion is a reconfiguration of the existing seminar dining area into a student lounge area. Dr. Rossi said, “The preliminary step is to have clubs on the Cape May County Campus.”

Chairperson Boyer thanked Dean Rossi for his response and the students for attending the Board meeting.

VIII. REPORTS OF COMMITTEES AND ADMINISTRATION

Chairperson Boyer thanked Ms. Williams and Ms. Hines for setting up the synchronization of the agenda and resolution list. Chairperson Boyer said, “It makes for a better flow of the meeting with the committees.”

A. Budget, Finance & Audit: The Budget, Finance and Audit Committee met on April 17 and the minutes are attached.

Financial Report – Dr. Dworsky asked the Board to refer to the executive summary in the blue booklet which is an overview.

Preliminary Fiscal Year 2006-07 year-to-date data summarized in the Board Summary Report for the nine months ended March 31, 2007 indicate a margin of $6,015,919. The college has earned 90.24% of budgeted revenues and expended 72.05% of budgeted expenses (which included encumbrances).

Based on three year moving average of prior year actuals and Fiscal Year 2006-07 current year-to-date actuals, management projects that it will not be necessary to use a fund balance transfer in Fiscal Year 2007.

Dr. Dworsky gave kudos to the financial staff members for their hard work and also Dr. Mora in tightening the reins in light of smaller budgets.

Dr. Dworsky moved for acceptance of the April 30, 2007, Board Financial Report and Mr. Melchiorre seconded.

ROLL CALL: ALL AYES, NO NAYS

Dr. Dworsky asked Ms. Sampson to explain Resolution #78, Award of Bids.

Ms. Sampson read and explained, Mr. Reynolds moved and Ms. Torres seconded the following:

Open Quote 20 Asbestos Abatement (removal of floor tile and mastic), $16,900.00 (FY’07 Renewal and Replacement)
Abate Tech
Lumberton, NJ
<table>
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<tr>
<th>Bid</th>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>1666</td>
<td>Cape May Campus Construction Chapter 12, Welcome Desk and Bursar’s Office</td>
<td>$39,000.00</td>
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<tr>
<td></td>
<td>MJJ Construction LLC&lt;br&gt;Atco, NJ</td>
<td></td>
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<tr>
<td>1667</td>
<td>Mays Landing Campus Renovations, “B” Courtyard, (FY’07 Renewal &amp; Replacement)</td>
<td>$113,600.00</td>
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<tr>
<td></td>
<td>Axios, Inc.&lt;br&gt;Northfield, NJ</td>
<td></td>
</tr>
<tr>
<td>509</td>
<td>Software Contract – SCT, (Information Technology Services Operational, FY’07 – FY’10)</td>
<td>$526,615.19</td>
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<tr>
<td></td>
<td>Sungard Higher Education&lt;br&gt;Malvern, PA</td>
<td></td>
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<tr>
<td>510</td>
<td>Adult Education Grant (FY’07 Reimbursement)</td>
<td>$19,557.04</td>
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<td>Pleasantville Board of Education&lt;br&gt;Pleasantville, NJ</td>
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<tr>
<td>511</td>
<td>State Contract – Fuel Oil, Facilities, (FY’07 Operational)</td>
<td>$15,000.00</td>
</tr>
<tr>
<td></td>
<td>Pedroni Fuel Oil&lt;br&gt;Vineland, NJ</td>
<td>(not to exceed)</td>
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<tr>
<td>512</td>
<td>State Contract – 2007 Dodge Truck (FY’07 Facilities Capital)</td>
<td>$35,495.60</td>
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<td>Warnock Ford&lt;br&gt;East Hanover, NJ</td>
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ROLL CALL: AYES, ABSTENTION ON BID 1666 (Dr. Dworsky)

Dr. Dworsky explained and moved and Mr. Melchiorre seconded the following:

WHEREAS, the Comprehensive Tobacco Control Program (CTCP) is accepting applications for the REBEL U Tobacco Awareness Program to increase awareness of the dangers of tobacco use, and

WHEREAS, the college will implement various tobacco prevention and awareness projects on campus and will receive trainings, as well as technical support in this process (CMT), and

WHEREAS, the maximum amount of the grant to ACCC is $5,000 for one year from September 1, 2007 through August 31, 2008

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to apply for the REBEL U Tobacco Awareness Program from September 1, 2007 through August 31, 2008, for a maximum of $5,000 (estimate).

Chairperson Boyer asked if there was any discussion.

ROLL CALL: ALL AYES, NO NAYS

Dr. Dworsky explained and moved and Ms. Long seconded the following:
WHEREAS, the New Jersey Department of Education is accepting applications for the FY07 Tech Prep Grant Program to support the improvement of vocational programs which will provide students with a seamless transition from secondary to postsecondary education, and

WHEREAS, the college will participate in a consortium with the lead agency, Cape May Technical and Vocational School (CMT), and

WHEREAS, the benefit to the college will be to improve, expand, and promote quality vocational educational programs in Public Safety (see attached), and

WHEREAS, the maximum amount of the grant to ACCC as sub-grantee is $50,000 (estimated) for one year from September 1, 2007, through August 31, 2008.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to apply for the New Jersey Department of Education Tech Prep Grant from September 1, 2007, through August 31, 2008, for a maximum of $50,000 (estimate).

Chairperson Boyer asked if there was any discussion.

ROLL CALL:  ALL AYES, NO NAYS

Dr. Dworsky explained and moved and Mr. Reynolds seconded the following:

WHEREAS, the New Jersey Department of Education is accepting applications for the FY07 Tech Prep Grant Program to support the improvement of vocational programs which will provide students with a seamless transition from secondary to postsecondary education, and

WHEREAS, the college will participate in a consortium with the lead agency, Middle Township High School (MTHS), and

WHEREAS, the benefit to the college will be to improve, expand, and promote quality vocational educational programs in Information Technology (see attached), and

WHEREAS, the maximum amount of the grant to ACCC as sub-grantee is $50,000 (estimated) for one year from September 1, 2007 through August 31, 2008.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to apply for the New Jersey Department of Education Tech Prep Grant from September 1, 2007, through August 31, 2008, for a maximum of $50,000 (estimate).

Chairperson Boyer asked if there was any discussion.

ROLL CALL:  AYES, ABSTENTION (Mr. Melchiorre)

Dr. Dworsky explained and moved and Ms. Long seconded the following:

WHEREAS, the New MetLife Foundation is accepting applications for Civic Ventures Community College Encore Career Grants to create new ways for adults 50+ to transition to "encore careers", and

WHEREAS, the college will create a unique marketing campaign geared to 50+ adults to attract participants for two Continuing Education offerings: Teaching ESL and The Art of Teaching Adults, and

WHEREAS, the benefit to the college will be to an additional pool of trained teachers for Continuing Education courses (see attached), and

WHEREAS, the maximum amount of the grant to ACCC is $25,000 for one year from September 1, 2007, through August 31, 2008.
THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to apply for the Civic Ventures Grant from September 1, 2007, through August 31, 2008, for a maximum of $25,000.

Chairperson Boyer asked if there was any discussion.

Mr. Reynolds asked what “encore careers” are.

It was stated that “encore careers” are second careers for the baby boomers (adults 50+) that have experience and skills used in the area.

Dr. Dworsky explained and moved and Mr. Melchiorre seconded the following:

WHEREAS, the Atlantic Cape May Career Centers, Inc. is accepting applications for Out-Of-School Youth Services that provides skill training for Out-Of-School Youth that leads to credentials and employment, and

WHEREAS, the college is proposing to provide allied health occupational skill training for up to 20 out-of-school youth in Atlantic and Cape May counties who are low-income and have barriers to employment (see attached), and

WHEREAS, ACCC partners with healthcare providers in seeking solutions to workforce shortages while assisting young adults to achieve optimal success, and

WHEREAS, the maximum amount of the grant is $250,000 for 2007/2008 from July 1, 2007, through August 31, 2008.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to apply for the Atlantic Cape May Career Centers, Inc. Out-Of-School Youth Services Grant from July 1, 2007 through August 31, 2008, for a maximum of $250,000.

Ms. Baumgardner asked if this was a continuation of the Out-Of-School Youth Services Grant.

Dean Owens said that it is the same renewal of the contract but different careers. Each year we still apply for the funding sources, make changes and revise the program from what we learned the year before. We have been doing this for about five years.

ROLL CALL: ALL AYES, NO NAYS

Dr. Dworsky explained and moved and Ms. Torres seconded the following:

WHEREAS, the New Jersey Department of Labor is accepting applications for the FY08 Adult Basic Skills Grant Program and Integrated English Literacy and Civics Grant Program that supports instruction in order to enable adults to acquire the skills necessary to improve their adult basic skills and literacy skill levels in reading, writing, and in speaking the English language, and

WHEREAS, the college is proposing to assist these adult learners acquire adult basic skills and English literacy skills by:

- providing adults sufficient basic education to enable them to benefit from placement in, retention in, or completion of postsecondary education;
- providing opportunities to promote secondary and postsecondary education;
- promoting family literacy;
- promoting professional development for program staff, and
WHEREAS, the benefit to the college will be to improve, expand, and promote adult basic skills and literacy for ESL students (see attached), and

WHEREAS, the amount of the grant is $825,192 for one year from July 1, 2007, through June 30, 2008.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to apply for the New Jersey Department of Labor FY08 Adult Basic Skills Grant and Integrated English Literacy and Civics Education Grant from July 1, 2007, through June 30, 2008, for the amount of $825,192.

ROLL CALL: ALL AYES, NO NAYS

B. Academic & Student Affairs: The Academic and Student Affairs Committee met on Wednesday, April 18 and the minutes are attached. Mr. Reynolds noted that the DYNIX system, a host-based library automation system, was demonstrated at the committee meeting by Mr. Wilinski.

Mr. Reynolds stated that the committee considered Resolutions #79, #85, #86 and #87 at their committee meeting.

Mr. Reynolds presented to the Board Resolution #85 which honors Professor Gerri Black as faculty member of the year. He noted that this is a repeat recognition award for Professor Black.

Mr. Reynolds asked Professor Black to come forward to receive her award.

Mr. Reynolds read the resolution and gave Professor Black the framed resolution.

Professor Black thanked the Board and everyone applauded.

Professor Black mentioned she also received an award at the Student Government Association Banquet noting that it was a wonderful experience. Professor Black said, “I love what I do, and I love doing it at ACCC. It is wonderful. Thank you so much. This is the icing on the cake.”

Everyone applauded.

Mr. Reynolds moved and Mr. Melchiorre seconded the following:

WHEREAS, Assistant Professor of English, Gerri Black, was named Atlantic Cape Community College Faculty Member of the Year for a second time after a recent student vote, and

WHEREAS, since joining Atlantic Cape Community College in September 1992, Ms. Black’s extracurricular contributions to student success have included authoring the literary newsletter, “First Draft”, along with new faculty mentoring and lending expertise to essay reading and the Holocaust Awareness contest, and

WHEREAS, Ms. Black’s extensive collegial service also includes committee work with personnel searches, concerts, international education, policies and procedures, department scheduling, and as former advisor to Rewrites, the college literary magazine, and

WHEREAS, the Egg Harbor Township resident’s academic preparation includes a bachelor’s degree in English and humanities and a master’s in English from the University of Pennsylvania.
THEREFORE BE IT RESOLVED, upon the recommendation of the President, that the Board expresses its profound appreciation and gratitude to Gerri Black for her many contributions to the success of Atlantic Cape Community College students as rightfully revealed in her repeat recognition as 2006 – 2007 Faculty Member of the Year.

Mr. Evans said as a Board member he wanted to thank Professor Black because she is teaching his daughter.

ROLL CALL: ALL AYES, NO NAYS

Ms. Torres read and moved and Mr. Evans seconded the following:

WHEREAS, Jane Oates has actively served the citizens of New Jersey since her appointment in 2006 as Executive Director of the New Jersey Commission on Higher Education, and
WHEREAS, throughout her career, she has been energetically involved in many governmental organizations, holding leadership positions recently as Senior Education Advisor to U.S. Senator Edward M. Kennedy on the Senate Health, Education, Labor and Pension Committee, and serving as lead advisor on higher education policy for the Senate Democratic Caucus; and
WHEREAS, she has been a strong advocate for the mission of the community college and has shown great concern for the education of the citizens of New Jersey, and
WHEREAS, she exemplifies the values that Atlantic Cape Community College seeks to instill in its graduates.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College grants an honorary associate in arts degree to Jane Oates in recognition of her admirable service and lasting contributions to the education and welfare of the citizens of New Jersey.

Dr. Mora informed the Board that this resolution is suggested as part of a practice for honoring commencement speakers. Future commencement speakers will receive similar resolutions offering them an honorary degree.

ROLL CALL: ALL AYES, NO NAYS

Mr. Evans stated that the Academic & Student Affairs Committee reviewed Resolution #87. Since the resolution was read earlier, Mr. Reynolds moved and Ms. Long seconded the following.

WHEREAS, the recent tragedy that beset Virginia Polytechnic Institute and State University on April 16, 2007, has deeply troubled and saddened members of the higher education community and society as a whole, and
WHEREAS, members of the Atlantic Cape Community College family are indeed a part of the alumni, family, friends and colleagues of Virginia Polytechnic Institute and State University, and
WHEREAS, the losses suffered in Blacksburg, Virginia, are profoundly felt here in Southern New Jersey, and across this great nation and around the world.

THEREFORE BE IT RESOLVED, upon the wishes of the entire Atlantic Cape Community College family, that the Board extends its deepest condolences to the families and friends of the victims of the tragedy at Virginia Polytechnic Institute and State University.
BE IT FURTHER RESOLVED, that the Board and all of those gathered, maintain a moment of silence in honor of the lives lost and in the hope that a new day of peace and understanding may emerge from this tragedy and allow healing to begin.

Chairperson Boyer asked if there was any discussion.

Dr. Mora stated that the college extends its sincere sympathy over the sense of loss of life which is precious and even more so when it is our children. We feel for the families and college community and extend on behalf of the Board and college our condolences and human kindness. Dr. Mora said, “They are a tremendous role model to deal with such a tragedy, and we have the deepest respect for them.”

ROLL CALL: AYES, NO NAYS

C. Personnel Committee: The Personnel Committee met on April 16 (see attached minutes).

Mr. Evans stated that the Personnel Committee considered Resolution #77. He read and moved and Mr. Reynolds seconded the following.

WHEREAS, provisions of Dr. Peter L. Mora’s July 1, 2005 to June 30, 2008 employment contract with the Board of Trustees permit the College’s governing body to “conduct an annual compensation review and performance evaluation of the President for each academic year,” and

WHEREAS, a Board Presidential Evaluation Committee, conjunction with Dr. Mora, developed a new presidential evaluation model based on current research and best practices literature for presidential compensation in higher education, and

WHEREAS, the evaluation model consisted of individual trustee surveys, a presidential self-evaluation and a compilation and synthesis of data by the Evaluation Committee, and

WHEREAS, the Board’s Presidential Evaluation Committee completed its duties and indicated that Dr. Mora’s performance was “commendable to excellent during his first year” and “his team and relationship building skills have been outstanding by effectively working with two counties, several state groups, professional peers as well as the legislative team in identifying issues and solutions to college problems” and

WHEREAS, the Board Presidential Evaluation Committee determined that the salary of the ACCC President should be closer to parity with the average of the other Southern New Jersey community college presidents.

THEREFORE BE IT RESOLVED, upon the recommendation of the Presidential Evaluation Committee, that the Board of Trustees award Dr. Peter L. Mora Sr. a salary increase including:

1. From July 1, 2006 through October 31, 2006: A parity adjustment of 2.25% of 2005-2006 base salary of $144,000 or $3,240, and a performance increase of 3.50% of 2005-2006 base salary of $144,000 or $5,040. Annualized salary for this four-month period will be $152,280

2. From November 1, 2006 through June 30, 2007: A parity adjustment of 2.25% of 2005-2006 base salary of $144,000 or $3,240. Annualized salary for this eight-month period will be $155,520

3. Total annualized salary for 2006 – 2007 will be $154,440

BE IT FURTHER RESOLVED, upon the recommendation of the Presidential Evaluation Committee, that the President’s supplemental pension contribution package include:
4. Re-instatement of 2005-2006 unmatched pension contribution of $14,400
   (10% of 2005-2006 base salary of $144,000)

5. An unmatched pension contribution for 2006-2007 of $15,444
   (10% of annualized base salary for 2006-2007 of $154,440)

Chairperson Boyer asked if there was any discussion.

ROLL CALL: AYES, NO NAYS

Mr. Evans read and moved and Ms. Long seconded the following:

WHEREAS, the Board authorized a "one-year legal services contract with Louis J. Greco, Esq." effective
July 1, 2006, under Resolution 99B on June 27, 2006, and

WHEREAS, Resolution 99B stipulated “consideration of a retroactive increase in the retainer fee and
hourly rate” for Mr. Greco be awarded by the Board “once the FY07 college budget is finalized,” and

WHEREAS, the recent conclusion of collective bargaining finalized the college’s FY07 budget
responsibilities, and

WHEREAS, a Business Disclosure Entity Certification and the Determination of Value documentation is
on file in the Board Office at Atlantic Cape Community College.

THEREFORE BE IT FURTHER RESOLVED, upon the recommendation of the President, that Louis J.
Greco receive a 4 percent annual retainer increase from $35,612 to $37,036 and a 4 percent hourly rate
increase for litigation and off-campus hearings from $104.10 to $108.26, each retroactive to July 1, 2006.

Chairperson Boyer asked if there was any discussion.

ROLL CALL: AYES, NO NAYS

Secretary’s Note: Mr. Reynolds left the Board room at 8:37 p.m. and returned at 8:41 p.m.

Mr. Evans read, Dr. Dworsky moved and Ms. Torres seconded the following:

WHEREAS, the Board recently concluded negotiations on new four-year collective bargaining
agreements, retroactive to July 1, 2006, with Atlantic Cape Community College employees represented
by the New Jersey Education Association (NJEA) and

WHEREAS, employees in classifications exempted from bargaining unit membership are not represented
by the NJEA and did not participate in collective negotiations, and

WHEREAS, college policy number 17 (Salary Increases – Union Exempt Personnel) and number 804
(Compensation and Benefits) indicate that “Salary increases for administrators and support personnel in
positions not under collective bargaining agreements shall be given on the annual recommendation of the
President and approved by the Board of Trustees.”

THEREFORE BE IT RESOLVED, upon the recommendation of the President, that all full-time Atlantic
Cape Community College employees not represented in bargaining unit negotiations receive a 4 percent
base salary increase, effective July 1, 2007.

Chairperson Boyer asked if there was any discussion.

ROLL CALL: AYES, NO NAYS

Mr. Melchiorre read and moved and Ms. Long seconded the following:
WHEREAS, Joseph Zelnik served as a determined and respected voice of the people during nearly a half-century in the field of journalism, and

WHEREAS, Mr. Zelnik was named editor of the Cape May County Herald weekly newspaper in 1982 and immediately championed the need, availability and accessibility of a local community college education for residents, and

WHEREAS, Mr. Zelnik’s relentless investigative reporting and staunch advocacy helped motivate citizens, organizations and governmental leaders to diligently examine (and re-examine) the viability and affordability of higher education in Cape May County, and

WHEREAS, while Mr. Zelnik shall continue his weekly opinion column, he has stepped down as Herald editor due to health concerns.

THEREFORE BE IT RESOLVED, upon the recommendation of the President, that the Board bestow its most sincere appreciation and gratitude to Joseph Zelnik for his tireless and relentless advocacy and trusted reporting in support of a community college for Cape May County residents.

BE IT FURTHER RESOLVED, that this Board never lose sight of Mr. Zelnik’s words published on the historic grand opening day of the Cape May County Campus, August 24, 2005: “Now the focus must be on what’s ahead, and to assure that Atlantic Cape Community College provides the people of this county with what they want and deserve.”

Mr. Melchiorre said that he has dealt with Mr. Zelnik personally and professionally and he was honored to read this resolution.

Chairperson Boyer asked if there was any discussion.

ROLL CALL: AYES, NO NAYS

Mr. Evans stated that the personnel resolutions would be approved by the Board under a combination of resolutions--77D, 77E, 77I, 77J and 77K—as they are all retirement resolutions. Mr. Evans said, “The retirees will be personally honored at the May 4 awards ceremony.”

Mr. Evans moved and Dr. Dworsky seconded the following:

Resolution #77D

WHEREAS, Maureen “Kitty” Kalman has served Atlantic Cape Community College with dedication and perseverance since October 1980, and

WHEREAS, Ms. Kalman demonstrated considerable flexibility and diverse talents in serving students in various facets of theater production, financial aid, admissions and advising, cooperative education employment, high risk support services, testing, peer mentoring, independent study, and adjunct instruction in computer science, and

WHEREAS, Ms. Kalman’s financial aid service to students included expertise in Veterans' Administration Educational Benefits, including the Vietnam Veterans’ Tuition Credit Program, along with holiday gift support for U.S. Air National Guard personnel stationed abroad, and

WHEREAS, Ms. Kalman set an admirable example for adult students and displayed remarkable commitment to excellence by achieving her associate, bachelor’s and master’s degrees during her more than 26 years of ACCC employment, and

WHEREAS, Ms. Kalman has expressed her desire to retire from employment.
THEREFORE BE IT RESOLVED, upon the recommendation of the President, that the Board approve the retirement of Kitty Kalman, effective May 1, 2007.

BE IT FURTHER RESOLVED that the Board extends best wishes and appreciation to Ms. Kalman for a far-reaching and distinguished career of service to the students of Atlantic Cape Community College.

WHEREAS, George Duboff has served Atlantic Cape Community College faithfully since February 1980, and

WHEREAS, Mr. Duboff has performed his Facilities Management duties with great care and attention to detail, and

WHEREAS, despite enduring and persevering through bouts with long-term illness, Mr. Duboff continually rebounded to earn numerous Perfect Attendance Awards during his more than 27 years of service, and

WHEREAS, Mr. Duboff’s capabilities were recognized in his appointments as custodial lead person, and

WHEREAS, his long-standing commitment to quality workmanship was acknowledged through multiple merit pay increases, and

WHEREAS, Mr. Duboff has expressed his desire to retire from employment.

THEREFORE BE IT RESOLVED, upon the recommendation of the President, that the Board approves the retirement of George Duboff, effective May 1, 2007.

BE IT FURTHER RESOLVED, that the Board extends profound gratitude to Mr. Duboff for his dedication to the college and best wishes for health and happiness in his retirement.

WHEREAS, Deborah Starr joined Atlantic Cape Community College in November 1981, and

WHEREAS, Ms. Starr served with distinction and provided outstanding customer service during tenures with the Personnel Department, Finance and Planning, Academy of Culinary Arts and the Student Development Area, and

WHEREAS, Ms. Starr strived for excellence by achieving her associate and bachelor’s degrees (summa cum laude BFA graduate) during her full-time employment, and

WHEREAS, Ms. Starr’s far-reaching collegial approach included, but was not limited to, support for the ACA grand opening, presidential searches, the faculty-staff holiday party, the Restaurant Gala and personnel search committees, and

WHEREAS, Ms. Starr’s dedication was displayed through several Perfect Attendance Awards, two merit pay increases and three promotions, and

WHEREAS, Ms. Starr has indicated her desire to retire from employment.

THEREFORE BE IT RESOLVED, upon the recommendation of the President, that the Board approve the retirement of Deborah Starr, effective June 1, 2007.

BE IT FURTHER RESOLVED, that the Board extend to Ms. Starr its best wishes for a joyous retirement and rewarding new experiences in the years to follow.

WHEREAS, Janet DeCicco joined Atlantic Cape Community College in March 1980, and
WHEREAS, Ms. DeCicco, after serving briefly with the Registrar and Dean of Administration’s offices, fulfilled her ACCC career with nearly 27 years of outstanding office coordination for the Facilities Management Department, and

WHEREAS, Ms. DeCicco routinely assisted Facilities administrators with knowledgeable day-to-day and special project management vital to the institution’s physical plant maintenance, renewal and expansion, and

WHEREAS, Ms. DeCicco received numerous Perfect Attendance Awards and was consistently recognized for her stellar support of college endeavors from Earth Day to Employee Appreciation Day to Student Diversity programs, and

WHEREAS, Ms. DeCicco has expressed her desire to retire from employment.

THEREFORE BE IT RESOLVED, upon the recommendation of the President, that the Board approve the retirement of Janet DeCicco, effective August 1, 2007.

BE IT FURTHER RESOLVED, that the Board extends best wishes to Janet DeCicco and her spouse, Phil, for many happy and healthy retirement years to cherish together.

Res. #77K

WHEREAS, Philip DeCicco joined Atlantic Cape Community College in April 1998, and

WHEREAS, after many years in retail sales management, Mr. DeCicco brought his leadership and interpersonal skills to the College’s Facilities Management housekeeping staff at Worthington Atlantic City Campus, and

WHEREAS, Mr. DeCicco brought professionalism and effective work habits to his role as WACC site foreman for custodial services, and

WHEREAS, Mr. DeCicco’s loyalty and dedication were reflected in his being named Employee of the Quarter in January 2003 and in his receipt of numerous Perfect Attendance Awards, and

WHEREAS, Mr. DeCicco has expressed his desire to retire from employment.

THEREFORE BE IT RESOLVED, upon the recommendation of the President, that the Board accept the retirement of Philip DeCicco, effective September 1, 2007.

BE IT FURTHER RESOLVED, that the Board extends best wishes to Philip DeCicco and his spouse, Janet, for many happy and healthy retirement years to cherish together.

ROLL CALL: AYES, NO NAYS (Resolutions #77D, 77E, 77I, 77J, 77K)

Mr. Evans read and moved and Dr. Dworsky seconded the following:

WHEREAS, Atlantic Cape Community College employs an average of 240 part-time (adjunct) instructors during typical fall and spring semesters, respectively, and

WHEREAS, the college conducts a comprehensive program of adjunct training, mentoring, observation, evaluation and promotion, and

WHEREAS, the adjunct teaching staff instructs approximately 46 percent of the college’s courses, and

WHEREAS, to retain the services of the most highly qualified part-time teachers, ACCC must compete with neighboring higher education institutions, and

WHEREAS, the existing per credit hour part-time instructor rates include $550 for adjuncts and $580 for senior adjuncts, and
WHEREAS, the most recent adjustment in adjunct instructor compensation was a $20 per credit increase, effective September 2005.

THEREFORE BE IT RESOLVED, upon the recommendation of the President, that the Board approve a $25 per credit hour increase for adjunct and senior adjunct instructors, respectively, effective September 4, 2007.

The Board had a few questions about the amounts and credit hour.

Dr. Rossi stated that the adjuncts are evaluated and this is a process.

Chairperson Boyer asked if there was any other discussion.

ROLL CALL: AYES, ONE ABSTENTION (Dr. Dworsky)

Mr. Evans read and moved Dr. Dworsky seconded the following:

It is respectfully recommended, by the President, that the Board approve the following:

Appointments

Ginger Care, Program Coordinator, Human Resources, effective April 30, 2007, at an annual salary of $36,707.

Karen Nightlinger, Enrollment Services Assistant, effective April 25, 2007, at an annual salary of $24,845.

Promotion

John Stratton, from Assistant to Associate Professor of Science, effective September 4, 2007, with a salary increase from $51,797 to $54,387.

ROLL CALL: AYES, NO NAYS

Mr. Evans read and moved and Ms. Baumgardner seconded the following:

WHEREAS, The Rev. John G. Bryant served his community as a Vicar of St. Mary’s Episcopal Church in Pleasantville, and

WHEREAS, The Rev. Bryant served Atlantic Cape Community College as an Assistant Professor of Mathematics, and

WHEREAS, The Reverend lent his wide-ranging expertise and calm, thoughtful demeanor to mission-driven ACCC committee work such as diversity and equity and the on-campus alternative high school, and

WHEREAS, Father Bryant devoutly fulfilled duties as college Chaplain whenever called upon, and

WHEREAS, The Reverend departed this life on Easter Sunday, April 8, 2007.

THEREFORE BE IT RESOLVED, upon the recommendation of the President, that the Board join the student body, college staff and local community in expressing its profound grief and sorrow at the passing of The Reverend John G. Bryant.

BE IT FURTHER RESOLVED, that this Resolution be suitably prepared and presented to The Reverend’s family with heartfelt appreciation and sadness at the loss of a person of such distinguished moral and intellectual character.

ROLL CALL: AYES, NO NAYS
It is respectfully requested, upon the recommendation of the President, that the Board approve the following:

Promotion

**Shirley Shields**, from Program Coordinator, Learning Assistance Center, to Director, Learning Assistance Center and Tutoring Labs, effective July 1, 2007, at an FY 08 salary adjustment from $39,976 to $53,473.

ROLL CALL: AYES, NO NAYS

D. **ACCC Foundation**: Mr. Reynolds read the attached April 24, 2007, ACCC Foundation Report.

E. **Diversity & Equity**: Ms. Baumgardner gave highlights from the attached Diversity and Equity April 20, 2007, Executive Summary.

Chairperson Boyer thanked Ms. Baumgardner for an excellent report.

F. **Long-Range Planning & Capital Projects**: Ms. Long read and explained the attached Long-Range Planning and Capital Projects report.

Chairperson Boyer appreciated Ms. Long’s efforts and thanked her for the report.

G. **President’s Report**: Dr. Mora stated that he had three items to report—video of his Comcast Newsmakers interview, imminent threat response meetings and procedures, and DYNIX system overview.

- The video of Dr. Mora’s interview on CN8 was shown. He discussed the May grand opening of the Institute for Service Excellence and current college events. Dr. Mora is invited back in the Fall to talk about the Master Plan.

- Dr. Mora attended a meeting last Friday with Acting Governor Richard Codey; Ms. Jane Oates, Executive Director, NJ Commission of Higher Education; and Mr. Michael Chertoff, Director of Homeland Security. They requested a review and submission of NJ colleges’ emergency plans by the end of May.

The area of security is under Dean Rossi who will brief the Long-Range Planning and Capital Projects Committee on the status of this submission.

Dean Rossi stated that as first responders security holds down the area while communicating with law enforcement for their assistance. It was noted that the local police response time to the campus is within three minutes. The local police department has maps of all campuses. Our security guards are not armed. There are phones in all classrooms.

The college has procedures in place for text alerts, public safety partnerships, etc. and e-mail/web updates to the college community.

Dr. Mora expressed kudos to Dean Hedges who 16 months ago looked into setting up a text messaging plan.

The Board applauded Dean Hedges for his insight.
TV Channel 40 visited the campus, interviewed Dr. Mora and students on this issue (video shown).

Dr. Mora asked Dean Carmen Royal to comment from the perspective of the Dean of Students Office.

Dean Carmen Royal stated that the Dean of Students Office has a team—Ms. Nancy Porfido, Director, Student Development and Judicial Review, and Ms. Lucy McGlynn, Counselor II—and a procedure in place and work with security when issues arise. If there is an issue in the classroom, the team goes to the class and removes the student. Dean Carmen Royal said, “The college is in the process of developing a counselor that has experience in this area.” There is a system in place that works with the faculty when there is disruptive behavior in the classroom—the college team goes to the classroom.

Dr. Mora said that the college will enhance the preventative plan for response through the continual use of technology and the faculty and also bringing in outside people.

Ms. Torres asked about security being unarmed and if there is any possibility of having armed security guards.

Dr. Mora will check out the feasibility of armed security guards.

- Dr. Mora introduced Mr. Grant Wilinski, Associate Dean, Academic Support Services, who at the request of the Academic and Student Affairs Committee gave a demonstration of the new DYNIX system, ACCC participation: Atlantic County Integrated Online System that provides a host of online research services for library users (see attached outline).

Mr. Wilinski thanked the Board for their invitation. He noted that the resolution for the DYNIX system was passed by the Board last month. Mr. Wilinski said, “This vote helped continue our 16 year relationship with the Atlantic County Public Library.” This system is also accessible at the Cape May County Campus.

Chairperson Boyer asked how state colleges and other places are linked.

Mr. Wilinski said that libraries have been interconnected for quite a while through the Online Computer Library Center (OCLC) which is connected to over 50,000 libraries throughout the world.

Dr. Mora concluded his report.

Chairperson Boyer thanked Dr. Mora for his report.

IX. OTHER BUSINESS

Mr. Melchiorre mentioned that in The New York Times under the annual education supplement there was a “right on target” well written article on the growing importance of community colleges.

Dr. Dworsky asked the Board to take time over the next couple of weeks to look at the Board of Trustees Manual which includes helpful information for them and new members. She gave kudos to Ms. Williams for its preparation.

Dr. Rossi stated that he attended an April 22 retirement party honoring longtime Cape May County Herald newspaper editor and community college advocate Mr. Joe Zelnik. Dr. Rossi presented Mr. Zelnik with a framed copy of Board Resolution #77C.
Chairperson Boyer stated that a note of thanks was received from the DePhilippis family for flowers sent in sympathy.

Chairperson Boyer said that it has been announced that Mr. Donald J. Parker will be replacing Ms. Lynn Kramer and filling her unexpired term. The appointment was made by County Administrator Levinson and approved by the Board of Chosen Freeholders. Chairperson Boyer said, “I look forward to his joining our Board. His background and interest will serve the Board well.”

Dr. Mora said that Mr. Parker will be going through the college’s new Board member orientation.

X. COMMENTS FROM THE PUBLIC

See agenda item VII. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS, Page 7739.

XI. MOTION FOR EXECUTIVE SESSION PRIOR TO REGULAR MEETING ON MAY 22, 2007

The following resolution was introduced by Ms. Long and seconded by Ms. Baumgardner:

RESOLVED: At a public meeting of the Board of Trustees to be held on May 22, 2007, that pursuant to Section 7 and 8 of the “Open Public Meetings Act,” the following subject(s) may be discussed in an executive session of the Board of Trustees closed to the public:

    personnel and litigation

It is presently anticipated that the items in this resolution can be disclosed to the public within three months.

ROLL CALL: ALL AYES, NO NAYS

XII. ADJOURNMENT

On motion of Ms. Baumgardner and second by Dr. Dworsky, the regular session was adjourned at 9:40 p.m. in Room 113, Cape May County Campus, Cape May Court House, NJ.

Respectfully submitted,

BettyAnn Inloes Hines
ACCC Board Secretary