I. CALL TO ORDER REGULAR SESSION

On Tuesday, August 22, 2006, at 7:00 p.m. Chairperson Brian Lefke called to
order the regular session.

II. STATEMENT OF ADEQUATE NOTICE

In compliance with the "Open Public Meetings Act" of the State of New Jersey
adequate notice of this regular meeting of the Board of Trustees was provided by posting
at the bulletin board, 2nd floor, “J” Building, main campus; the Charles D. Worthington
Atlantic City Center; the Cape May County Campus; and copies were mailed to the clerks
of the Board of Chosen Freeholders of Atlantic and Cape May counties on August 10,
2006.

III. FLAG SALUTE

Chairperson Lefke asked everyone to rise and salute the flag. Everyone rose,
saluted the flag and recited the Pledge of Allegiance.

IV. ROLL CALL

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<th>College Personnel</th>
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<tr>
<td>Lynn G. Baumgardner</td>
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<td>Robert J. Boyer</td>
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<td>David A. Evans</td>
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<td>Brian G. Lefke</td>
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<td>Mary B. Long</td>
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<td>Andrew W. Melchiorre</td>
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<td>Dr. Albert A. Monillas</td>
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<td>Eric Reynolds</td>
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<td>Maria Ivette Torres</td>
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<td>Helen W. Walsh</td>
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V. CALL TO ORDER EXECUTIVE SESSION

Chairperson Lefke called for an executive session.

Secretary's Note: At 7:03 p.m. the public and college personnel left the meeting.
At 7:50 p.m. Chairperson Lefke reconvened the regular session.
VI. APPROVAL OF REGULAR SESSION MINUTES OF JULY 25, 2006

Chairperson Lefke asked for approval of the regular session minutes if there were no corrections.

Mr. Reynolds moved and Mr. Melchiorre seconded approval of the July 25, 2006, regular session minutes.

ROLL CALL: AYES, ABSTENTIONS (Mr. Melchiorre and Ms. Torres)

VII. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

Chairperson Lefke asked if there were any comments from the public.

Ms. Judy Cole, spokesperson for students from the Nursing 112 classes, addressed the Board, Dr. Mora and college administration. She read a letter she sent to Ms. Lynda Pagliughi, President of the ACCC Foundation, on behalf of her classmates thanking the foundation for its financial support to defray the students' program fees.

Ms. Cole had appeared before the Board in April asking for relief from the increased costs for nursing students, which were set in February. She expressed her and her classmate’s gratitude for this financial support.

The Board members thanked Ms. Cole for the expressions of appreciation.

VIII. REPORTS OF OFFICERS AND AGENTS

A. Financial Report: Mr. Boyer gave the report of the Budget, Finance and Audit Committee meeting held on August 15, 2006. (See attached minutes.)

Mr. Boyer also stated that they discussed changes in the current Financial Report, Trend Analysis and how the margin is reflected in the report. The committee is trying to revise the report to show what the projected margin would be for the current year and how it changes from month to month. He said that the committee will return with a draft of the changes so there is an understanding of how the margin fluctuates from month to month.

Ms. Torres moved and Mr. Melchiorre seconded acceptance of the July 31, 2006, financial report.

ROLL CALL: ALL AYES, NO NAYS

Mr. Boyer asked Ms. Sampson to explain Resolution #10.
Ms. Sampson explained Resolution #10, Mr. Boyer moved and Mr. Reynolds seconded the following:

Bid Exempt 489 Tech Prep Grant (FY’06 expenses, reimburse Cape May County Technical School for services performed) $58,739.35
Cape May County Technical School
Cape May Court House, NJ

Bid Exempt 490 Purchase of library materials, including books and periodicals (FY’07 Mays Landing Library Operational, $20,000; FY’07 Cape May Library Operational, $15,000) $35,000.00 (not to exceed)
Baker & Taylor Books
Bridgewater, NJ

Bid Exempt 491 Adult Education Grant, (FY’06 expenses, reimburse Atlantic County Vocational School for services performed) $19,690.07
Atlantic County Vocational School
Mays Landing, NJ

ROLL CALL: AYES, ABSTENTION (Dr. Monillas)

Mr. Boyer explained Resolution #10A, Dr. Monillas moved and Mr. Melchiorre seconded the following:

WHEREAS, under New Jersey Community College Contract Law a Contract for services or supplies with a total sum less than $27,900 may be negotiated or awarded without public advertising for Bids; and

WHEREAS, the Purchasing Program Officer has determined and certified in writing that the value of the acquisition will exceed $17,500; and

WHEREAS, the anticipated term of this contract is one year as approved by this governing body; and

WHEREAS, ACUA has submitted a proposal for fiscal year 2007 indicating they will provide the trash disposal tipping fees for the sum not to exceed $20,000.00; and

WHEREAS, ACUA has completed and submitted a Business Entity Disclosure Certification which certifies that ACUA has not made any reportable contributions to a political or candidate committee in the Counties of Atlantic and Cape May in the previous one year, and that the contract will prohibit ACUA from making any reportable contributions through the term of the contract.

THEREFORE, BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College authorizes Terry Sampson, Executive Director of Administration and Business Services to enter into a contract with ACUA as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value will be placed on file with this resolution.

ROLL CALL: AYES, ABSTENTION (Mr. Lefke)

Mr. Boyer explained and moved and Mr. Melchiorre seconded the following:
WHEREAS, under New Jersey Community College Contract Law a Contract for services or supplies with a total sum less than $27,900 may be negotiated or awarded without public advertising for Bids; and

WHEREAS, the Purchasing Program Officer has determined and certified in writing that the value of the acquisition will exceed $17,500; and,

WHEREAS, the anticipated term of this contract is one year as approved by this governing body; and

WHEREAS, Sprint/Nextel has submitted a proposal for fiscal year 2007 indicating they will provide the Nextel cell phone plan for the sum not to exceed $25,000.00; and

WHEREAS, Sprint/Nextel has completed and submitted a Business Entity Disclosure Certification which certifies that Sprint/Nextel has not made any reportable contributions to a political or candidate committee in the Counties of Atlantic and Cape May in the previous one year, and that the contract will prohibit Sprint/Nextel from making any reportable contributions through the term of the contract.

THEREFORE, BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College authorizes Terry Sampson, Executive Director of Administration and Business Services to enter into a contract with Sprint/Nextel as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value will be placed on file with this resolution.

Ms. Baumgardner asked how many cell phones will be provided in this plan.

Dean Hedges stated that there will be 46 cell phones, and they are assigned to senior staff, security and other critical college personnel.

Dr. Mora said more information will be provided about the cell phones. (See attached, ACCC Cell Phones)

ROLL CALL: ALL AYES, NO NAYS

Ms. Long explained and moved and Mr. Reynolds seconded the following:

WHEREAS, the US Department of Labor, Employment and Training Administration is accepting applications for a Community-Based Job Training Grant that supports workforce training and capacity-building, and

WHEREAS, the college is proposing to develop a regional and sustainable model for educating potential and incumbent workers in the healthcare field. ACCC would partner with Ocean County College, and potentially other NJ community colleges, to develop internal capacity to address employer-identified needs in the allied health field and then implement a series of training activities based upon these needs. Potential participants would be 12th grade students, the unemployed, underemployed, displaced workers, and incumbent workers seeking to enter or advance their careers, and

WHEREAS, ACCC would partner with Ocean County College, the Atlantic/Cape May Workforce Investment Board, healthcare employers, and Atlantic County Institute of Technology to develop a model using multiple training approaches, and

WHEREAS, the maximum amount of the grant is $1,200,000 annually from January 1, 2007, through December 31, 2009.
THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to apply for the US Department of Labor, Employment and Training Administration, Community-Based Job Training Grant from January 1, 2007, through December 31, 2009, for a maximum of $1,200,000.

Ms. Baumgardner asked who receives the grant money.

Dean Owens stated that this is a combined capacity building grant. Ocean County College, Atlantic/Cape May WIB, healthcare employers and Atlantic County Institute of Technology are secondary partners, and we are the lead agency. It is a planning grant.

Ms. Torres wanted to know what kinds of careers are being offered.

Dean Owens said that the grant is still being written, but the careers are in the allied health technical field and not nursing.

Chairperson Lefke asked if there were any other questions.

ROLL CALL: ALL AYES, NO NAYS

Ms. Long explained and moved and Mr. Boyer seconded the following:

WHEREAS, on July 26, 2006, the Atlantic City Council approved Ordinance #60 to sell the land located at 128 N. New York Avenue, Lot 2, Block 323, to Atlantic Cape Community College for $1.00 and other good consideration, and

WHEREAS, this purchase will provide the community services and parking as set forth in the college’s by-laws, and

WHEREAS, the Board of Trustees and college community would like to acknowledge their appreciation and thank the Atlantic City Council for approving the sale of this property to the college at an affordable price.

THEREFORE BE IT RESOLVED that the Board of Trustees acknowledges their appreciation to the Atlantic City Council for their approval of Ordinance #60.

Chairperson Lefke asked if there were any questions.

ROLL CALL: ALL AYES, NO NAYS

B. President’s Report: Dr. Mora stated that he had five items to present—


- Dr. Herman Saatkamp, President of Richard Stockton College of NJ, hosted ACCC along with Cumberland and Camden County College on August 3 to commemorate the signing of an articulation agreement with the community colleges Education degree programs.

This book was selected by the faculty to be shared, taught, and discussed across disciplines. Copies of the book were given to the Board, and they were invited to participate in college events related to this project.

Dean Wexler stated that the object of the book is to have students across disciplines experience a piece of literature that can be interpreted through each discipline. It is an opportunity college-wide for students and faculty to interact over the book with perspectives from different disciplines.

Dr. Mora was reelected as secretary for the NJ Community College Workforce Consortium for Workforce and Economic Development.

Dr. Mora handed out the article “Workforce Development, Critical In Maintaining State and Country’s Competitive Edge,” on the work the NJ Community College Workforce Consortium (administered by the NJCCC) has been doing over several years delivered through Dean Owens area. The college has a higher than average enrollment in workforce development. This brochure highlights the success stories and also NJ PLACE (developed at Camden County College).

The college received three awards for the 2006 American Heart Association Heart Walk. A Silver Circle Team Award for raising over $5,000, top scholastic institution award, and honorable mention for the team t-shirt design. Dr. Mora thanked Ms. Hines, Company Leader, for her leadership on this project.

Under the NJ Council of County Colleges - Academic Officers Association, Dean Wexler will head one of our task forces for the coming year. The focus of the task force is to strengthen linkages between credit and noncredit programs. Dr. Mora asked Dean Wexler to provide further information.

Dr. Wexler stated that in collaboration with the Academic Officers Association and the continuing education office of the Senior Continuing Education Officers group we will develop strategies across the state with the 19 community colleges which would allow fluid transition from noncredit to credit corroboration. Dr. Wexler will report back to the Board as matters materialize.

IX. REPORTS OF COMMITTEES AND INDIVIDUAL TRUSTEES

A. ACCC Foundation: Dr. Monillas gave the August 22 report which is attached.

Dean Owens handed out the Cape May County Championship Scramble “Fore” Scholarships brochures (golf tournament). The event will be held on Friday, October 13, 2006, at 12:30 p.m. at Cape May National Golf Club.

B. Academic & Student Affairs: Mr. Reynolds gave the August 16, Academic and Student Affairs report which is attached.

C. Budget, Finance & Audit: Report given earlier by Mr. Boyer.
D. Long-Range Planning & Capital Projects: Chairperson Lefke stated that the committee held a conference call on August 14, 2006, and he asked Dean Perniciaro to give the report.

Dr. Perniciaro gave highlights of the Long-Range Planning and Capital Projects conference call from the attached report.

E. Minority Affairs: Ms. Baumgardner stated that the committee and staff met to finalize the 2006-2007 schedule and agenda. The August 21 executive summary is attached.

F. Personnel: The minutes of the August 14 committee meeting are attached.

Mr. Evans read and moved and Mr. Boyer seconded the following:

It is respectfully recommended that the Board approve the following:

Appointments

Thomas Innocente Sr., Assistant Professor of Criminal Justice, effective September 5, 2006, at a salary of $43,065.

Anita Polanco, Assistant Director of Educational Opportunity Fund Program, an externally funded position, effective August 23, 2006, at a salary of $46,221.

Jane Satterthwaite, Adult Basic Education/GED Instructor, Continuing Education, an externally funded position, effective September 5, 2006, at a salary of $35,466.

Resignation

Claire Farnum, Counselor I, Student Support Services, effective September 15, 2006.

Chairperson Lefke asked if there were any questions

ROLL CALL: ALL AYES, NO NAYS

Mr. Evans commended Dr. Mora on his ambassadorship in showing his appreciation by a formal letter on behalf of the college to Commander Lenny Long of the Galloway Township VFW for his vigil at the funeral of his father-in-law.

Ms. Walsh explained and moved and Ms. Long seconded the following:

WHEREAS, Marion Pool, a faithful servant to students and colleagues of Atlantic Cape Community College for more than 33 years, departed this life on August 17, 2006, and

WHEREAS, Ms. Pool maintained the dedication and distinction of having served on a full-time basis at each of the institution’s three campuses, and

WHEREAS, Ms. Pool performed dutifully in her respective roles with Enrollment Services, Continuing Education, and the new Cape May County Campus, and
WHEREAS, Ms. Pool provided coordination for key ACCC initiatives such as the NECC '99 computing conference and the Middle States accreditation process, and

WHEREAS, Ms. Pool’s contributions to the community included service to the Atlantic Cape May Employer Council, the Stan Marczyk Scholarship Foundation Committee, South Jersey Stage Company, and the Greater Atlantic City Region Tourism Council.

THEREFORE BE IT RESOLVED that the Board expresses its deep sadness at the passing of Marion Pool and extends sincere condolences to her family, friends and colleagues.

Chairperson Lefke asked if there were any questions.

ROLL CALL: ALL AYES, NO NAYS

X. OTHER BUSINESS

None

XI. COMMENTS FROM PUBLIC

None

XII. MOTION FOR EXECUTIVE SESSION PRIOR TO REGULAR MEETING ON SEPTEMBER 26, 2006

The following resolution was introduced by (Mr. Reynolds) and seconded by (Mr. Boyer):

RESOLVED: At a public meeting of the Board of Trustees to be held on September 26, 2006, that pursuant to Section 7 and 8 of the “Open Public Meetings Act,” the following subject(s) may be discussed in an executive session of the Board of Trustees closed to the public:

personnel and litigation

It is presently anticipated that the items mentioned in this resolution can be disclosed to the public within three months.

ROLL CALL: ALL AYES, NO NAYS

XIII. ADJOURNMENT

On motion of Mr. Melchiorre and second by Ms. Torres the regular session was adjourned at 8:45 p.m. in the Board Room at the main campus, Mays Landing, NJ.

Respectfully submitted,

BettyAnn Inloes Hines
ACCC Board Secretary