I. CALL TO ORDER REGULAR MEETING

On Tuesday, August 28, 2007, at 7:00 p.m. Chairperson Robert Boyer called to order the regular session.

II. STATEMENT OF ADEQUATE NOTICE

In compliance with the “Open Public Meetings Act” of the state of New Jersey, adequate notice of this regular meeting of the Atlantic Cape Community College Board of Trustees was provided by posting at “J” Building, main campus; the Charles D. Worthington Atlantic City Campus; the Cape May County Campus and copies were mailed to the clerks of Atlantic and Cape May counties and the clerks of the Board of Chosen Freeholders of Atlantic and Cape May counties on August 16, 2007.

III. FLAG SALUTE

Chairperson Boyer asked everyone to rise and salute the flag. Everyone rose, saluted the flag, and recited the Pledge of Allegiance.

IV. ROLL CALL

<table>
<thead>
<tr>
<th>College Personnel</th>
<th>College Personnel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lynn G. Baumgardner</td>
<td>Dr. Peter Mora</td>
</tr>
<tr>
<td>Robert J. Boyer</td>
<td>Kathy Corbalis</td>
</tr>
<tr>
<td>Dr. Elizabeth A Dworsky</td>
<td>Douglas Hedges</td>
</tr>
<tr>
<td>David A. Evans</td>
<td>Patricia Owens</td>
</tr>
<tr>
<td>Dr. Daniel G. Loggi</td>
<td>Dr. Richard Perniciaro</td>
</tr>
<tr>
<td>Mary B. Long</td>
<td>Dr. Joseph Rossi</td>
</tr>
<tr>
<td>Andrew W. Melchiorre</td>
<td>Bobby Royal</td>
</tr>
<tr>
<td>Donald J. Parker</td>
<td>Carmen Royal</td>
</tr>
<tr>
<td>Maria Ivette Torres</td>
<td>Terry Sampson</td>
</tr>
<tr>
<td>Helen W. Walsh</td>
<td>Cathie Skinner, CPA</td>
</tr>
<tr>
<td></td>
<td>Dr. Art Wexler</td>
</tr>
<tr>
<td></td>
<td>Brittany Williams</td>
</tr>
<tr>
<td></td>
<td>BettyAnn Inloes Hines</td>
</tr>
<tr>
<td></td>
<td>Louis J. Greco, Esquire</td>
</tr>
<tr>
<td>Others in Attendance</td>
<td>George Boileau, Atlantic County Treasurer</td>
</tr>
</tbody>
</table>

V. CALL TO ORDER EXECUTIVE SESSION

Chairperson Boyer stated the Board would go into an executive session for personnel and litigation issues. He asked the public and staff members to leave except for Deans Perniciaro, Skinner and Wexler and Counsel Greco.

VI. APPROVAL OF REGULAR AND CLOSED MEETING MINUTES ON JULY 24, 2007

At 8:38 p.m. Chairperson Boyer reconvened the regular session.
Chairperson Boyer asked for approval of the July 24, 2007, regular session minutes if there were no changes.

Dr. Dworsky moved and Ms. Walsh seconded approval of the July 24, 2007, regular session minutes.

ROLL CALL: AYES, NO NAYS

VII. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

None

VIII. REPORTS OF COMMITTEES AND ADMINISTRATION

A. Budget, Finance & Audit Committee: Dr. Dworsky noted that the college is only one month into the 2007-2008 fiscal year and there is not much to report. She asked Dean Skinner to give an update.

1. Financial Report - Dean Skinner reported that the Preliminary Fiscal Year 2007-2008 year-to-date summarized in the Board Summary Report for the month ended July 31, 2007, indicates a margin of $(514,199). The college has earned 9.31% of budgeted revenues and expended 10.66% of budgeted expenses (which included encumbrances).

Dr. Dworsky moved and Dr. Loggi seconded acceptance of the July 31, 2007, Board Financial Report.

Chairperson Boyer asked if there was any discussion.

ROLL CALL: AYES, NO NAYS

The Budget, Finance and Audit Committee meeting minutes for August 21, 2007, are attached.

2. Award of Bids – Dr. Dworsky asked Ms. Sampson to read Resolution #14, Award of Bids.

Ms. Sampson read and explained Resolution #14.

Dr. Dworsky moved and Ms. Long seconded the following:

It is respectfully recommended that the Board of Trustees approve the following:

<table>
<thead>
<tr>
<th>Bid Ex 524</th>
<th>State Contract – Dell Computers</th>
<th>$61,167.40</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(Pending Perkins Grant approval)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Dell Computers</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Round Rock, TX</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Bid Ex 525</th>
<th>State Contract – Apple Computers</th>
<th>$63,353.50</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(Pending Perkins Grant approval)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Apple Computer</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Atlanta, GA</td>
<td></td>
</tr>
</tbody>
</table>
Chairperson Boyer asked if there was any discussion.

ROLL CALL: AYES, NO NAYS

Dr. Dworsky explained and moved and Ms. Baumgardner seconded the following:

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR Rastelli Seafood (Black Tiger) Annual Expenditures for Perishable Food Items For FY'08, August 21, 2007

WHEREAS, under New Jersey Community College Contract Law a Contract for Food may be negotiated or awarded without public advertising for Bids; and

WHEREAS, the Purchasing Program Officer has determined and certified in writing that the value of the acquisition should exceed $17,500 based on last fiscal year operations; and

WHEREAS, the anticipated term of this contract is for FY08 as approved by this governing body; and

WHEREAS, Rastelli Seafood (Black Tiger) will provide the culinary food items as needed for class instruction for the sum in excess of $17,500; and

WHEREAS, Rastelli Seafood (Black Tiger), Egg Harbor City has completed and submitted a Business Entity Disclosure Certification which certifies that Rastelli Seafood (Black Tiger) has not made any reportable contributions to a political or candidate committee in the Counties of Atlantic and Cape May in the previous one year, and that the contract will prohibit Rastelli Seafood (Black Tiger) from making any reportable contributions through the term of the contract; and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College authorizes a contract with Rastelli Seafood (Black Tiger) as described herein.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

*Note: Fiscal year 07 expenses were $52,933.18

Chairperson Boyer asked if there was any discussion.
ROLL CALL: AYES, NO NAYS

Dr. Dworsky explained and moved and Ms. Long seconded the following:

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR US Food Service
Annual Expenditures for Perishable Food Items
For FY’08, August 21, 2007

WHEREAS, under New Jersey Community College Contract Law a Contract for Food may be negotiated or awarded without public advertising for Bids; and

WHEREAS, the Purchasing Senior Manager has determined and certified in writing that the value of the acquisition should exceed $17,500 based on last fiscal year operations; and,

WHEREAS, the anticipated term of this contract is for FY08 as approved by this governing body; and

WHEREAS, US Food Service will provide the culinary food items as needed for class instruction for the sum in excess of $17,500; and

WHEREAS, US Food Service of Bridgeport, NJ has completed and submitted a Business Entity Disclosure Certification which certifies that US Food Service has not made any reportable contributions to a political or candidate committee in the Counties of Atlantic and Cape May in the previous one year, and that the contract will prohibit US Food Service from making any reportable contributions through the term of the contract.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College authorizes a contract with US Food Service for perishable food items.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

*Note: Fiscal Year 07 expenses were $88,853.57

Chairperson Boyer asked if there was any discussion.

ROLL CALL: AYES, NO NAYS

Dr. Dworsky explained and moved and Ms. Long seconded the following:

WHEREAS, under New Jersey Community College Contract Law a Contract for support, software and hardware maintenance may be negotiated or awarded without public advertising for Bids; and

WHEREAS, the Purchasing Senior Manager has determined that the total value of FY08 contracts will exceed $17,500; and

WHEREAS, T3 Technologies of Tampa, FL has completed and submitted a Business Entity Disclosure Certification which certifies that T3 Technologies has not made any reportable contributions to a political or candidate committee in the Counties of Atlantic and Cape May in the previous one year, and that the contract will prohibit T3 Technologies from making any reportable contributions through the term of the contract, and

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College authorizes a contract with T3 Technologies disaster recovery, software support services and hardware maintenance, and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution:
Chairperson Boyer asked if there was any discussion.

ROLL CALL: AYES, NO NAYS

Dr. Dworsky explained and moved and Ms. Long seconded the following:

WHEREAS, the food service contract with All Seasons Services Inc ends August 31, 2007; and

WHEREAS, the college advertised for and distributed nine (9) Request’s for Proposal for a three year all inclusive (Cafeteria, Catering & Vending) food service operations contract, (Contacted Food Service Providers Attachment 1); and

WHEREAS, one proposal was received on June 13, 2007; and

WHEREAS, Business Services spent the next 6 weeks exploring alternative food service options while negotiating new contract terms with All Seasons Services Inc.; and

WHEREAS, Business Services met with the Food Service Advisory Committee to report exploratory actions and findings on August 13, 2007, (Food Service Advisory Membership Attachment 2); and

WHEREAS, based upon findings, it was recommended that the college award a second contract to All Seasons Services, Inc. of Bensalem, PA.; (Terms and Conditions Attachment 3); and
WHEREAS, the National Science Foundation is accepting proposals for the Advanced Technical Education grant to promote improvement in the education of science technicians, and

WHEREAS, the college is proposing to develop curriculum and programming in information systems security (see attached) and foster development of curricula that addresses the needs of employers in information system security based upon recognized best practices and sharing of resources on information systems security and meet the demand for professionals, and

WHEREAS, ACCC will partner with area employers, secondary schools and four-year colleges to prepare professionals to meet the national demand for information assurance expertise, and

WHEREAS, the maximum amount of the grant is $150,000 for 2008/2009 from January 1, 2008 through December 31, 2009.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to submit a preliminary proposal for the National Science Foundation-Advanced Technical Education (NSF-ATE) grant from January 1, 2008 through December 31, 2009, for a maximum of $150,000.

Chairperson Boyer asked if there was any discussion.

ROLL CALL:  AYES, NO NAYS

Dr. Dworksy explained and moved and Mr. Melchiorre seconded the following:

WHEREAS, the New Jersey Historical Commission is accepting proposals for Project Grants to support history projects for college undergraduates, and

WHEREAS, the college is proposing to develop a service learning project involving community college and other students in grades K-12 who will adopt one of the Declaration signers buried in New Jersey, complete classroom lessons and related project activities (see attached), and

WHEREAS, ACCC would create a template for how other groups throughout the state could complete a similar project and create a website portal, and

WHEREAS, the maximum amount of the grant is $20,000 for 2008/2009 from January 1, 2008 through December 31, 2009.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to submit a proposal for the New Jersey Historical Commission from January 1, 2008, through December 31, 2009, for a maximum of $20,000.

Chairperson Boyer asked if there was any discussion.

Ms. Walsh asked why it was for Hammonton K-12 students only.

Ms. Owens stated that there was no particular reason this was the school that was currently chosen.
ROLL CALL: AYES, NO NAYS

B. Long-Range Planning & Capital Projects Committee: The Long-Range Planning & Capital Projects Committee August 20, 2007, meeting minutes are attached.

Ms. Walsh explained and moved and Dr. Loggi seconded the following:

WHEREAS, on March 28, 2006, the Board of Trustees approved Bid Exempt 475 for professional services by L. Robert Kimball & Associates of West Chester, PA for an Academic and Facilities Master Plan, and

WHEREAS, the Ad-Hoc Committee of the Master Plan titled Blueprint for 2020: Building a Better Future for ACCC has completed a thorough review of the written plan, related studies and site visits and has forwarded that recommendation to the Long Range Planning and Capital Projects Committee of the Board, and

WHEREAS, it is the recommendation of the Long Range Planning and Capital Projects Committee, that the Board formally endorse the following:

1. All components of Blueprint for 2020: Building a Better Future for ACCC (Note: components include R&R plan, MIS Conversion/ Upgrades, Energy Plan and Master Plan).
2. The top projects would be the construction of a science and technology building and related renovations to vacated structures, student center, new entranceway and loop to the college.
3. Flexibility in scheduling of all stages of these and related projects.
4. The college President be charged with the development plan to secure funding to support the projects.

THEREFORE BE IT RESOLVED that the Board authorizes endorsement of Blueprint for 2020: Building a Better Future for ACCC as a means to building upon and securing a quality and productive future for the ACCC community.

Chairperson Boyer asked if there was any discussion.

ROLL CALL: AYES, NO NAYS

C. Personnel Committee: The August 20, 2007, Personnel Committee meeting minutes are attached.

Mr. Evans read and moved and Ms. Walsh seconded the following:

It is respectfully recommended that the Board approve the following:

Appointments

Avon Chapman, Director of Adjunct Development and Faculty Administrative Services, effective August 29, 2007, at an annual salary of $53,473.

Erica Hoskins, Youth Career (Coach) Coordinator, a full-time, temporary, grant-funded position, effective August 29, 2007, through June 30, 2008, at an annual salary of $37,992.

Barbara Long, Nursing and Allied Health Specialist, effective August 27, 2007, at an annual salary of $31,258.

Resignation

Karen Beckman, Director of Institutional Research, retroactive to August 21, 2007.
Chairperson Boyer asked if there was any discussion.

ROLL CALL: AYES, NO NAYS

Mr. Evans read and moved and Mr. Melchiorre seconded the following:

WHEREAS, provisions of Dr. Peter L. Mora’s July 1, 2005 to June 30, 2008 employment contract with the Board of Trustees permit the College’s governing body to “conduct an annual compensation review and performance evaluation of the President for each academic year,” and

WHEREAS, a Board Presidential Evaluation Committee conducted the review based upon a summary of the performance ratings compiled by the Trustees and the President’s self-evaluation for 2006 – 2007 and,

WHEREAS, the Board’s Presidential Evaluation Committee indicated that Dr. Mora’s performance “is characterized by an extremely high level of effectiveness,” and commended the President for “providing the strategic, visionary leadership that is key to the successful future of ACCC,” and

WHEREAS, the Evaluation Committee noted Dr. Mora’s performance as “excellent” and specifically acknowledged the President’s, “leadership, team and relationship building, communication and interpersonal skills, resource development and management, instructional technology and business operations,” and

WHEREAS, the Board Presidential Evaluation Committee determined that the salary of the ACCC President should be closer to parity with the average of the other Southern New Jersey community college presidents.

THEREFORE BE IT RESOLVED, upon the recommendation of the Presidential Evaluation Committee, that the Board of Trustees award Dr. Peter L. Mora Sr. a salary increase from $154,440 to $166,023, retroactive to July 1, 2007.

BE IT FURTHER RESOLVED, upon the recommendation of the Presidential Evaluation Committee, that the President’s supplemental pension contribution package include an unmatched pension contribution for 2007-2008 of $16,602.

Chairperson Boyer asked if there was any discussion.

ROLL CALL: AYES, NO NAYS

Mr. Evans announced that Governor Corzine reappointed Mr. Melchiorre to the Board.

Everyone congratulated Mr. Melchiorre on his reappointment.

D. ACCC Foundation: Dean Owens gave the ACCC Foundation Board Report for August 28, 2007, which is attached. She also showed the brochure for the October 5, 2007, Scramble “Fore” Scholarships Golf Tournament to be held at the Cape May National Golf Club. Dean Owens said, “The Second Annual Arts and Entertainment Online Auction is proceeding and the kickoff is September 28 until October 19.” They are still looking for donations.

Chairperson Boyer asked if anyone had questions for Dean Owens.

E. Academic & Student Affairs: Mr. Evans gave the attached Academic and Student Affairs Committee Minutes of August 22, 2007.
Chairperson Boyer thanked Mr. Evans for his report.

F. Diversity & Equity: Ms. Baumgardner gave the Diversity and Equity Committee August 28, 2007, Executive Summary which is attached.

The 2007 ACCC Summer Youth College Program booklet was distributed to the Board members. The program was held at the Worthington Campus from July 9 to July 12 and at the Cape May County Campus from July 16 to July 19.

Ms. Baumgardner read a thank you note received from Ms. Barbara Ackerman, chess teacher.

Ms. Baumgardner thanked the sponsors of the program: Cape Savings Bank, Kramer Beverage, Guthrie Glass and Mirror Company, Borgata Heart and Soul Foundation and Baumgardner Construction.

Dean Bobby Royal showed a PowerPoint presentation on the Summer Youth College Program awards ceremony. Dean Bobby Royal said, “This was a successful program and it gave the kids an introduction to college and our campuses.”

Dr. Mora stated that this program is an outstanding example of the college’s community service.

He stated that there are a wide range of community service projects we already do through the Community Affairs Program.

G. President’s Report: Dr. Mora reported on the following items: New Jersey Council of County Colleges’ (NJCCC) Annual Report, Association of Community College Trustees (ACCT) Annual Congress, WCZT (98.7) in-studio radio interviews, and the college’s awards for the 2007 Southern NJ Spring Heart Walk.

- Dr. Mora gave highlights of the NJCCC’s Annual Report (information available online) which were:
  - Record state funding at $163.4 million due to lobby efforts by NJCCC;
  - $5.8 million increase to NJSTARS and enrollment growth in the program having grown over 50% since 2005;
  - Governor approved additional $6 million in debt service to fund Chapter 12
  - Additional financial support through State Tuition Aid Grants (TAG) to part-time community college students;
  - Statewide general education framework to support new transfer legislation to ensure the smooth transfer of community college credits to senior public institutions (accept all associate’s degree credits);
  - Growth of the Consortium for Workforce and Economic Development in its third year includes:
    - Trained over 10,000 employees through NJ
    - Disbursed $1 million in earned revenue to 19 community colleges
    - Recently awarded a $1.88 million grant to provide basic skills training program to the NJ Business and Industry Association. This is an important first strategy we will out statewide. Every college gets a part of the contract

- Dr. Mora announced that at that the ACCT Annual Congress on September 26-29, 2007, Ms. Williams will be awarded the Professional Board Staff Member Award for the Northeast Region. Ms. Williams is also being considered for the PBSM National Award.
Ms. Williams was nominated by the Board of Trustees for the award which recognizes leadership, service, exemplary performance and innovative initiatives in support of the Board and senior leadership.

Dr. Mora, Dr. Dworsky and Ms. Williams will host a roundtable discussion on “How to Build a Comprehensive Board Development Program.”

Our membership with ACCT was renewed and the “Standards of Good Practice and Membership Certificate” was on display on the back stable.

- Dr. Mora asked Dr. Rossi to report on the WCZT in-studio radio interviews.

Dr. Rossi stated that he and Geoff Pettifer, Director of College Marketing, have worked successfully with radio station WCZT (98.7), The Coast. The Coast bills itself as “Cape May County’s radio station.” Dr. Rossi and Mr. Pettifer enjoyed multiple appearances on the radio as part of a new marketing strategy to be tied into recruitment.

Dr. Rossi credited Mr. Pettifer with setting up the interview and developing the marketing campaign. Their on-air conversation included topics such as the Cape May County Campus Open House, NJSTARS and attending ACCC.

- Dr. Mora noted that at the 2007 Southern New Jersey Spring Heart Walk Award Celebration the college won several awards—Silver Circle Team Award, First Place in fundraising in the Education Institution Category, Best T-shirt Design and several individual awards. He thanked Ms. Hines, the company leader, 18 team captains and everyone who took part in the event.

Chairperson Boyer asked if there were any questions for Dr. Mora.

IX. OTHER BUSINESS

Chairperson Boyer asked the trustees if there was any other business.

Dr. Dworsky, Chairperson, Board Development Committee, stated that the committee reviewed the consent agenda concept previously discussed by the committees and it is the recommendation of the committee chairs to give the consent agenda a try at next month’s Board meeting. She stated that Ms. Williams will give the Board members a sample consent agenda for review.

Dr. Dworky also informed the Board that the consensus for the bi-annual ½ day Board Retreats is January/July. The retreats will be held in 2008 on the 24th of each month on a Thursday with the backup date the following Thursday on the 31st.

Dr. Dworsky thanked the members of the Presidential Evaluation Committee with special recognition given to Mr. Talvacchia.

X. COMMENTS FROM THE PUBLIC

None

XI. MOTION FOR EXECUTIVE SESSION PRIOR TO REGULAR MEETING ON SEPTEMBER 25, 2007

The following resolution was introduced by Ms. Baumgardner and seconded by Dr. Dworsky:
RESOLVED: At a public meeting of the Board of Trustees to be held on September 25, 2007, that pursuant to Section 7 and 8 of the “Open Public Meetings Act,” the following subject(s) may be discussed in an executive session of the Board of Trustees closed to the public:

personnel and litigation

It is presently anticipated that the items in this resolution can be disclosed to the public within three months.

ROLL CALL: ALL AYES, NO NAYS

XII. ADJOURNMENT

On motion of Dr. Dworsky and second by Dr. Loggi, the regular session was adjourned at 9:20 p.m. in the Board Room, Atlantic Cape Community College, Mays Landing, NJ.

Respectfully submitted,

BettyAnn Inloes Hines
ACCC Board Secretary