I. CALL TO ORDER REGULAR SESSION

On Tuesday, April 25, 2006, at 7:00 p.m. Chairperson Brian Lefke called to order the regular session.

II. STATEMENT OF ADEQUATE NOTICE

In compliance with the “Open Public Meetings Act of New Jersey,” BettyAnn Inloes Hines read a statement confirming adequate notice of this meeting was provided by posting at the Bulletin Board, 2nd Floor, “J” Building, main campus; the Cape May County Campus and Charles D. Worthington Atlantic City Center and copies were mailed to the clerks of Atlantic and Cape May counties and the clerks of the Board of Chosen Freeholders of Atlantic and Cape May counties on April 13, 2006.

III. FLAG SALUTE

Chairperson Lefke asked everyone to rise and salute the flag. Everyone rose, saluted the flag and recited the Pledge of Allegiance.

IV. ROLL CALL

<table>
<thead>
<tr>
<th>College Personnel</th>
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<tbody>
<tr>
<td>Lynn G. Baumgardner</td>
<td>Dr. Peter Mora</td>
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<tr>
<td>Robert J. Boyer</td>
<td>Kathleen J. Corbalis</td>
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<tr>
<td>Dr. Elizabeth A. Dworsky</td>
<td>Douglas Hedges</td>
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<td>David A. Evans</td>
<td>Patricia Owens</td>
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<td>Brian G. Lefke</td>
<td>Dr. Richard Perniciaro</td>
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<td>Dr. Daniel G. Loggi</td>
<td>Dr. Joseph Rossi</td>
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<td>Mary B. Long</td>
<td>Bobby Royal</td>
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<td>Andrew W. Melchiorre</td>
<td>Carmen Royal</td>
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<tr>
<td>Nicholas F. Talvacchia</td>
<td>Therese Sampson</td>
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<tr>
<td>Maria Ivette Torres</td>
<td>Catherine Skinner, CPA</td>
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<td>Helen W. Walsh</td>
<td>Dr. Art Wexler</td>
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<td>BettyAnn Inloes Hines</td>
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<td>Brittany Williams</td>
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<td>Louis J. Greco, Esquire</td>
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</tbody>
</table>

Others in Attendance

George Boileau, Atlantic Co. Treasurer
Lauren Huggins, Reporter, Cape May Co. Herald
Jamie Snyder, ACCC Student
Sam McCormick, ACCC Student
Judy Cole, ACCC Student
Kristi D’Angelo, ACCC Student
Carlos DeJesus, ACCC Student
Stacie Camazzi, ACCC Student
Doreen Ibach, ACCC Student
Mike Kosztur, ACCC Student
Carla Walters, ACCC Student
Cindy Dull, ACCC Student

Secretary’s Note: At 7:02 p.m. Chairperson Lefke called for an executive session.
At 7:25 p.m. the regular session reconvened.
V. CALL TO ORDER EXECUTIVE SESSION

Chairperson Lefke called for an executive session to discuss collective bargaining. He asked the public and college personnel to leave except for Drs. Mora and Rossi and Lou Greco, Esquire.

VI. APPROVAL OF REGULAR SESSION MINUTES OF MARCH 28, 2006

Chairperson Lefke asked the Board to approve the March 28, 2006, regular session minutes. He also asked if there were any comments.

Dr. Dworsky moved and Mr. Boyer seconded approval of the regular session minutes.

ROLL CALL: ALL AYES, NO NAYS

VII. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

Since there were ten ACCC nursing students in the public area, Chairperson Lefke stated that he could change the order of agenda items so “Comments from the Public” could be discussed now. The students wanted to follow the regular agenda order.

VIII. REPORTS OF OFFICERS AND AGENTS

A. Financial Report: Mr. Talvacchia gave the financial report stating that the preliminary fiscal year 2005-2006 year-to-date data summarized in the Board Summary Report for the nine months ended March 31, 2006, indicates a margin of $4,160,987. The college has earned 92.10% of budget revenues and expended 73.85% of budgeted expenses. He stated that management projects that the college will attain the budgeted fiscal 205-2006 margin.

Chairperson Lefke asked if there were any comments.

Ms. Walsh asked if the questions presented last month about the Board Summary Report would be addressed.

Mr. Talvacchia stated that they will be presented at the Budget, Finance and Audit Committee meeting on May 16.

Mr. Talvacchia moved for acceptance of the financial report and Mr. Melchiorre seconded.

ROLL CALL: ALL AYES, NO NAYS

Dr. Dworsky explained and moved and Dr. Loggi seconded the following.
It is respectfully recommended that the Board of Trustees approve the following:

**BID 1645**
Citrix Presentation Software, (FY’06 Perkins Grant) $30,753.35
Gotham Technology Group
Montvale, NJ

**BID NO. 1646**
Loop Road Resurfacing Project, (Facilities Plant Funds), Road Construction/Storm Water Management $172,900.00

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Low Bid</td>
<td>$140,900</td>
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<tr>
<td>Base Bid</td>
<td></td>
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<tr>
<td>Alt. 1 – repair curbing</td>
<td>12,500</td>
</tr>
<tr>
<td>Alt. 2 – exit roadway</td>
<td>19,500</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$172,900</td>
</tr>
</tbody>
</table>

AE Stone
Egg Harbor Township, NJ

ROLL CALL: ALL AYES, NO NAYS

Mr. Talvacchia stated that Resolution #70A, Non-Bid Award, which was tabled last month, would be presented by Dr. Dworsky.

Dr. Dworsky read and moved and Mr. Melchiorre seconded the following.

WHEREAS, under New Jersey Community College Contract Law a Contract for advertising may be negotiated or awarded without public advertising for Bids; and

WHEREAS, the Purchasing Program Officer has determined and certified in writing that the value of the acquisition will exceed $17,500; and

WHEREAS, the anticipated term of this contract is one year as approved by this governing body; and

WHEREAS, Verizon has submitted a proposal on March 13, 2006 indicating they will provide the Yellow Pages Advertisement for the sum of $17,940.00 (see attached); and

WHEREAS, Verizon has completed and submitted a Business Entity Disclosure Certification which certifies that Verizon has not made any reportable contributions to a political or candidate committee in the Counties of Atlantic and Cape May in the previous one year, and that the contract will prohibit Verizon from making any reportable contributions through the term of the contract.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College (ACCC) authorizes Terry Sampson, Executive Director of Administration and Business Services to enter into a contract on behalf of ACCC with Verizon as described herein; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Mr. Melchiorre asked why we would advertise in the old Yellow Pages with new ways to advertise.
Ms. Sampson stated that she asked this question of the College Relations Department. They stated that Verizon Yellow Pages is a book that everybody gets when they are new to the area. Therefore, it provides us with an immediate access to advertising. It is also a good venue for getting our name out in the community.

Mr. Melchiorre asked if we surveyed our public relations projects.

Ms. Sampson stated that this is done by the College Relations Department.

Mr. Melchiorre stated that he would be more than willing to accept the College Relations Department decision because they provided more than adequate reasons to support their decision.

ROLL CALL: ALL AYES, NO NAYS

Mr. Talvacchia explained and moved and Ms. Long seconded the following.

WHEREAS, the National Science Foundation is accepting preliminary proposals for Advanced Technical Education grant to promote improvement in the education of science technicians, and

WHEREAS, the college is proposing to develop curriculum and programming in information systems security and foster development of curricula that addresses the needs of employers in information system security based upon recognized best practices and sharing of resources on information systems security and meet the demand for professionals (see attached), and

WHEREAS, ACCC will partner with area employers to prepare professionals to meet the national demand for information assurance expertise, and

WHEREAS, the maximum amount of the grant is $150,000 for projected dates from January 1, 2007 through December 31, 2008,

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to submit a preliminary proposal for the National Science Foundation-Advanced Technical Education (NSF-ATE) grant from January 1, 2007 through December 31, 2008, for a maximum of $150,000.

Ms. Walsh stated that with no information on this grant what happens if we get the grant.

Dean Owens stated that it is a planning grant being developed by Dean Perniciaro, Dean Hedges and Computer Information Systems Professor Otto Hernandez.

ROLL CALL: ALL AYES, NO NAYS

Mr. Talvacchia read and moved and Mr. Boyer seconded the following.

WHEREAS, the Department of Housing and Urban Development (HUD) is accepting proposals for Fair Housing Initiatives Program (FHIP) grant to provide fair housing education and outreach programs, and
WHEREAS, the college is proposing to conduct educational programs and other training activities and provide outreach and information on fair housing through printed and electronic media, develop fair housing curricula, and work with community groups to inform the public about their rights and obligations under the Fair Housing Act (see attached), and

WHEREAS, ACCC will also develop a process to refer complaints that are identified as a result of funded activities to HUD, and

WHEREAS, the maximum amount of the grant is $100,000 for projected dates from October 1, 2006 through March 31, 2008.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to submit a proposal to the Department of Housing and Urban Development for the Fair Housing Initiatives Program (FHIP) grant for projected dates from January 1, 2007 through December 31, 2008, for a maximum of $100,000.

Chairperson Lefke asked if there were any questions.

ROLL CALL: ALL AYES, NO NAYS

B. President’s Report: Dr. Mora stated that his report was in three parts. He would give a summary of activities and outreach efforts he has been involved in on behalf of the college, Dean Bobby Royal would make an announcement on the college’s two United Way awards and Dean Carmen Royal would give information on her follow-up response to the students on the nursing program fees increase in the 2007 Tuition and Fees Schedule.

Dr. Mora spoke briefly on each item below and circulated handouts for the Board to review on the following:

- keynote speaker at annual conference of the Northeastern Association of Two-Year Colleges on April 6 (handout),
- interviewed by WACC (college radio station) on April 11,
- interviewed by COMCAST Newsmakers on April 11 (video shown),
- selected for President’s Panel at workshop for American Association of Community College (AACC) national conference on April 22 (unable to attend),
- Metropolitan Business and Citizens Association (MBCA) Education Award Recipient and speaker at the Fifth Annual Spring Scholarship Foundation Luncheon on April 20 (handout),
- Keynote speaker at Atlantic City Hotel & Lodging Association Scholarship Awards Luncheon on April 27 at Trump Marina (handout).

Dean Bobby Royal stated that the college received two United Way awards for employee contributions to the Public Employees Charitable Campaign. The awards, Champion and Achievement, were given to the college for outstanding support of Atlantic County through the 2005 United Way workplace campaign.
Dean Carmen Royal stated that soon after the FY 2007 Tuition and Fee Schedule was approved at the February Board meeting she visited the Nursing 112 classes to let them know the rationale for the increase in nursing program fees. She informed the students how the college was working to find other ways for additional financial assistance. She said that about $14,000 in emergency aid was earmarked for nursing students for 2006-2007 and that an additional $30,000 was requested from the ACCC Foundation. The college will set up a payment plan for nursing students similar to the one for ACA students where there is more time to pay for tuition instead of June you will have until October. She also stated that the college is submitting a proposal to the Foundation for additional funds of $30,000. These are relief funds which will give everyone equal amounts of dollars. We won’t know if additional funds are available until June. If the proposal is approved, the college can immediately credit students’ accounts. There will be $500 for each student if we get $40,000 from the Foundation. Dean Carmen Royal informed the students that they should go back to the hospitals to see if the hospitals would increase their financial support. The students should also be sure they have applied for financial aid. Since she met early in March with the students, she plans to continue communicating with them. She noted that the college is working hard to secure additional funds.

Chairperson Lefke asked if there were any questions.

IX. REPORTS OF COMMITTEES AND INDIVIDUAL TRUSTEES

A. ACCC Foundation: In the absence of Dr. Monillas, ACCC Foundation Chairperson, Dean Owens gave the following ACCC Foundation Report of the April 25, 2006, meeting.

- The Foundation held its annual reorganization meeting April 13. The board re-elected officers for a two-year term and appointed six new members to the board. Officers are: Lynda Pagliughi, president; Frank Forde, vice president for Atlantic County; Charles Pessagno, vice president for Cape May County; Dennis Stacy, treasurer; and Stephen Nehmad, secretary.

New members joining the board are: Clifton Anderson of Woodbine, Matthew Buesing of Cape May Court House, Dr. Mary Caruso of Sea Isle City, William Cottman Sr. of Rio Grande, and Jay Ford and Gregory Matuson, both of Egg Harbor Township. They represent a variety of fields, including banking, housing, finance and education.
Also joining the board are new trustee liaisons Brian Lefke and Eric Reynolds, succeeding Robert Boyer who served in that capacity for the past several years.

An orientation for new members will be held Monday, May 1, at 6 p.m. at the Cape May County Campus.

- Also at its April 13 meeting the Foundation accepted the FY’05 Audit. Treasurer Stacy reported that it was an unqualified audit.

- Planning has begun for several fall fund-raising events, including the Cape May County Campus Fund Raiser, set for Friday, September 29, and the Cape May County Championship Golf Tournament scheduled for October 13. Both events will incorporate the 40th Anniversary Theme and the President’s Inauguration.

- The next meeting of the Foundation Board will be held at 8 a.m., Thursday, June 8, at the Cape May County Campus with videoconferencing to the Mays Landing campus. All are welcome to attend.

Chairperson Lefke asked if there were any questions.

B. Academic and Student Affairs: (See Board Minutes Book for April 19, 2006, committee report.)

Mr. Evans read and explained and Mr. Talvacchia seconded the following.

WHEREAS, there is a need in the community and the curriculum to offer a degree with emphasis on computer design, and

WHEREAS, this degree option will update our degree offerings and align us with the digital design curriculum offered in area secondary schools and post-secondary schools, and

WHEREAS, this option is designed for students wishing to transfer to Baccalaureate programs, entry level positions in the graphic design industry or for working professionals to further their education, and

WHEREAS, the Curriculum Committee has considered and approved (see attached) the Digital Design Option, Liberal Arts, Associate in Arts degree on March 23, 2006.

THEREFORE BE IT RESOLVED that the Board of Trustees approve offering the Digital Design Option, Liberal Arts, Associate in Arts degree effective fall 2006.

Chairperson Lefke asked if there were any comments.

ROLL CALL: ALL AYES, NO NAYS

Ms. Torres read and moved and Dr. Dworsky seconded the following.

WHEREAS, Captain Curtis B. Odom, Commanding Officer of the United States Coast Guard Training Center in Cape May, has served as a distinguished leader who has committed his life to serving the nation as well as the South Jersey community,

WHEREAS, he has dedicated much of the last three decades as a commissioned officer with the United States Coast Guard, working as Chief of the Office of Leadership and Diversity, Reserve and Training Directorate; Ethnic Policy Advisor to the Commandant of the Coast Guard as a member of the Diversity Management Staff; Media Relations Officer in the Public Affairs Division; and as Assistant School Chief of the Coast Guard Officer Candidate School, and
WHEREAS, he has obtained a Bachelor of Science Degree in Government from the United States Coast Guard Academy, a Master of Arts Degree in National Security and Strategic Studies from the United States Naval War College, and a Master of Business Administration Degree from the Florida Institute of Technology, and

WHEREAS, he has been awarded the Legion of Merit, two meritorious Service Medals, two Coast Guard Commendation Medals, the Coast Guard Achievement Medal and the Commandant’s Letter of Commendation Ribbon, and

WHEREAS, he has given his services as a steward and public servant of the United States Coast Guard, has demonstrated a lifetime of leadership and excellence, shared his expertise of national and regional issues with the public, and continues to serve as Commanding Officer, and

WHEREAS, he exemplifies the values that Atlantic Cape Community College seeks to instill in its graduates.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College grant an honorary associate in science degree to Captain Curtis B. Odom in recognition of his continued service to the nation and to the residents of southern New Jersey.

Ms. Torres stated that the granting of an honorary degree has not been done in a while but this idea will be brought back.

Chairperson Lefke asked if there were any comments.

ROLL CALL: ALL AYES, NO NAYS

C. Budget, Finance & Audit Committee: Mr. Talvacchia stated that there is no resolution for the audit services because the RFPs are being considered by the committee. A resolution for audit services will be presented at the next Board meeting.

D. Long-Range Planning and Capital Projects: Dean Perniciaro gave highlights on the following agenda items from the committee meeting. (See Board Minutes Book for April 17, 2006, committee report.)

   I. Property Acquisition at WACC
   II. Update on Kimball & Associates Study Project
   III. Update on the Worthington Center Build Out
   IV. Update of Chapter 12 Funding

E. Minority Affairs: Ms. Baumgardner gave highlights from the Executive Summary of the April 20, 2006, committee meeting. (See Board Minutes Book for report.)

She stated that Mr. Miguel Cortes, ACCC graduate, employed by Johnson & Johnson, gave a presentation on his proposal for recruiting Latino and African American students (50-60 slots) from ACCC and other colleges in early October.
The next Minority Affairs Committee meeting will be on the third Thursday in May.

F. Personnel Committee: Dr. Dworsky stated that there were no resolutions to present.

She stated that the committee met on April 17 to discuss the following topics:

(See Board Minutes Book for report.)

- policies and procedures update and revisions,
- history and current status of college legal services and cost factors,
- update on Board handbook.

Chairperson Lefke asked if there were any questions.

X. OTHER BUSINESS

Ms. Hines, Board Secretary, stated that some Board members had to sign their copies of the Financial Disclosure Statement which was in their padfolios.

XI. COMMENTS FROM THE PUBLIC

Chairperson Lefke informed the students that they could now address the Board about their concerns.

Ms. Judy Cole addressed the Board as spokesperson of students from the Nursing 112 classes. She stated that the students were concerned about the increase in the nursing program fees being considered by the college.

Ms. Cole said, "We are concerned that the tuition will go from $1,070 to $2,500 which is an increase of 150%." She said that this increase is more than current students can bear and they would like their tuition to remain at $1,070 and that they be grandfathered into this proposed increase.

Ms. Cole thanked the Board for its attention.

XII. DISCUSSION OF MATTERS PERTAINING TO PERSONNEL AND LITIGATION

The following resolution was introduced by (Ms. Baumgardner) and seconded by (Mr. Evans):

RESOLVED: At a public meeting of the Board of Trustees to be held on May 23, 2006, that pursuant to Section 7 and 8 of the “Open Public Meetings Act,” the following subject(s) may be discussed in an executive session of the Board of Trustees closed to the public:

- personnel and litigation
It is presently anticipated that the items mentioned in this resolution can be disclosed to the public within three months.

ROLL CALL: ALL AYES, NO NAYS

XIII. **ADJOURNMENT**

On motion of Dr. Loggi and second by Mr. Evans the meeting was adjourned at 8:10 p.m. in Room 113 at the Cape May County Campus in Cape May Court House, NJ.

Respectfully submitted,

BettyAnn Inloes Hines
ACCC Board Secretary