I. CALL TO ORDER REGULAR SESSION

On Tuesday, August 27, 2013, at 7:02 p.m. Chairperson David A. Evans called the meeting to
order. Evans thanked the trustees for their attendance.

II. STATEMENT OF ADEQUATE NOTICE

Fischer read the statement of adequate notice

In compliance with the “Open Public Meetings Act” of the state of New Jersey, adequate notice of
this regular meeting of the Atlantic Cape Community College Board of Trustees was provided in the
following manor: On August 15, 2013 advance written notice was posted at the Bulletin Board, 2nd Floor J
Building, Mays Landing Campus, concurrent postings were made available at both Cape May County
Campus and the Worthington Atlantic City Campus. Copies were sent to the clerks of Atlantic and Cape
May Counties and the clerks of the Boards of Chosen Freeholders of Atlantic and Cape May Counties
and on August 15, 2013 copies of advance written notice of this meeting were sent to all persons, who
according to the records of Atlantic Cape Community College requested and paid for such notices on or
before January 1, 2013.

III. FLAG SALUTE

Chairperson Evans asked everyone to rise and salute the flag. Everyone rose, saluted the flag
and recited the Pledge of Allegiance.

IV. ROLL CALL (√)

<table>
<thead>
<tr>
<th>Board Members</th>
<th>College Personnel</th>
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<tbody>
<tr>
<td>√ Robert J. Boyer</td>
<td>Dr. Peter Mora</td>
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<tr>
<td>√ Dave Coskey</td>
<td>Michael Bruckler</td>
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<tr>
<td>x Thomas Dowd</td>
<td>Therese Budd</td>
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<tr>
<td>√ David A. Evans</td>
<td>Eileen Curristine</td>
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<td>x Harrison Furman</td>
<td>Sean Fischer</td>
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<td>√ Brian Lefke</td>
<td>Douglas Hedges</td>
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<td>x Mary B. Long</td>
<td>Dr. Mitchell Levy</td>
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<tr>
<td>√ Andrew W. Melchiorre</td>
<td>Dr. Richard Perniciaro</td>
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<tr>
<td>√ Maria K. Mento</td>
<td>Cathie Skinner, CPA</td>
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<td>x Donald J. Parker</td>
<td>Dr. Art Wexler</td>
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<tr>
<td>x Dr. Richard Stepura</td>
<td>Louis J. Greco, Esquire</td>
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<tr>
<td>√ Nicholas F. Talvacchia, Esquire</td>
<td>Douglas Hedges</td>
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<td>√ Maria Torres</td>
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<tr>
<td>√ Helen Walsh</td>
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<table>
<thead>
<tr>
<th>Others in Attendance</th>
<th>Others in Attendance</th>
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<tbody>
<tr>
<td>Bonnie Lindaw, Atl. Co. Treasurer/CFO</td>
<td>Caesar Niglio</td>
</tr>
<tr>
<td></td>
<td>Sandi Greco</td>
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<tr>
<td></td>
<td>Cheryl Garwood</td>
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</tbody>
</table>

AC stands for Atlantic Cape Community College
V. CALL TO ORDER EXECUTIVE SESSION

Chairperson Evans stated there would be no executive session after the regular session adjourned.

VI. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

None

VII. CONSENT RESOLUTIONS


Res. #10

July 23, 2013 Regular Session Minutes

Secretary's Note: The executive session minutes are still being held.

Res. #12

It is respectfully recommended, by the President, that the Board approve the following:

Appointment

Matthew Neugent, Clerk, Perishable Storeroom at an annual, 10-month salary of $21,183 effective August 28, 2013.

Promotion

Kathryn Flynn R.N., from College Nurse to Assistant Director, Health, Safety and Compliance effective August 28, 2013 with a base salary increase from $45,524 to $59,337.

Resignation

Eddy Maria Eubanks, Program Coordinator, Learning Outcomes Assessment, Program Review and Accreditation retroactive to August 23, 2013.

Mary Wunnenberg, Assistant Professor of Nursing retroactive to July 31, 2013.

Res. #12A

WHEREAS, Phyllis Bagnell joined Atlantic Cape Community College on August 24, 1998, and

WHEREAS, over the past 15 years, Ms. Bagnell served in several part-time roles in print shop, faculty support and finance until her full time appointment to Office Assistant August 23, 2000, and,

WHEREAS, Ms. Bagnell's dedication is evident through her participation in college events such as PECC, Atlantic Cape's branding campaign, commencement and the 2013 Best Practices conference, and
WHEREAS, former supervisor Leslie Jamison praised Ms. Bagnell for having a “positive work ethic and strong communication skills” and for being “the type of hard-working employee that every entity should be actively recruiting,” and

WHEREAS, Ms. Bagnell's current supervisor, Dr. Richard Perniciaro stated “Phyllis has exceeded expectations in terms of cooperation, attitude and dependability. In many cases, clients have congratulated me on having someone like her,” and,

WHEREAS, Ms. Bagnell has indicated her desire to retire from employment with Atlantic Cape Community College.

THEREFORE BE IT RESOLVED upon the recommendation of the President that the Board approve the retirement of Ms. Bagnell effective December 31, 2013.

BE IT FURTHER RESOLVED that the Board extends to Ms. Bagnell its best wishes for retirement years filled with health and happiness.

Res. #13

Bid Ex 669 Nursing Assessment Program $61,225.00
FY14 Nursing Operational/Perkins (Pending approval)
Assessment Technologies
Institute Overland Park, KS

Res. #14

WHEREAS, on January 22, 2002, Resolution #49, the Board of Trustees established a college purchasing policy to coincide and agree with the County College Purchasing Law as adopted on December 28, 1984, and amended 2002 (P.L. 1984, 18A:64A -25.3), and

WHEREAS, pursuant to the provisions of the law, the bid threshold for awarding contracts has been adjusted to $34,100.

THEREFORE BE IT RESOLVED that the Board of Trustees revise the college purchasing policy to coincide and agree with the County College Purchasing Law’s newly established bidding threshold of $34,100 effective September 1, 2013

Res. #15

WHEREAS, under New Jersey Community College Contract Law a contract for bookstore operations may be negotiated or awarded without public advertising for bids, and

WHEREAS, the College Administration elected to seek competitive proposals in the Spring of 2007 for a viable bookstore service provider, and

WHEREAS, the Bookstore Advisory Board reviewed the three (3) proposals received and agreed that the proposal submitted by Follett Higher Education group provided the best package that served the interest of the College and Students, and

WHEREAS, the College’s contract with Follett Higher Education Group had expired June 30, 2013, and

WHEREAS, because of declining enrollments and sales the College determined that seeking competitive proposals this year would not be expedient and is recommending to renew contract for a one year term, and
WHEREAS, Follett Higher Education Group has offered to renew contract with current commission rate of 11.6% of sales up to 2.5M, 12.6% of sales between $2.5M and $5M and 13.6% of sales over $5M, and

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College authorize the Dean of Administration and Business Services, to renew the contract for a one (1) year term for Fiscal Year 14 (pending review by College Attorney) with Follett Higher Education Group as described herein.

ROLL CALL: ALL AYES, NO NAYS

VIII. REGULAR RESOLUTIONS

Trustee Melchiorre moved and Mento seconded approval of the Financial Statement Executive Summary, Resolution 2, for June 30, 2013, draft as of 8/13/13, Res. #2. Trustee Boyer and Walsh noted the committee was pleased to know that virtually no fund balance would need to be used, and thanked Dean Skinner and College personnel for their efforts.

ROLL CALL: ALL AYES, NO NAYS

Trustee Boyer moved and Talvacchia seconded approval of the Financial Statement, Resolution 11, as of July 31, 2013, Res. #11. Evans applauded the efforts of the Board’s Budget and Finance Committee for their continued diligence.

ROLL CALL: ALL AYES, NO NAYS

Coskey moved and Boyer seconded approval of Resolution #12B to award Dr. Peter L. Mora, President a salary increase of 2% (from $179,571 annually to $183,162) and to award $18,316 toward the supplemental unmatched pension contribution, retroactive to 7/1/13. Res.12B. Evans thanked the PEC for their efforts. Torres thanked the committee.

Res. #12B

WHEREAS, provisions of Dr. Peter L. Mora’s employment contract with the Board of Trustees permit the College’s governing body to “conduct an annual compensation review and performance evaluation of the President for each academic year,” and

WHEREAS, the Board of Trustees Presidential Evaluation Committee conducted the review based upon endorsement of the President’s mid-year review, approval of the President’s annual goals, a summary of the performance ratings compiled by the Trustees, and the President’s Self-Evaluation for 2012-2013, and

WHEREAS, the Board’s Presidential Evaluation Committee indicated in its report that “Dr. Mora’s overall performance is characterized by high levels of effectiveness,” adding that he “met all five presidential goals for FY13 which were developed in conjunction with the Presidential Evaluation Committee,” and

WHEREAS the President Evaluation Committee wishes to recognize Dr. Mora’s admirable requests to receive no additional compensation in FY11, FY12 and FY13 and

WHEREAS, The President Evaluation Committee recognizes the fiscal environment of Atlantic and Cape May Counties and Atlantic Cape Community College and
WHEREAS, the President Evaluation Committee noted Dr. Mora’s performance as remaining consistently “excellent,” and

WHEREAS, the Board Presidential Evaluation Committee recommended that the compensation of the College President continue to be benchmarked with other southern New Jersey community college chief executives

THEREFORE BE IT RESOLVED, upon the joint recommendation of the Presidential Evaluation Committee and the Personnel and Board Development Committee, that the Board of Trustees award Dr. Peter L. Mora, Sr. a salary increase from $179,571 to $183,162 retroactive to July 1, 2013.

BE IT FURTHER RESOLVED, upon the recommendation of the Presidential Evaluation Committee and the Personnel Committee, that the President’s supplemental pension contribution package include an unmatched pension contribution for 2013-2014 of $18,316.

ROLL CALL: ALL AYES, NO NAYS

PRESIDENT’S REPORT

Dr. Mora introduced Dr. Richard Perniciario and Dean Douglas Hedges. Dr. Perniciario provided an update on the College’s capital projects, notably: Solar Panel, STEM Building, WACC expansion, and pending projects remaining on the College’s Master Facilities Plan, Blueprint 2020.

Dean Hedges provided an update on pending improvements that are included in the master technology plan and that have been funded through the state technology infrastructure bonds.

Dr. Mora will provide a one-page summary for members of the Board.

IX. COMMITTEE REPORTS: DISCUSSION/QUESTIONS

None

X. OTHER BUSINESS

None

XI. COMMENTS FROM THE PUBLIC

Chairperson Evans asked if there were any comments from the public.

Sandi Greco, Assistant Director, PC Services, President of ACCCEA noted recent bargaining unit initiatives. She provided lanyards that have been given to students, and discussed the 9/11 tribute event scheduled for 9/10/13.

XII. ADJOURNMENT

On motion of Trustee Melchiorre and seconded by Lefke the regular session was adjourned at 7:42 p.m., at the main campus in J202, 5100 Black Horse Pike, Mays Landing, NJ.
Respectfully submitted,

Sean Fischer
Atlantic Cape Board Secretary

Attachments: Atlantic Cape Foundation Board Report, August 2013
             Academic and Student Affairs Minutes, August 21, 2013
             Budget, Finance & Audit Committee Minutes, August 20, 2013
             Long-Range Planning & Capital Projects Committee Minutes, August 20, 2013
             Personnel & Board Development Committee Minutes, August 21, 2013