I. CALL TO ORDER REGULAR SESSION

On Tuesday, January 24, 2012, at 7:00 p.m. Chairperson Robert J. Boyer called the meeting to order.

II. STATEMENT OF ADEQUATE NOTICE

In compliance with the “Open Public Meetings Act” of the state of New Jersey, adequate notice of this regular meeting of the Atlantic Cape Community College Board of Trustees was provided by e-mail for posting at “J” Building main campus; the Charles D. Worthington Atlantic City Campus, the Cape May County Campus and copies were e-mailed to the clerks of Atlantic and Cape May counties and the clerks of the Board of Chosen Freeholders of Atlantic and Cape May counties on January 13, 2012.

III. FLAG SALUTE

Chairperson Boyer asked everyone to rise and salute the flag. Everyone rose, saluted the flag and recited the Pledge of Allegiance.

Chairperson Boyer welcomed Dr. Richard Stepura, Executive County Superintendent of Schools for Cape May, to the Board.

IV. ROLL CALL (√)

<table>
<thead>
<tr>
<th>Board Members</th>
<th>College Personnel</th>
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<tr>
<td>√ Robert J. Boyer</td>
<td>Dr. Peter Mora</td>
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<tr>
<td>√ Dave Coskey</td>
<td>Kathy Corbalis</td>
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<td>√ Thomas J. Dowd</td>
<td>Eileen Curristine</td>
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<td>√ Andrew W. Melchiorre</td>
<td>Sean Fischer</td>
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<td>√ Maria K. Mento (late)</td>
<td>Dr. Patricia Gentile</td>
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<td>√ Eric Reynolds</td>
<td>Dr. Richard Perniciaro</td>
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<td>√ Dr. Richard Stepura</td>
<td>Carmen Royal</td>
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<td>√ Maria Ivette Torres</td>
<td>Terry Sampson</td>
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<td>√ Helen W. Walsh</td>
<td>Cathie Skinner, CPA</td>
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<td>💬 Donald J. Parker (on conference call)</td>
<td>Dr. Art Wexler</td>
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<td>Others in Attendance</td>
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<td>Jane Lugo, Atlantic Co. Treasurer &amp; CFO</td>
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V. CALL TO ORDER EXECUTIVE SESSION

Chairperson Boyer called for an executive session at 7:02 p.m.

Secretary’s Notes: The public and college employees except for Counsel Greco left the meeting. At 8 p. m. the regular meeting reconvened.
VI. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

When the regular meeting reconvened, Chairperson Boyer asked if there were any comments from the public.

Ms. Lugo said that she has had discussions with Dean Cathie Skinner and Ms. Terry Sampson about Res. #57, FY 2013 Chapter 12 allocation. She noted further discussion was needed about actual use of these funds for R & R Projects and BluePrint 2020.

Chairperson Boyer said the Board would table Res. #57 until the discussion was completed.

VII. BUDGET REPORT

Ms. Torres mentioned that the FY12 Board Financial Report, Res. #54, covers the six months ended December 31, 2011. She noted this information was in the Board of Trustees Blue Book.

The Preliminary Fiscal Year 2011-2012 year-to-date data summarized in the report indicates the college has earned 52.77% of budgeted revenues and expended 49.61% of expenditures. This report includes activity for the summer and fall semesters.

VIII. RESOLUTIONS

A. Regular Resolutions

Mr. Reynolds moved and Ms. Walsh seconded the acceptance of the Financial Statement Executive Summary for December 31, 2011, Res. #54.

ROLL CALL: ALL AYES, NO NAYS

B. Consent Resolutions

Chairperson Boyer read the remaining consent resolutions—Res. #53, Res. #55, Res. #56 and Res. #58. He asked if any other consent resolutions needed to be removed for further discussion. Since there were no objections, the consent resolutions would be voted on as presented.

Mr. Melchiorre moved and Dr. Stepura seconded the following:

Res. #53

December 13, 2011, Regular Session Minutes

Secretary’s Note: The December 13, 2011, Executive Session Minutes are being held.

Res. #55

It is respectfully recommended, by the President, that the Board approve the following:
Appointments

**Eddy Maria Eubanks**, Program Coordinator, Learning Outcomes Assessment, Program Review and Accreditation at an annual salary of $42,654 effective February 13, 2012.

**Michelle Gross**, Assistant Professor, Dance at an annual salary of $51,793 retroactive to January 17, 2012.

Resignations


**Maribel Santiago**, Program Assistant, Health Professions Institute, retroactive to December 30, 2011.

Res. #56

It is respectfully recommended that the Board of Trustees approve the following:

- **Bid Ex. 629**
  - Natural Gas, Consortium Bid, Utilities Operational
  - Hess Corporation
  - Woodbridge, NJ
  - $5.335 per dekatherm

- **OQ104**
  - Professional Consulting Services, Contract Administration
  - Atlantic County Improvement Authority
  - Mays Landing, NJ
  - $30,000.00

Res. #58

RESOLVED: At a public meeting of the Board of Trustees to be held on February 28, 2012, that pursuant to Sections 7 and 8 of the "Open Public Meetings Act", the following subject(s) may be discussed in an executive session of the Board of Trustees closed to the public:

- personnel, litigation, anticipated contracts and matters of attorney-client privilege

It is presently anticipated that the items mentioned in this resolution can be disclosed to the public within three months.

ROLL CALL: AYES, NO NAYS, ABSTENTION (Dr. Stepura, Res. #53 only)

IX. PRESIDENT’S REPORT

Dr. Mora reported on a tour he and other college officials conducted of the Worthington Atlantic City Campus for Mr. John Palmieri, Executive Director, Casino Reinvestment Development Authority. Noting ongoing partnerships and collaborations with CRDA, Dr. Mora said the college has received a grant from the organization that will help outfit Casino Career Institute labs in the new hospitality wing.

College security officials attended a forum hosted by Mr. Tom Gilbert, Atlantic City Tourism District Commander, to discuss public safety collaborations with CRDA and the City of Atlantic City.

Dr. Mora said he along with Dr. Perniciaro and Mr. Sean Fischer met with Mr. Jack Tenancy of Jones Long & LaSalle, CRDA’s master plan consultant. The group discussed the CRDA master plan and tourism district public safety.
“These activities impact Goal 2: Strengthen Community Partnerships and Goal 3: Demonstrate Effectiveness, Continuous Improvement and Efficient Use of Resources of the college’s Strategic Plan Goals and Objectives,” said Dr. Mora.

X. COMMITTEE REPORTS: DISCUSSION/QUESTIONS

Chairperson Boyer asked if there were any comments from the Board on minutes from the six Board committees. “If there are any changes, give them to the respective committee and it will be noted at the next Board meeting,” said Chairperson Boyer.

XI. OTHER BUSINESS

Chairperson Boyer announced the Board of Trustees Retreat is on Friday, February 3, 2012, from 9 a.m. to 1 p.m. at the main campus in the Board Room, J-202.

Chairperson Boyer said he has a conference call with the retreat guest speaker Mr. Ron Winthers, immediate past chair of the NJCCC. Mr. Winthers’ topic will focus on Best Practices for the Board, communications, and running a better Board meeting on a strategic level.

XII. COMMENTS FROM THE PUBLIC

None

XIII. ADJOURNMENT

On motion of Mr. Reynolds and second by Ms. Torres, the regular session was adjourned at 8 p.m., in Room 113, 314 Court House-South Dennis Road, Cape May Court House, NJ.

Respectfully submitted,

BettyAnn Inloes Hines
Atlantic Cape Board Secretary

Attachments: Academic and Student Affairs Committee Minutes, January 18, 2012
Atlantic Cape Foundation Board Report, January 2012
Budget, Finance and Audit Committee Minutes, January 17, 2012
Diversity & Equity/Community Affairs Board Committee, Executive Summary, January 12, 2012
Long-Range Planning and Capital Projects Committee Minutes, January 17, 2012
Personnel and Board Development Committee Minutes, January 18, 2012