I. CALL TO ORDER REGULAR SESSION

On Tuesday, January 25, 2011, at 7:00 p.m. Vice Chairperson David Evans called the meeting to order.

II. STATEMENT OF ADEQUATE NOTICE

In compliance with the “Open Public Meetings Act” of the state of New Jersey, adequate notice of this regular meeting of the Atlantic Cape Community College Board of Trustees was provided by e-mail for posting at “J” Building main campus; the Charles D. Worthington Atlantic City Campus, the Cape May County Campus and copies were e-mailed to the clerks of Atlantic and Cape May counties and the clerks of the Board of Chosen Freeholders of Atlantic and Cape May counties on January 13, 2011.

III. FLAG SALUTE

Vice Chairperson Evans asked everyone to rise and salute the flag. Everyone rose, saluted the flag and recited the Pledge of Allegiance.

IV. ROLL CALL (√)

<table>
<thead>
<tr>
<th>Board Members</th>
<th>College Personnel</th>
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<tbody>
<tr>
<td>Robert J. Boyer</td>
<td>Dr. Peter Mora</td>
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<td>David A. Evans</td>
<td>Kathy Corbalis</td>
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<td>Brian G. Lefke</td>
<td>Sean Fischer</td>
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<td>Maria K. Mento</td>
<td>Dr. Patricia Gentile</td>
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<td>Donald J. Parker</td>
<td>Douglas Hedges</td>
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<td>Eric Reynolds</td>
<td>Dr. Richard Perniciaro</td>
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<td>Maria Ivette Torres</td>
<td>Bobby Royal</td>
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<td>Helen W. Walsh</td>
<td>Carmen Royal</td>
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<td>Terry Sampson</td>
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<td>Cathie Skinner, CPA</td>
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<td>Dr. Art Wexler</td>
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<td>BettyAnn Inloes Hines</td>
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<td>Louis J. Greco, Esquire</td>
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<td>Others in Attendance</td>
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<td>Jane Lugo, Atlantic Co. Treasurer &amp; CFO</td>
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<td>Lenora Boninfante, Cape May Co. Communications Dir.</td>
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<td>Fred Catalbianio, Bowman &amp; Company</td>
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<td>Cindy Defalco, AC Employee</td>
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<td>Otto Hernandez, AC Employee</td>
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<td>Freeholder M. Susan Sheppard (Cape May County)</td>
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V. CALL TO ORDER EXECUTIVE SESSION

None

VI. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

None
VII. **REGULAR SESSION**

Vice Chairperson Evans welcomed new trustee Ms. Maria Mento stating that her knowledgeable reputation preceded her.

Vice Chairperson Evans acknowledged Freeholder M. Susan Sheppard and asked Dr. Mora to give her an introduction.

Dr. Mora introduced the new Cape May County Freeholder, M. Susan Sheppard, who is the Cape May County Freeholder Liaison to the college.

Freeholder Sheppard greeted the Board and stated that President Mora and the Board were doing a phenomenal job.

Vice Chairperson Evans thanked Freeholder Sheppard for attending the Board meeting.

VIII. **BUDGET REPORT**

Ms. Torres, Treasurer, said that the preliminary fiscal year 2010-2011 year-to-date data summarized in the Board Summary Report for the six months ended December 31, 2010 indicates the college has earned 52.26% of budgeted revenues and expended 48.90% of budgeted expenses.

She also stated that at this time, with summer and fall enrollments posted, it is expected that the college will attain the budgeted fiscal 2010-2011 margin.

IX. **RESOLUTIONS**

A. **Regular Resolutions**

Mr. Parker moved and Mr. Reynolds seconded the acceptance of the Financial Statement Executive Summary for December 31, 2010, Res. #50.

Vice Chairperson Evans asked if there was any discussion.

**ROLL CALL: AYES, NO NAYS**

Ms. Torres read and moved and Mr. Boyer seconded Res. #53 as follows:

WHEREAS, the State of New Jersey, with the passage of Chapter 12 Bill S-2139/A3145, has established a process which enables community colleges to submit their capital projects for state funding with a match from their local county, and

WHEREAS, the Board of Trustees of Atlantic Cape Community College have approved the College's Master Plan Blueprint 2020 which demonstrated a need for Major Renovations and Repurposing of Existing Academic Buildings and Renewal and Replacement (R & R) Projects, and

WHEREAS, Atlantic County has agreed to issue bonds to support the funding for Master Plan Blueprint 2020 projects which includes the Renovations to existing Academic Buildings and R & R Projects, and
WHEREAS, the State of New Jersey in conjunction with the Council of County Colleges has indicated that there will be funding for FY 2012 Chapter 12 for each community college in the range of $8.5 million, and

WHEREAS, Atlantic Cape Community College wished to utilize the FY 2012 dollars for R & R Projects totaling $3,378,444.00 and Major Renovations and Repurposing Existing Academic Buildings for a total of $5,121,556.00 and

WHEREAS, the State of New Jersey will pay one half the principal and interest on Chapter 12 projects.

THEREFORE BE IT RESOLVED that the Board of Trustees approve the submittal of the Renovations and R & R Projects for funding from the FY 2012 Chapter 12 allocation at a sum not to exceed $8.5 million.

ROLL CALL: AYES, NO NAYS

Ms. Sampson gave details on the Chapter 12 fiscal and capital funding for the community college sector, which is estimated at about $130 million and is available pending approval by the state treasurer.

The college will apply for up to $8.5 million in FY'12 funding under the state's Chapter 12 program. The college will use the funding for renewal and replacement projects totaling $3,378,444 and major renovations and repurposing existing academic buildings for a total of $5,121,556. Under the Chapter 12 program, community colleges submit their capital projects for state funding with a match from their local county. R & R work submitted includes these projects: fire detection, alarm and suppression; roofing; electrical; heating, air conditioning and ventilation; sewer; and plumbing.

Ms. Walsh asked that the Board be provided with information on earlier Chapter 12 awards and status of remaining funds.

Ms. Sampson said she would prepare the report for the next Board meeting.

Mr. Parker stated that Res. #45B was removed last month because of questions raised by the Board. The Personnel & Board Development Committee was satisfied with the supplemental information provided by the candidate and endorsed her candidacy.

Mr. Parker moved and Ms. Walsh seconded the following:

It is respectfully recommended by the President that the Board approve the following appointment:

**Eileen Curristine**, Dean of Human Resources and Compliance at an annual salary of $87,000, effective February 1, 2011.

Vice Chairperson Evans asked if there were any questions or concerns.

ROLL CALL: AYES, NO NAYS
Ms. Torres said the Academic and Student Affairs Committee placed Res. #54, under regular resolutions because they wanted the full Board to hear about this exciting new program, New Media Studies, Associate in Applied Science. She read and moved and Ms. Walsh seconded the following:

WHEREAS, the New Media Studies, Associate in Applied Science degree will prepare students who seek a career in new media production for employment in radio, television, newspapers, magazines, and Web and graphic design, and

WHEREAS, the U.S. Department of Labor projects an 11% increase in demand for jobs in the television and radio industries by 2018, and

WHEREAS, there are over 200 media outlets in New Jersey each of which utilizes the World Wide Web to combine multiple forms of media including audio, text, video and photographs (see attached), and

WHEREAS, the workforce within those media outlets will need skills to design, produce and develop digital media and multimedia, and

WHEREAS, the Curriculum Committee has considered and approved the content of the New Media Studies, Associate in Applied Science degree on December 9, 2010.

THEREFORE BE IT RESOLVED that the Board of Trustees approve offering the New Media Studies, Associate in Applied Science degree effective fall 2011.

ROLL CALL: AYES, NO NAYS

Ms. Torres asked Otto Hernandez, Associate Dean of GIS and the Technical Studies Institute, to give highlights of the new program. A document on New Media Studies, Associate in Applied Science that addressed description, objectives, need, and degree requirements was distributed to the Board.

Associate Dean Hernandez greeted the Board and stated that 78 students had enrolled for the new Air Traffic Control Program.

"The New Media Studies, Associate in Applied Science is a detailed program that the college has been working on for the last couple of years," said Associate Dean Hernandez. New Media is a digital communication method in a multi atmosphere--video, auto and graphic. The scope of new media uses multimedia for presenting modes of delivery. The program prepares students to enter this type of environment with multi media outlets, convert data on the fly, and meet demands of the industry. He noted the reception in the industry is excellent and they will take students as interns.

Ms. Walsh asked about the timeframe for the new program.

Associate Dean Hernandez said, "The course will be offered in fall 2011. It is a technology based program and will collaborate with other programs. The New Media Program has adapted rapidly to what is happening in the real world."
Mr. Parker said, "The kids are interested in the GIS and Air Traffic Control programs. The offerings at Atlantic Cape continue to attract high-level students."

Associate Dean Hernandez said, "One of our responsibilities is to train students in careers that will get them jobs now. I look forward to what is coming up. We have started research in new fields of study with an ability to see where things are going. However, historically academics is behind what is happening but we are trying to stay ahead."

Vice Chairperson Evans asked if there were any further questions and thanked Associate Dean Hernandez for his presentation.

Ms. Torres presented a motion to accept the Comprehensive Annual Financial Report (CAFR), for fiscal year ended June 30, 2010.

The Board accepted the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2010, conducted by Bowman and Company

Ms. Torres introduced Mr. Fred Catalbiano, Auditor, Bowman and Company, to give some information on the findings.

Mr. Catalbiano said the financial report included no findings of significant deficiencies or material weaknesses related to internal controls or compliance.

The Board asked several questions about the audit process which Mr. Catalbiano answered.

Mr. Parker commended Dean Skinner and her staff for their work in preparing for the audit.

Ms. Walsh thanked Dean Skinner for a very comprehensive financial report.

Ms. Mento thanked Dean Skinner for a great letter and excellent report.

B. Consent Resolutions

Vice Chairperson Evans moved the consent resolutions—Res. #49; Res. #51; Res. #51A; Res. #51B; Policies for Adoption - Nos. 103/834, 107, 208, 215 and 216; Res. #52; Res. #52A; Res. #55 and Res. #56—and said if there were no objections, these resolutions would be adopted.

Mr. Lefke moved and Ms. Torres seconded the following:

Res. #49

December 14, 2010, Regular Session Minutes

Res. #51

It is respectfully recommended, by the President that the Board approve the following:
Appointments

**Automne Bennett**, Specialist, Student Development at an annual salary of $33,485 effective January 26, 2011.

**Rachel Dieterly**, Laboratory Assistant, Science Department at an annual salary of *$23,219*, effective January 26, 2011. *This is a 10-month position.*

**Kathryn Flynn**, College Nurse, Health Office/Human Resources at an annual salary of $40,698, effective January 31, 2011.

**Jennifer Giardina**, Specialist, Academic Affairs at an annual salary of $33,485 effective January 26, 2011.

**Ruth Latorre**, Chef Educator, Academy of Culinary Arts at an annual salary of $42,993 retroactive to January 18, 2011.

Resignations


**Ghyll Theurer**, Program Developer/Coordinator, Health Professions Institute, effective February 25, 2011.

**Mary Jane Smith**, Program Assistant, Admissions, effective January 28, 2011.

**Paula Roberson**, Program Coordinator, Student Learning Outcomes Assessment, effective February 1, 2011.

Res. #51A

WHEREAS, Kathleen “Taffy” Peterson has served Atlantic Cape Community College providing More than 32 years of service, and

WHEREAS, Mrs. Peterson’s service at the college is largely characterized by her role as Office Coordinator for the Faculty Support Office, and

WHEREAS, Mrs. Peterson has been described, by current and past supervisors, as an “outstanding” and “invaluable” employee and is the “heart” of the Faculty Support Office adding a personal touch to everything she does and provides a welcoming environment for students faculty and staff, and

WHEREAS, Mrs. Peterson was selected as the college’s first Employee of the Quarter for her dedication and commitment, receiving praise for being “warm, friendly, and efficient” and considered a “role model” for her coworkers, and

WHEREAS, Mrs. Peterson’s dedication to duty is reflected in her receipt of certificates for Perfect Attendance, Office Automation and Multimedia Specialist, and

WHEREAS, the Nesco resident has indicated her desire to retire from employment with Atlantic Cape Community College.

THEREFORE BE IT RESOLVED upon the recommendation of the President, that the Board approve the retirement of Mrs. Kathleen “Taffy” Peterson effective January 31, 2011.

BE IT FURTHER RESOLVED that the Board extends to Mrs. Peterson its best wishes for a healthy and happy retirement.
WHEREAS, Sue Weisgerber has served Atlantic Cape Community College providing more than 26 years, and

WHEREAS, Mrs. Weisgerber’s service at the college is largely characterized by her role as Office Coordinator for the Financial Aid Office, and

WHEREAS, Mrs. Weisgerber’s supervisors over the years have described her as a “hard worker”, “willing to go the extra mile” and displays a “genuine interest for the students”, and

WHEREAS, Mrs. Weisgerber’s expertise in Financial Aid, loyalty to the college and respect for students enabled her to provide outstanding service through the years, and

WHEREAS, Mrs. Weisgerber’s dedication to duty is reflected in her receipt of multiple certificates for Perfect Attendance and through attending annual conferences and trainings to stay current with federal and state financial aid regulations, and

WHEREAS, the Estell Manor resident has indicated her desire to retire from employment with Atlantic Cape Community College.

THEREFORE BE IT RESOLVED upon the recommendation of the President, that the Board approve the retirement of Mrs. Sue Weisgerber effective March 31, 2011.

BE IT FURTHER RESOLVED that the Board extends to Mrs. Weisgerber its best wishes for a healthy and happy retirement.

Policies for Adoption - Nos. 103/834, 107, 208, 215 and 216

Policy No. 103
Area: Academics, Human Resources

Adopted: 04/23/96
Revisions Approved:

Description: Outside Employment

Professional employees may consult or work outside the College as long as such employment does not interfere with their full-time College duties.

The College administration shall be kept informed of any such activity, and it may establish reasonable requirements for avoiding conflicts of interest, and interference with scheduled duties.

The College shall also be assured that private, part-time activities are not conducted during the regular work day or under the institution's name.

See Human Resources for an Outside Employment Form.

Policy No. 834

Area: Human Resources

Adopted: 04/23/96
Revisions Approved:
Policy No. 107

Area: Academics-Human Resources

Adopted: 07/25/06
Revisions Approved:

Adjuncts: Credit Courses at ACCC-Adjunct Tuition Waivers

Adjuncts can enroll for a credit course, free of charge, during any semester they are teaching.

They can register on a space-available basis, on the final day of the registration period.

There will be no tuition cost, but any special fee connected with the course must be paid by the adjunct (i.e. lab fee for computer class; material fee for art; texts).

Senior Adjunct Instructors not teaching in the summer may enroll in one summer credit course, tuition free, provided they have committed to teaching a credit course in the upcoming fall semester.

In all situations, if a grade of “C” or better is not earned in the course, the adjunct shall be responsible to reimburse the college for the full expense of the waived tuition.

Policy No. 208
Area: Student Affairs Development

Student Personal Conduct

The College embraces the twin principles of individual responsibility on the part of students and due process on the part of the college administration: Students will be publicly informed of the standards of conduct expected of them. A judicial system will be established for the fair handling of disciplinary matters, incorporating an appeals process.

STUDENT CODE OF CONDUCT: On admission to Atlantic Cape ACCC, each student accepts a commitment to act in a responsible manner which conforms with generally accepted standards of adult behavior. Students are expected to familiarize themselves with the college's code of conduct.

It is expected that all students will show courtesy and respect for each other and for administrative officers, faculty and employees. Students must understand and accept the necessity for various College regulations and they must comply with directives of those authorized to enforce regulations.

Students are expected to respect the property of the College and that of others. Damage to or destruction of such property will be considered a matter for disciplinary action.
All students are expected to present an appearance that is neat, clean and in good taste. Students also are expected to recognize the importance of their personal appearance. Proper dress on campus, therefore, is expected. Some College programs reserve the right to require specific dress/uniform standards.

Indiscriminate, obscene language shows lack of respect for self and others. Students should show courtesy and respect for themselves and others by refraining from this practice.

Any threat or hindrance to the instructional process or the daily life of the campus should be rejected and resisted by all members of the College community. will be enforced by those authorized to do so.

Possession, use or distribution of alcoholic beverages on the College premises is prohibited regardless of age. This includes all College sponsored on or off-campus events, housing (apartments, townhouses and/or condominiums).

Students who violate these restrictions shall be subject to appropriate disciplinary action up to and including dismissal and criminal prosecution.

Possession or use of illegal drugs or narcotics on campus or at any College sponsored function is prohibited.

Policy No. 213
Area: Student Affairs Development

General Admission

Admission to Atlantic Cape Community College is available to all applicants who are 18 years of age and older and whose high school class has graduated. Applicants who have graduated from an accredited secondary or preparatory school, or those with a State equivalency certificate (GED) are accepted to Atlantic Cape ACCC. Applicants must complete an application for admission and pay the non-refundable application fee. Applicants under 18 years of age, not currently enrolled in high school, and not having a high school diploma or GED, do not qualify for admission to a community college.

Applicants who do not meet these criteria may be admitted through Special Admission Programs, including High School/Approved Home Schooling Programs and Project Second Chance. SAGES admission (Senior Adult Gaining Education & Stimulation) is available to Atlantic and Cape May County residents aged 60 years or older.

Atlantic Cape offers the opportunity for selected high school students, who have completed at least their first year of high school, to attend credit courses on a part-time basis. Applicants must test at college level to be able to enroll and may only attend part-time as an undeclared major. High School students may apply for admission through concurrent enrollment, dual credit or articulation agreements with permission of their high school.

College acceptance does not necessarily mean that students can enroll in any course or program offered. In addition to general admission requirements, Allied Health and Culinary Arts some majors have specific program admission criteria, prerequisite courses, and fees, which must be satisfied before students are considered for program entry.

Students seeking a degree or registering for courses requiring English or Mathematics prerequisites must take the New Jersey College Basic Skills Placement Test (NJBSPT). Part-time or non-degree seeking students who complete eleven credits must take the NJBSPT before registering for additional courses. All students are required to take the College’s Placement Test before enrolling in classes. Students who provide proof of minimum required SAT scores as stated in the College catalog or who provide an
unofficial college transcript demonstrating successful completion of college-level English and mathematics, are exempt from taking the test. The number of credit hours that students enroll in may be contingent upon test results and previous academic accomplishments. Students are required to take the Placement Test prior to registering for a mathematics, English or other course requiring a demonstrated level of ability. Students seeking to complete one course for professional development purposes only, may request a waiver of the Test from the Director of Admissions and College Recruitment or the Director of the Career and Academic Planning Center. Requests for additional information concerning admission should be directed to the Admissions Office. Applications should be received by July 1 for entry in the Fall semester, November 1, for the Spring.

Atlantic Cape charges all applicants a one-time non-refundable application fee. Students who provide documented evidence of financial hardship may provide a written request for a deferment of that fee. By requesting a deferment, it is assumed that the student intends to enroll in classes and that the payment of the fee would create a barrier to enrollment. Students who request a fee deferment and do not enroll in classes in the academic year (fall or spring) immediately following their application for admission will be required to pay the fee.

Atlantic Cape ACCC does not discriminate in admission or access to its programs and activities on the basis of race/color, national origin, religion/creed, disability, age, marital status, sex, sexual orientation or veteran's status.

Policy No. 215
Area: Student Affairs Development

Description: Zero Tolerance Policy — Threatening and Violent Behavior Policy

Atlantic Cape Community College is a place where students, staff and guests expect safety and security while pursuing academic excellence and College college activities.

Accordingly, any Atlantic Cape ACCC student who verbally or physically threatens the safety of other students, staff, faculty or campus guests will be immediately suspended from the College college pending a disciplinary hearing.

The outcome of that hearing may result in penalties including but not limited to additional suspensions or dismissal from the College college depending on the circumstances of the offense.

Students who are suspended or dismissed from the College college are banned from all Atlantic Cape ACCC campuses, learning sites, and college College-sponsored events during the period of their suspension or dismissal.

Students who violate this ban will be charged with trespassing under New Jersey criminal codes.

Policy No. 216
Area: Student Affairs Development Cyber Harassment

Atlantic Cape ACCC requires a College college community free from threats, intimidation, stalking, harassment and other harassing behaviors. These behaviors may include, but are not limited to, the following:
- Repeated, unwanted/unsolicited contact that includes face-to-face contact, telephone calls, voice messages, text messages, electronic video and/or photography, electronic mail, instant messages, written letters, unwanted gifts;
- Verbal or written abuse, threats, harassment, coercion, or any other conduct that places another individual in reasonable fear of his/her safety through words or actions directed at that person, or substantially interferes with the working, educational or personal environment of the individual;
- Persistent offensive, threatening communication through the Internet via email, chat rooms and other electronic devices

Students who are found responsible for Cyber Harassment will be in direct violation of the [Student Code of Conduct Policy](#).

Contributing Sources: Grand Rapids Community College Student Code of Conduct, Retrieved 11/29/08; Howard Community College Stalking and Harassment Policy, Retrieved 11/4/08

Res. #52

It is respectfully recommended that the Board of Trustees approve the following:

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<th>Bid Ex. 602</th>
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Res. #52A

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR E-COMMERCE

Official Payments Corporation
Reston, VA

WHEREAS, under New Jersey Community College Contract Law a Contract for services or supplies for services to support software systems may be negotiated or awarded without public advertising for Bids; and
WHEREAS, the Director of Business Services has determined that the value of the acquisition will exceed $17,500, and
WHEREAS, Official Payments current contract is due to expire this month and E-Commerce service is part of the Banking Services RFP currently out to bid, and
WHEREAS, the anticipated term of this contract is a six month extension as approved by this governing body, and
WHEREAS, Datatel has recommended Official Payments as the E-Commerce vendor of choice because of the extra work Official Payments has done on the Back Office interface and their good track record with customer service, and
WHEREAS, the use of Official Payment Services would allow the College to meet current Payment Card Industry Data Security Standards, and
WHEREAS, transactions with Official Payments automatically update student account information in Colleague eliminating the need for staff to process double entries, and
WHEREAS, Official Payments has submitted a proposal indicating they will provide the Electronic Transaction Processing for a fee of 2.5% for each electronic credit/debit card Payment Transaction, and
WHEREAS, Official Payments of Reston, VA has completed and submitted a Business Entity Disclosure Certification which certifies that Official Payments has not made any reportable contributions to a political or candidate committee in the counties of Atlantic and Cape May in the previous one year, and that the
contract will prohibit Official Payments from making any reportable contributions through the term of the contract.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College, pending College attorney’s review of contract, authorizes Terry Sampson, Executive Director of Administration and Business Services to enter into a contract with Official Payments as described herein.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification will be placed on file with this resolution.

Estimated fee based on FY10 activity $70,000

Res. #55

WHEREAS, on October 26, 2010, the Board of Trustees authorized acceptance of the FY11 Carl D. Perkins Vocational Grant funding from the New Jersey Department of Education in the amount of $687,631 and

WHEREAS, there is a need to amend the budget for said Grant, and

WHEREAS, the Grant calls for the Board of Trustees approval for all changes (see attached).

THEREFORE BE IT RESOLVED that the Board of Trustees approve the amendment application for the FY11 Perkins Grant Spending Plan. The focus of the projects has not changed; however, reallocation of funds is necessary since the original budget submission.

Res. #56

RESOLVED: At a public meeting of the Board of Trustees to be held on February 22, 2011, that pursuant to Sections 7 and 8 of the "Open Public Meetings Act", the following subject(s) may be discussed in an executive session of the Board of Trustees closed to the public:

personnel and litigation.

ROLL CALL: AYES, NO NAYS, ABSTENTIONS (Res. #49—Boyer and Mento)

X. PRESIDENT’S REPORT: Dr. Mora’s report was presented by a PowerPoint presentation and discussions by the senior staff on the Casino Reinvestment Development Authority revitalization plans;

Woodbine Elementary School students campus visit; New Jersey Business & Industry Association,

Employer Legislative Committee breakfast; NJ Council of County Colleges' Big Ideas Group #5; American Conference on Diversity; and the Board Development and Activity Calendar.

- Dr. Mora provided testimony before the Casino Reinvestment Development Authority regarding the organization’s efforts to create an Atlantic City arts and medical education district.
- Dr. Mora asked Dean Carmen Royal to report on the January 20 campus visit by Woodbine Elementary School staff and students. Dean Carmen Royal said Superintendent Linda Townsend, teachers and 26 students visited the college to learn more about our academic and athletic programs. They were excited because many of them have been at the Cape May County Campus for the Summer Youth Program. She said some of the students have been with the program since sixth grade and it is a great opportunity for them to visit the main campus.
- Dr. Mora informed the Board that the college partners with the New Jersey Business and Industry Association (NJBIA) and on January 18 he and Dean Kelly McClay attended a breakfast sponsored by the Employer Legislative Committee of the NJBIA. Assemblywomen Pam Lampitt provided remarks on the growing number of career opportunities for “green” jobs in our district.
- Dr. Mora expressed that the NJ Council of County Colleges has begun work on its “Big Ideas” initiative. The sector has Eight Big Ideas groups, every committee is chaired by two presidents and also composed of business and financial officers. Drs. Mora and Ed Yaw, County College of Morris,
are charged with strengthening NJ Community College Joint Purchasing Practices, Big Idea Group #5. There will be a report on the Big Ideas in April.

- Dr. Mora asked Dean Bobby Royal to report on upcoming Black History Month events. Copies of the Atlantic Cape 2011 Black History Month Events flyer were distributed.

Dean Bobby Royal shared about the college's office of Community & Cultural Affairs support of the annual American Conference on Diversity's Martin Luther King Jr. Breakfast.

Ms. Torres and Ms. Walsh gave insight on similar past events and the recent changes. This year the students were given topics to discuss. There were about 175 students of the 250 people in attendance.

The Board was invited to attend the "American Conference on Diversity: Business & Community Impact of Health Disparities Due to Race & Ethnicity" on February 16 from 8 am to 1 pm at the main campus theatre.

Dean Bobby Royal thanked Ms. Torres and Ms. Walsh for their hard work in planning these activities.

XI. COMMITTEE REPORTS: DISCUSSION/QUESTIONS

Vice Chairperson Evans asked if there were any items for discussion or questions on the January committee reports in the Board packet.

XII. OTHER BUSINESS

Mr. Parker reminded the Board of the Annual Board Retreat on February 4 from 9 a.m. to 1 p.m. in J-202. He said the retreat will focus on the impending strategic plan and outcomes report.

"The Personnel and Board Development Committee endorsed holding the Annual Board Retreat on the first Friday in February and also endorsed the recommendation to annually hold a workshop on the Outcomes Report at the Board Retreat," said Mr. Parker.

Vice Chairperson Evans thanked Mr. Parker for an outstanding report from the Personnel and Board Development Committee. "The retreats are refreshing, gives you an opportunity to share and a great deal comes out of this time. I hope everybody is there," said Vice Chairperson Evans.

"A thank you card was received from Dr. Dorothea Dunayer for the dish garden sent to her in sympathy," said Vice Chairperson Evans.

Vice Chairperson Evans noted Mr. Terrence Crowley was unable to attend tonight's meeting to receive a plaque for his years of service on the Board. It will be presented to him next month.

Dean Gentile informed the Board of the “28th Annual Restaurant Gala” to be held on March 31, 2011. The honorees are Mr. & Mrs. George and Lynn Baumgardner and Chef Marvin Woods, ACA alumnus.
XIII. COMMENTS FROM THE PUBLIC

None

Vice Chairperson Evans thanked Freeholder Sheppard for attending the Board meeting.

XIV. ADJOURNMENT

On motion of Mr. Reynolds and second by Mr. Lefke the regular session was adjourned at 8:12 p.m., in Room 113 of the Cape May County Campus, 314 Court House-South Dennis Road, Cape May Count House, NJ.

Respectfully submitted,

BettyAnn Inloes Hines
Atlantic Cape Board Secretary

Attachments: Academic and Student Affairs, Committee Minutes, January 19, 2011
Atlantic Cape Foundation Board Report, January 2011
Budget, Finance and Audit Committee Minutes, January 18, 2011
Diversity, Equity and Community Services Committee, Exec. Summary, January 13, 2011
Long-Range Planning and Capital Projects Committee Minutes, January 18, 2011
Personnel and Board Development Committee Minutes, January 19, 2011