I. CALL TO ORDER REGULAR SESSION

On Tuesday, November 23, 2010, at 7:00 p.m. Chairperson Nicholas Talvacchia called the meeting to order.

II. STATEMENT OF ADEQUATE NOTICE

In compliance with the “Open Public Meetings Act” of the state of New Jersey, adequate notice of this regular meeting of the Atlantic Cape Community College Board of Trustees was provided by e-mail for posting at “J” Building main campus; the Charles D. Worthington Atlantic City Campus, the Cape May County Campus and copies were e-mailed to the clerks of Atlantic and Cape May counties and the clerks of the Board of Chosen Freeholders of Atlantic and Cape May counties on November 11, 2010.

III. FLAG SALUTE

Chairperson Talvacchia asked everyone to rise and salute the flag. Everyone rose, saluted the flag and recited the Pledge of Allegiance.

IV. ROLL CALL (√)

<table>
<thead>
<tr>
<th>Board Members</th>
<th>College Personnel</th>
</tr>
</thead>
<tbody>
<tr>
<td>√ Robert J. Boyer</td>
<td>Dr. Peter Mora</td>
</tr>
<tr>
<td>√ Terrence J. Crowley</td>
<td>Kathy Corbalis</td>
</tr>
<tr>
<td>√ Thomas J. Dowd</td>
<td>Sean Fischer</td>
</tr>
<tr>
<td>√ David A. Evans</td>
<td>Dr. Patricia Gentile</td>
</tr>
<tr>
<td>√ Brian G. Lefke</td>
<td>Douglas Hedges</td>
</tr>
<tr>
<td>√ Martha L. Madroñero</td>
<td>Dr. Richard Perniciaro</td>
</tr>
<tr>
<td>√ Andrew W. Melchiorre</td>
<td>Carmen Royal</td>
</tr>
<tr>
<td>√ Donald J. Parker</td>
<td>Terry Sampson</td>
</tr>
<tr>
<td>√ Eric Reynolds</td>
<td>Cathie Skinner, CPA</td>
</tr>
<tr>
<td>√ Chris C. Seher</td>
<td>Dr. Art Wexler</td>
</tr>
<tr>
<td>√ Nicholas F. Talvacchia, Esquire</td>
<td>BettyAnn Inloes Hines</td>
</tr>
<tr>
<td>√ Maria Ivette Torres</td>
<td>Louis J. Greco, Esquire</td>
</tr>
<tr>
<td>√ Helen W. Walsh</td>
<td>Others in Attendance</td>
</tr>
<tr>
<td></td>
<td>Jane Lugo, Atlantic Co. Treasurer &amp; CFO</td>
</tr>
<tr>
<td></td>
<td>Dean Kelly McClay</td>
</tr>
<tr>
<td></td>
<td>Chef Linda Wohlman</td>
</tr>
<tr>
<td></td>
<td>Chef Dan Matt</td>
</tr>
<tr>
<td></td>
<td>Cindy Cassidy, AC Student</td>
</tr>
<tr>
<td></td>
<td>Jennifer Keeper, AC Student</td>
</tr>
<tr>
<td></td>
<td>Sean Zenszer, AC Student</td>
</tr>
<tr>
<td></td>
<td>Cindy DeFalco, AC Employee</td>
</tr>
<tr>
<td></td>
<td>Nick Ganaway, AC Employee</td>
</tr>
<tr>
<td></td>
<td>Sandy Greco, AC Employee</td>
</tr>
<tr>
<td></td>
<td>Dennis Huey, AC Employee</td>
</tr>
<tr>
<td></td>
<td>John Stratton, AC Employee</td>
</tr>
</tbody>
</table>

V. CALL TO ORDER EXECUTIVE SESSION

Chairperson Talvacchia stated there would not be an executive session tonight.
VI. REGULAR SESSION

Chairperson Talvacchia said there would not be a reorganization meeting tonight, and some of the reorganization agenda items have been added to the regular session agenda.

Mr. Crowley, Nominating Committee Chair, stated some issues came up beyond their control and the committee needed additional time to make an informed decision which they would discuss with Counsel Greco. Therefore, the current officers will remain in place until the new officers are appointed at the December Board meeting.

Chairperson Talvacchia said the regular agenda would not be followed so Dr. Mora can present an item from the President's Report.

VII. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

None

VIII. PRESIDENT'S REPORT

Dr. Mora presented to the Board the Academy of Culinary Arts' community outreach efforts with their Campus Kitchens Atlantic City partnership. He stated this is part of our entire initiative with civic engagements and social responsibility. He introduced Vice President Wexler and Dean Kelly McClay to talk about the Campus Kitchen’s mission and the work of the students.

Vice President Wexler in conjunction with the PowerPoint presentation gave information on the project. The Academy is a partner in this grant-funded community service project with Richard Stockton College of NJ (grant recipient), Atlantic City High School/AC Board of Education, Sodexo and Boys and Girls Club. Students prepare unused excess food products to make meals for disadvantaged Atlantic City families.

Dean McClay introduced chef educators Dan Matt and Linda Wohlman who are involved with the project along with student project leaders, Ms. Cindy Cassidy and Mr. Sean Zenszer. As a commitment of civic engagement in the community, the students setup a plan of action. "The planning process took about one year and meetings were held with Dr. Rita Curry of Stockton. There were advisory board meetings where students dealt with logistics, food procurement, rotating schedules, etc.," said Dean McClay. On October 18, 2010, a kickoff celebration was held.

Dean McClay shared that, due to the economic climate, there is a group of people who are unable to gain access to certain resources. Therefore, the food is delivered to them. The Atlantic City
Board of Education helps to identify needy school children and their families most of whom are displaced and living in temporary housing arrangements with no access to Sister Jean Webster's Kitchen, Catholic Charities or missions. This is a student run organization that works with students from Stockton and Atlantic City High School along with the other involved partners.

Dean McClay said, "I was impressed with the students' dedication to the project and their efforts in making a substantial difference in the community. We are proud of them."

Ms. Cassidy spoke about the work schedule, benefits and skills she developed especially in leadership.

Dean McClay said, "The responsibilities required of the students included inventory, menu development, creating shopping lists, scheduling of volunteers, and formal communication—written and verbal. There is a lot of mentoring requiring you to develop a relationship with Academy and Atlantic City High School students." There has been a lot of positive feedback. About 295 families—single parents living in a transient environment--have been served in just one month.

Dr. Mora thanked everyone for their presentations and asked if there were any questions from the Board.

On behalf of the Board, Chairperson Talvacchia thanked the students, chef educators and the Academy for their service to the community.

IX. **BUDGET REPORT**

Mr. Evans reviewed the FY11 Board Summary Report for October 31, 2010, Res. #35. He stated that the preliminary fiscal year 2010-2011 year-to-date data summarized in the Board Summary Report for the four months ended October 31, 2010, indicate a margin of $7,676,434. The college has earned 45.90% of budgeted revenues and expended 31.28% of budgeted expenses.

This report reflects summer and fall sessions. Enrollments are 4% lower than the budgeted credit hour enrollment goal, but because of the breakout by type of credits, tuition revenue is less than 1% below the tuition revenue goal. At this time, it is expected that the college will attain the budgeted Fiscal 2010-2011 margin.

Messrs. Boyer and Parker felt the way the margin was presented is misleading and asked that we look at the format of the Board Summary Report.

Dr. Mora said he would work with Dean Skinner and look at this issue.
Dean Skinner said she would go back with this change to the committee and extract this information for the next Board Summary Report.

X. RESOLUTIONS

A. Regular Resolutions

Mr. Evans moved and Mr. Boyer seconded the acceptance of the Financial Statement Executive Summary for October 31, 2010, Res. #35.

ROLL CALL: ALL AYES, NO NAYS

Mr. Evans summarized Res. #36, Banking Depositories, and Mr. Melchiorre seconded the following:

Designation of Banking Depositories/Funds Transfer Agreements

BE IT RESOLVED by the Board of Trustees of Atlantic Cape Community College that all FDIC banks and savings and loan associations authorized to do business in the counties of Atlantic and Cape May, including but not limited to:

- Bank of America
- Cape Bank
- Crest Savings Bank
- First National Bank of Absecon
- Ocean City Home Bank
- PNC Bank
- Select Bank
- Sovereign Bank
- State of New Jersey Cash Management Fund
- Sturdy Savings Bank
- Sun National Bank
- Susquehanna Bank
- TD Bank
- Wachovia Bank
- Wells Fargo Bank

are hereby designated as official depositories of Atlantic Cape Community College monies during the year 2010-2011, and

BE IT FURTHER RESOLVED that all Atlantic Cape Community College officials be authorized and directed to deposit in the aforesaid banking institutions all Atlantic Cape Community College monies coming into their hands, and

BE IT FURTHER RESOLVED that all college checks shall require two (2) signatures from the following officials:

- Chairperson, Board of Trustees
- Vice Chairperson, Board of Trustees
- Treasurer, Board of Trustees
- President
- Dean of Administration and Finance
- Controller

BE IT FURTHER RESOLVED that college checks (drawn on the operating account and all other accounts excluding the payroll account) shall require the following approvals:

- $10,000.00 or less - signature plated check initialed by one of the aforementioned signatories.
- $10,000.01 to $30,000.00 - hand signed check by any two (2) of the aforementioned signatories.
- $30,000.01 or more - hand signed check by the Treasurer or Chairperson or Vice-Chairperson of the Board of Trustees following the signature of one of the other five (5) aforementioned signatories.
BE IT FURTHER RESOLVED that the college checks drawn on the payroll account shall require signature plated checks.

BE IT FURTHER RESOLVED that the Funds Transfer Agreements shall require the approval of the Treasurer or Chairperson or Vice-Chairperson of the Board of Trustees and one of the other five (5) aforementioned signatories, and that all signatories are authorized to initiate, confirm, amend and/or cancel payment orders.

ROLL CALL: AYES, NO NAYS, ABSTENTIONS (Boyer, Talvacchia)

Mr. Evans read and moved Res. #39, Personnel, and Mr. Melchiorre seconded the following:

WHEREAS, the Board of Trustees passed Resolution #58 on March 25, 2003, implementing a change to the Nursing Entrance Exam Fee (NET) on the Tuition and Fees Schedule, and

WHEREAS, due to a change in the Nursing Entrance Test (NET) to TEAS V, there is a need to adjust the testing fee from $40 to $50 effective January 2011, and

WHEREAS, the new Air Traffic Control Program will have a $20.00 application fee, and

WHEREAS, there are no additional changes to the balance of the Tuition and Fees Schedule which passed on May 25, 2010, and

WHEREAS, the above noted changes are reflected on the FY2011 Tuition and Fees Schedule below.

THEREFORE BE IT RESOLVED that the Board of Trustees approve the above change, commencing on January 2011.

N/C means No Change/cr. means credit

<table>
<thead>
<tr>
<th>TUITION RATE</th>
<th>GENERAL EDUCATION</th>
<th>CULINARY</th>
<th>ONLINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>In County</td>
<td>$94.80</td>
<td>$285.60</td>
<td>$116.30</td>
</tr>
<tr>
<td>Out-of County</td>
<td>$189.60</td>
<td>$380.40</td>
<td>$116.30</td>
</tr>
<tr>
<td>Out-of State</td>
<td>$379.20</td>
<td>$570.00</td>
<td>$116.30</td>
</tr>
<tr>
<td>Foreign</td>
<td>$379.20</td>
<td>$570.00</td>
<td>$116.30</td>
</tr>
</tbody>
</table>

SCHEDULE OF FEES

<table>
<thead>
<tr>
<th>MANDATORY FEES, ALL STUDENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fee (excluding online courses)</td>
</tr>
<tr>
<td>Information Services Fee, per semester</td>
</tr>
<tr>
<td>Facilities Fee (excluding online courses)</td>
</tr>
<tr>
<td>Student Activity Fee, Fall and Spring semesters</td>
</tr>
<tr>
<td>Student Accident Insurance, Summer semester</td>
</tr>
<tr>
<td>Student Accident Insurance, Fall and Spring, per semester</td>
</tr>
<tr>
<td>Student Health Insurance includes Fall, Spring, Summer Semesters</td>
</tr>
<tr>
<td>“ “ “ includes Spring and Summer Semesters</td>
</tr>
<tr>
<td>“ “ “ Summer semester only</td>
</tr>
</tbody>
</table>

APPLICATION, ENROLLMENT & REGISTRATION FEES

<table>
<thead>
<tr>
<th>APPLICATION, ENROLLMENT &amp; REGISTRATION FEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult Education Registration Fee, Adult Basic Education Program Grant (ESL)</td>
</tr>
</tbody>
</table>
Atlantic Cape Tuition Rate & Fees Schedule FY 2011 (commencing January 2011)
N/C means No Change/cr. means credit

<table>
<thead>
<tr>
<th>SCHEDULE OF FEES</th>
<th>FY 2011 PROPOSED</th>
<th>FY 2010 ACTUAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>General College Application Fee, includes Placement Test And ESL Placement Test</td>
<td>N/C $35.00</td>
<td></td>
</tr>
<tr>
<td>International Students Application Fee, F1 Visa only, Non-refundable</td>
<td>N/C $100.00</td>
<td></td>
</tr>
<tr>
<td>Allied Health/Nursing Program Application Fee, NURS</td>
<td>N/C $20.00</td>
<td></td>
</tr>
<tr>
<td>Air Traffic Control Application Fee</td>
<td>$20.00</td>
<td></td>
</tr>
</tbody>
</table>

**PROGRAMS - SPECIAL FEES**

**ACADEMY OF CULINARY ARTS:**
- Culinary Arts credit-by-exam fee, non-refundable $260/per course
- Culinary Awards Ceremony Fee $30.00
- Culinary Program Fee $266.00/cr.

**ALLIED HEALTH AND NURSING PROGRAMS**
- TEAS V (nursing entrance exam fee) $50.00
- Clinical Fee: NURS $223.00/cr.
- Professional Liability Insurance Fee, all clinical courses $5.00

**TECHNOLOGY STUDIES INSTITUTE**
- Aviation Program Fee $300.00

**COURSE-RELATED FEES**
- Developmental Service Fee: (DEVS, Math 074, 073, ENG 070, 080) $33.00
- English as a Second Language Service Fee: (ESLN 110, 111, 120, 121, 122, 211, 212, 213, 214) $33.00

**COURSE-RELATED FEES**
- Light Technology Course Fee: ARTS except Arts 103, 105, 108, 109; Computer labs $17.00/cr.
- Heavy Technology Course Fee: Science labs, HPED 117, 118 $25.00/cr.
- Lab kit fee for ESCI100 online section $130.00 per course
- Site Visits fee (Fieldwork, Internships, Practicums) $17.00/cr.
- Certification Fee (CDCC 120, ALHT 130) $20.00
- High School Dual Credit Enrollment $40.00/cr.

**TESTING FEES**
- Institutional Credit-by Examination Testing Fee Upon successful completion, cost will be the current per-credit rate minus the $25.00 testing fee. $25.00
- Learning Disability Testing Fee $200.00
- Proctored External Testing, per exam $10.00
- Accuplacer Retest Fee $10.00

**MISCELLANEOUS FEES**
- Collection Fee, Delinquent Accounts $25.00
- Returned Check Service Charge $35.00
- Deferred Payment Plan Fee $25.00
- Graduation Fee, all graduating students (Graduation Audit) $30.00
- Late Fee $25.00
- Additional Parking Sticker Fee, students $3.00
- Student ID Card Replacement $5.00
- Transcript Evaluation Fee: Evaluation of credits from other colleges, articulation agreements, Advanced Placement, CLEP, military, Police Training agreements, PONSI, & Tech Prep. $20.00
Chairperson Talvacchia asked if there were any comments.

Mr. Melchiorre mentioned that the resolution was reviewed by the Academic and Student Affairs Committee.

ROLL CALL: ALL AYES, NO NAYS

Mr. Parker presented Res. #37 Rev. and moved and Mr. Melchiorre seconded the following:

It is respectfully recommended, by the President that the Board approve the following:

Appointments

Lauren Canzanese, Program Specialist, Resource Development at an annual salary of $33,485, effective November 29, 2010.

Joshua Carroll, Senior Technician, Instructional Technology at an annual salary of $40,698, effective November 24, 2010.

Robert Gerristead, Assistant Professor, Theater at an annual salary of $49,418 effective January 18, 2011.


Chairperson Talvacchia asked if the four individuals were new hires.

Ms. DeFalco said yes.

It was asked if the new position in the theater was anticipated in the budget.

Dr. Mora said the position was planned for in the budget.

ROLL CALL: ALL AYES, NO NAYS

B. Consent Resolutions

Chairperson Talvacchia asked if there were any consent resolutions to be removed for further discussion. The consent resolutions are: Res. #34, Approval of Regular Meeting Dates, Res. #32 Rev, Res. #38, Res. #40 Rev., Res. #41, and Res. #42. He stated if there were no objections, the resolutions on the consent agenda would be adopted.

Chairperson Talvacchia stated that Res. #32 Rev. was revised only for a date correction.

Mr. Parker thanked Dr. Mora for volunteering not to accept a salary increase for the current academic year. Mr. Parker said the president's action was "laudable" and deserved the Board's recognition for supporting a "climate of fiscal austerity."

Mr. Seher moved and Mr. Reynolds seconded the following:

Res. #34  October 26, 2010, Regular Session Minutes
Approval of Regular Meeting Dates

ATLANTIC CAPE COMMUNITY COLLEGE
BOARD OF TRUSTEES

2010-2011 Schedule of Meeting Dates
Executive Session begins at 6:30 p.m. and Regular Session starts at 7 p.m.

<table>
<thead>
<tr>
<th>DATE</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>December 14, 2010</td>
<td>Main Campus</td>
</tr>
<tr>
<td>January 25, 2011</td>
<td>CMCC</td>
</tr>
<tr>
<td>February 22, 2011*</td>
<td>Main Campus</td>
</tr>
<tr>
<td>March 22, 2011</td>
<td>WACC</td>
</tr>
<tr>
<td>April 26, 2011</td>
<td>CMCC</td>
</tr>
<tr>
<td>May 24, 2011</td>
<td>Main Campus</td>
</tr>
<tr>
<td>June 28, 2011</td>
<td>CMCC</td>
</tr>
<tr>
<td>July 26, 2011</td>
<td>Main Campus</td>
</tr>
<tr>
<td>August 23, 2011</td>
<td>Main Campus</td>
</tr>
<tr>
<td>September 27, 2011</td>
<td>CMCC</td>
</tr>
<tr>
<td>October 25, 2011</td>
<td>WACC</td>
</tr>
<tr>
<td>November 22, 2011*</td>
<td>(Reorganization Meeting) Main Campus</td>
</tr>
</tbody>
</table>

* dinner in Careme’s Restaurant at 6:15 p.m.

Main campus meetings will be in the Board Room, J-202, Second Floor, 5100 Black Horse Pike, Mays Landing.

The January, April, June and September meetings will be held at Cape May County Campus (CMCC), Room 113, 341 Court House South Dennis Road, Cape May Court House.

The March and October meetings will be held at Charles D. Worthington Atlantic City Campus (WACC), Room 204, 1535 Bacharach Blvd., Atlantic City.

Res. #32 Rev.

WHEREAS, provisions of Dr. Peter L. Mora, Sr.’s employment contract with the Board of Trustees permit the college’s governing body to conduct an annual compensation review and performance evaluation of the President for each academic year, and

WHEREAS, a Board Presidential Evaluation Committee has conducted the annual review based upon a summary of the performance ratings completed by the Trustees and the President’s Self-Evaluation for 2009-2010, and

WHEREAS, the Board Presidential Evaluation Committee has indicated that Dr. Mora, Sr.’s overall performance has been deemed excellent, and


WHEREAS, prevailing economic conditions in the State of New Jersey as well as in the region served by the college have led to uncertainty regarding future funding levels thereby creating a need to carefully address all college expenditures, and

WHEREAS, notwithstanding the excellent performance rating, both the Board Presidential Evaluation Committee and Dr. Mora, Sr. have agreed that it is in the best economic interests of the college to make no change in the President’s level of compensation under these economic conditions.

THEREFORE BE IT RESOLVED by the Atlantic Cape Community College Board of Trustees that the amount of compensation and benefits for Dr. Peter L. Mora, Sr. for the 2010-2011 academic year shall remain unchanged from that provided for the 2009-2010 academic year.

Res. #38

It is respectfully recommended that the Board of Trustees approve the following:

| Res. #40 Rev |
|------------------|------------------|
| OQ90 | Support Agreement, (FY11/12 Information Technology Operational) | Sirius Computer Solutions, Atlanta, GA | $20,418.00 |
| Bid 1740 | Central Power Plant, (FY11 R & R, STEM Project, Chapter 12 Funding, and Plant Fund) | Bernal Mechanical Contractors, Inc., Vineland, NJ | $2,457,500.00 |
| Bid Exempt 600 | Software License Renewal, Microsoft Campus, (FY11/12 Information Technology Operational) | En Pointe Technologies, Gardena, CA | $49,852.66 |

Res. #41

WHEREAS, the New Jersey Commission on Higher Education is soliciting applications for its NJ GEAR UP State Project, and

WHEREAS, this competitive grant will be awarded to increase the number of low-income New Jersey students who are prepared to enter and succeed in college (see attached), and

WHEREAS, the projected grant will total approximately $270,000 per year over the term of September 1, 2011 through August 31, 2017 (state FY12-18), with required annual reports of progress and requests for funding continuation.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to submit a proposal to the New Jersey Commission on Higher Education for the NJ GEAR UP State Project, with anticipated grant of $270,000 per year over the term of September 1, 2011 through August 31, 2017.

WHEREAS, there is a community-based need to offer a degree with emphasis on solar installation training, and

WHEREAS, New Jersey is the number two installer of solar panels in the nation, and

WHEREAS, this degree option will articulate with the Continuing Education Department’s Certification in Solar Professional program (see attached), and

WHEREAS, this option is designed to afford students the opportunity to convert their Certification to credits and apply those credits toward an Associate in Applied Science degree, and

WHEREAS, the Curriculum Committee has considered and approved the Solar Energy Technology Option, Technical Studies, Associate in Applied Science degree on November 11, 2010.
THEREFORE BE IT RESOLVED that the Board of Trustees approve offering the Solar Energy Technology Option, Technical Studies, Associate in Applied Science degree effective fall 2011.

Res. #42

RESOLVED: At a public meeting of the Board of Trustees to be held on December 14, 2010, that pursuant to Section 7 and 8 of the "Open Public Meetings Act," the following subject(s) may be discussed in an executive session of the Board of Trustees closed to the public:

personnel and litigation

It is presently anticipated that the items mentioned in this resolution can be disclosed to the public within three months.

ROLL CALL: AYES, NO NAYS, ABSTENTION (Torres, Res. #34)

XI. PRESIDENT'S REPORT: Dr. Mora continued his report with the following topics: New Jersey Council of County Colleges President's Council, New Jersey League of Municipalities Convention in Atlantic City, Veterans Day Ceremony, presentation at the Greater Atlantic City Chamber of Commerce, Third Annual National Geographic Information Systems Day, Media Coverage and Board Activity Calendar.

• Dr. Mora stated he gave a presentation to the Presidents' Council of the NJ Council of County Colleges on statewide initiatives in higher education public safety.

• Dr. Mora reported on his recent attendance with Mr. Fischer at the New Jersey League of Municipalities Convention in Atlantic City.

• Dean Carmen Royal reported on the recent Veterans Day Ceremony hosted by the Financial Aid and Veterans Affairs Office in conjunction with the Student Government Association.

• Dr. Mora gave a presentation on college building projects at the November 10 "Changing the Face of Atlantic County" summit hosted by the Greater Atlantic City Chamber of Commerce. Dr. Perniciaro served as event coordinator.

• Dr. Wexler gave highlights of the college's third annual National Geographic Information Systems Day, held November 17. He noted that this year's goal was to get students participating and involved. This was accomplished by having students submit projects for the Project Contest. There were nine exhibitors. It was estimated that about 450-500 attendees viewed exhibits and student projects. The following schools and colleges were attendees and participants: Hammonton Middle School, Wildwood High School, Atlantic County Institute of Technology, Cumberland County Technical School, Belhaven Middle School, Margate Public Schools, Vineland High School, Hudson County Schools, Camden County College, and Richard Stockton College of NJ.

• Ms. Corbalis gave an overview of recent college media coverage (below):

  o Editorial Board, Press of Atlantic City – October 27
  o Air Traffic Control Program Takes Off, Press of Atlantic City and NBC 40 – Oct. 29
  o Culinary Students Tackle Vegan Challenge, Press of Atlantic City – Nov. 3
  o Restaurant Jobs Beckon Culinary School Graduates, Community College Week - Nov. 15
  o International Students Bring Diversity, Dollars, Press of Atlantic City - Nov. 17
  o GIS Day Explores Digital Mapping, Press of Atlantic City - Nov. 18
  o Latino Motion: Dr. Mora interviewed by Burt Lopez, NBC 40 – Nov. 17
Mr. Fischer gave an update on the Board Activity Calendar (below):

**Fall/Winter 2010**
- Nov. 29: Winter and Spring registration begins
- Dec. 3: Mondarian Ensemble Concert & Dinner (Community Affairs Program)
- Dec. 6: NJCCC Trustee Retreat at Burlington County College
- Men’s and Women’s Basketball (2010-2011 schedules)
- Board Self-Evaluation Survey (due Dec. 3)

**Spring 2011**
- Feb. 13: ACCT Advocacy Academy – Washington, DC
- Feb. 13-16: ACCT National Legislative Summit
- Feb. 28: NJCCC Council Meeting, Forbsgate Country Club
- Mar. 16 -18: ACCT Governance Leadership Institute in Tempe, AZ
- Mar. 31: Restaurant Gala
- Apr. TBD: Board Retreat

XII. COMMITTEE REPORTS: DISCUSSION/QUESTIONS

None

XIII. OTHER BUSINESS

Ms. Lugo stated that the bond ordinance for $5,000,000 which is to be matched with CRDA funds was approved for first reading at the Freeholder meeting earlier that day. The second reading is scheduled for December 7, and she anticipates that it will be published on Fri., December 10, noting there is a 20-day estoppels period so it will be effective December 30.

“Early next year, I anticipate that there will be another bond ordinance for the funding being matched from the college and outside sources. I have requested information and I am working with Dean Skinner to get that information,” said Ms. Lugo.

Chairperson Talvacchia asked if freeholder approval was unanimous.

Ms. Lugo said that it was.

Chairperson Talvacchia stated that this was good news.

Mr. Walsh said she was happy to get a copy of the "2010 Institutional Outcomes Report". She asked if there were any plans for discussion of this report at the committee or full Board levels.

Dean Perniciaro said the report was reviewed by the Long-Range Planning and Capital Project Committee and will be discussed at the Board Retreat.

Dr. Mora said the Board could have a session devoted to the report. He will get back to the Board on this matter.
Chairperson Talvacchia recognized Mr. Seher who will step down from the Board effective January 1, 2011; because he was elected to the Absecon City Council which precludes him from serving on the college's Board.

Mr. Seher said working with his fellow trustees was a great "learning experience." He is open to serving on any of the college's advisory committees. He wants to continue to support the college.

Mr. Melchiorre said it was unfortunate that he missed last month's meeting. However, as a citizen of Cape May County, he was proud of the job the administration and professors did for the Cape May County Campus 5th Year Anniversary Celebration. "The Cape May County Campus is beloved by the residents. Thank you for a great celebration," said Mr. Melchiorre.

XIV. **COMMENTS FROM THE PUBLIC**

None

XV. **ADJOURNMENT**

On motion of Mr. Seher and second by Mr. Reynolds the regular session was adjourned at 7:58 p.m., in the Board Room, on the main campus, 5100 Black Horse Pike, Mays Landing, NJ.

Respectfully submitted,

BettyAnn Inloes Hines
Atlantic Cape Board Secretary

Attachments: Academic and Student Affairs, Committee Minutes, November 17, 2010
Atlantic Cape Foundation Board Report, November 2010
Budget, Finance and Audit Committee Minutes, November 16, 2010
Diversity, Equity and Community Service Committee Minutes, November 18, 2010
Long-Range Planning and Capital Projects Committee Minutes, November 15, 2010
Personnel and Board Development Committee Minutes, November 17, 2010