I. **CALL TO ORDER REGULAR SESSION**

On Tuesday, February 26, 2013, at 7:00 p.m. Chairperson David Evans called the meeting to order and thanked everyone for attending.

II. **STATEMENT OF ADEQUATE NOTICE**

In compliance with the “Open Public Meetings Act” of the state of New Jersey, adequate notice of this regular meeting of the Atlantic Cape Community College Board of Trustees was provided by e-mail for posting at “J” Building main campus; the Charles D. Worthington Atlantic City Campus, the Cape May County Campus and copies were e-mailed to the clerks of Atlantic and Cape May counties and the clerks of the Board of Chosen Freeholders of Atlantic and Cape May counties on February 15, 2013.

III. **FLAG SALUTE**

Chairperson Evans asked everyone to rise and salute the flag. Everyone rose, saluted the flag and recited the Pledge of Allegiance.

IV. **ROLL CALL (√)**

<table>
<thead>
<tr>
<th>Board Members</th>
<th>College Personnel</th>
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<tbody>
<tr>
<td>√ David A. Evans</td>
<td>Dr. Peter Mora</td>
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<tr>
<td>√ Brian G. Lefke</td>
<td>Terry Budd</td>
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<td>√ Andrew W. Melchiorre</td>
<td>Kathy Corbalis</td>
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<td>√ Maria K. Mento</td>
<td>Eileen Curristine</td>
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<td>√ Donald J. Parker</td>
<td>Sean Fischer</td>
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<td>√ Nicholas F. Talvacchia, Esquire</td>
<td>Gina Skinner</td>
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<td>√ Maria Ivette Torres</td>
<td>Dr. Patricia Gentile</td>
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<td>√ Helen W. Walsh</td>
<td>Douglas Hedges</td>
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<td>Dr. Richard Perniciaro</td>
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<td>Cathie Skinner, CPA</td>
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<td>Dr. Art Wexler</td>
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<td>BettyAnn Inloes Hines</td>
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<td>Louis J. Greco, Esquire</td>
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**Others in Attendance**

Bonnie Lindaw, Atlantic Co. Treasurer & CFO
Dr. Godfrey Barlett, Atlantic Cape Employee
Diane D’Amico, The Press of Atlantic City
Cheryl Garwood, Atlantic Cape Employee
Preston Hines
Inez Inloes
Bill Keener, Atlantic Cape Employee
Marcia Kleinz, Atlantic Cape Employee
Charles Mettille, Atlantic Cape Employee
Caesar Niglio, Atlantic Cape Employee
Ed Perkins, Atlantic Cape Employee
Michele Perkins, Atlantic Cape Employee
Heather Peterson, Atlantic Cape Employee
Rhonda Petruzzi, Atlantic Cape Employee
V. **CALL TO ORDER EXECUTIVE SESSION**

Chairperson Evans said there would be an Executive Session following the regular meeting and no action would be taken.

VI. **COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**

None

VII. **REGULAR SESSION**

Chairperson Evans stated there would be a change in the agenda order with Dr. Mora presenting Public Safety under the President’s Report.

VIII. **PRESIDENT’S REPORT**

Dr. Mora introduced Dean Ellen Curristine to give a PowerPoint presentation on “Public Safety.”

Dean Curristine gave a few introductory remarks noting that all aspects of the Public Safety process and procedures are on all three campuses. She introduced Mr. Bill Keener, Director of Security and Public Safety, and Mr. Charles Mettille, Captain, Security who would be discussing the college’s Department of Public Safety and presenting a video on *Active Shooter Training*.

Mr. Keener thanked the Board for the invitation to discuss the Department of Public Safety. He emphasized that the department works in conjunction with the Safe Campus Cross Functional Team (below):

- Josie Chivalette, Director, Program Support Services
- Eileen Curristine, Dean, HR, Public Safety & Compliance
- Stacey Clapp, Public Relations/Publications Manager
- Russell Waugh, Director, Facilities
- Ed Perkins, Supervisor, Facilities
- Kathryn Flynn, College Nurse
- Lisa Apel-Gendron, Director, Academic & Student Services, CMCC
- Deanne Gipple, Chemical Compliance Specialist
- Terri-Lynn Hamby, Assistant Director, Science Labs
- Otto Hernandez, Department Chair
- Thomas Innocence Assistant Professor, Criminal Justice
- William Keener, Director, Security and Public Safety
- Charles Mettille, Captain, Security
- Luis Montefusco, Director, Institutional Planning and Assessment
- Nancy Profido, Director, Judicial Office Student Development
- Therese Budd, Executive Director, Administrative Business Services
- Mark Streckenbein, Director, Construction and Capital Projects

In the past year, the Department of Public Safety, in conjunction with the Safe Campus Cross Functional Team, has provided leadership, guidance and assistance to the college community during the following events: college-wide bomb threat, super storm Sandy, earthquake, Hurricane Irene, Derecho, off-campus incidents/perimeter security, CMCC bomb threat, escaped convict – Mays Landing, and HazMat
response – Mays Landing. Out of these challenges, the Department of Public Safety with the assistance of the Team has responded with:

- Emergency Guides in all locations
- Enhanced Drills – Fire & LOCKDOWN
- Building Captains Program
- Community Emergency Response Teams CERTs
- Participation in Behavioral Assessment
- Active Shooter Training

He noted both students and employees have received training and the Student Government Association and college Senior Staff have responded with positive suggestions. The following physical improvements to campus public safety through the efforts of several college partners are:

- Security Guard Booth for WACC
- Public Address System at Mays Landing, B Building
- Remote Access Camera System
- Traffic signs for the Mays Landing Loop Road
- Construction Office: Improved signage and traffic flow at CMCC parking lot

Messrs. Keener and Mettille interacted with the Active Shooter Training video. Mr. Keener said the video could be viewed on the college web site under Public Safety & Security, Violent Criminal Act Procedures.

Chairperson Evans thanked Messrs. Keener and Mettille for an outstanding presentation and said he felt comfortable with the important job they were providing.

IX. BUDGET REPORT

Ms. Walsh said the Financial Statement for the seven months ended January 31, 2013, Res. #58, based on the preliminary Fiscal Year 2012-2013 year-to-date data summarized in the Board Summary Report indicates the college has earned 84.25% of budget revenues and expended 55.71% of budgeted expenditures.

She stated that enrollments for the spring semester are higher than projected. For the year, preliminary enrolment figures indicate that the decline is in the range of 1.5 to 2% compared to a budgeted decline of 3%. It is expected based on year-to-date activity that the college will use at least some of the projected fund balance transfer of $999,956.

X. RESOLUTIONS

A. Consent Resolutions

Chairperson Evans asked Secretary Hines to read the consent resolutions.
Secretary Hines read the following consent resolutions—Res. #58, Res. #60, Res. #60F, Res. 

#61 Rev. and Res. #62.

Chairperson Evans said if there were no consent resolutions to be removed for further discussion, they would be considered for adoption.

Mr. Talvacchia moved and Mr. Lefke seconded the motion.

Res. #58
January 22, 2013 Regular Session Minutes

Res. #60

It is respectfully recommended, by the President, that the Board approve the following:

Appointment

Richard Russell, temporary Assistant Professor, English at a salary of $26,415 retroactive to January 22, 2013.

Title Changes

Lisa Apel-Gendron, from Director, CMCC Administrative and Customer Service to Director, CMCC Support Services, at her current salary, effective March 1, 2013.

Therese Budd, from Executive Director, Administration and Business Services to Dean, Administration and Business Services, at her current salary, effective February 27, 2013.

Catherine Skinner from Dean, Administration and Finance to Dean, Finance, at her current salary, effective February 27, 2013.

Res. #60F

It is respectfully recommended, by the President, that the following individuals be re-appointed to one-year terms, effective July 1, 2013:

Administrative and Supervisory Personnel Included in the Bargaining Unit

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>Lisa Apel-Gendron</td>
<td>Director, CMCC Support Services</td>
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<tr>
<td>Torrina Bennett-Michael</td>
<td>Director, Community and Cultural Affairs</td>
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<tr>
<td>Alonna Brown</td>
<td>Assistant Director, Student Support Services</td>
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<tr>
<td>Michael Bruckler</td>
<td>Director, College Marketing</td>
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<tr>
<td>Josephine Chivalette</td>
<td>Director, WACC Program Support Services</td>
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<tr>
<td>Cynthia Correa</td>
<td>Assistant Director, WACC Student Services</td>
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<tr>
<td>Paula Davis</td>
<td>Director, Counseling and Support Services</td>
</tr>
<tr>
<td>Tammy DeFranco</td>
<td>Assistant Director, CMCC Student Services</td>
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<tr>
<td>Linda DeSantis</td>
<td>Director, Financial Aid</td>
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<tr>
<td>John Feldbauer</td>
<td>Director, Personal Computer Services and Telephony</td>
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<tr>
<td>Kristin Fletcher</td>
<td>Assistant Director, Admissions</td>
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<tr>
<td>Christine Gamboa</td>
<td>Director, Testing</td>
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<tr>
<td>Kristen Grech</td>
<td>Assistant Director, Financial Aid</td>
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<tr>
<td>Sandra Greco</td>
<td>Assistant Director, PC Services</td>
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<td>Terri-Lynn Hamby</td>
<td>Assistant Director, Science Labs</td>
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<td>Patricia Heller</td>
<td>Assistant Director, Administrative Computing</td>
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<tr>
<td>Dorie Keener</td>
<td>Director, Business Services</td>
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<tr>
<td>Maria Kellett</td>
<td>Director, Major Gifts</td>
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<tr>
<td>Michael Kernan</td>
<td>Associate Director, Cash Reconciliation</td>
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</tbody>
</table>
Kathleen Landau  Bursar
Linda McLeod  Assistant Director, College Recruitment
Luis Montefusco  Director, Institutional Planning and Assessment
Michelle Perkins  Director, Instructional Technology
Heather Peterson  Registrar
Anita Polanco  Assistant Director, Educational Opportunity Fund
Nancy Porfido  Director, Student Development and Judicial Officer
Michael Rennick  Assistant Director, Athletics
Mariangela Sozio  Associate Director, Budgets and Systems
Patrick Sweeney  Director, Administrative Computing
Sherwood Taylor  Director, Workforce Development
Harry Whitelam  Director, Purchasing and Storeroom Operations
Michael Wozniak  Director, Extension Center Accounting

Exempt Administrative and Supervisory Personnel
Therese Budd  Dean, Administration and Business Services
Eileen Curristine  Dean, Human Resources, Public Safety and Compliance
Cindy DeFalco  Director, Human Resources
Sean Fischer  Executive Assistant to the President/Director, Board of Trustees
Patricia Gentile  Dean, Continuing Education, Resource Development, and CMCC Operations
Douglas Hedges  Dean, Information Technology Services
Leslie Jamison  Controller
Bruce Johns  Director, Culinary Operations
William Keener  Director, Security and Public Safety
Jean McAlister  Associate Dean, Continuing Education Operations and Business Development
Ronald McArthur  Dean, Instruction
Patricia McClay  Dean, Academy of Culinary Arts
Edward Perkins  Supervisor, Facilities Operations
Richard Perniciaro  Dean, WACC, Community Affairs, Facilities, Planning and Research
Paula Pitcher  Assistant Dean, Institutional Research and Assessment
Catherine Skinner  Dean, Finance
Mark Streckenbein  Director, Facilities Planning and Capital Projects
Robert Townsend  Supervisor, Facilities Management
Arthur Wexler  Vice President, Academic Affairs
Grant Wilinski  Associate Dean, Academic Support Services

Academy of Culinary Arts Chef Educators
Annmarie Chelius  Philip Cragg
Suzanne Feye  Michael Huber
Ruth Latorre  Daniel Matt
Mary Theresa McCann  Jeffrey Phillips
Joseph Sheridan  Vincent Tedeschi
James Usilton  Linda Wohlman

Faculty Without Tenure
Robert Gerristead  Assistant Professor, Theater
Karl Giulian  Assistant Professor, Business Studies
Michelle Gross  Assistant Professor, Dance
Oscar Halldorson  Instructor, Air Traffic Control
Joseph Krafft  Assistant Professor, Nursing
Laurie Lemons  Assistant Professor, Chemistry
Jolie Master  Assistant Professor, Biology
Christina Ranelle  Assistant Professor, Allied Health
Beth Sanders-Rabinowitz  Assistant Professor, Social Science
Zhe June Xu  Assistant Professor, Biology
Bojan Zilovic  Assistant Professor, Computer Information Systems
Faculty Earning Tenure with this Appointment

Joy Jones  Assistant Professor, Social Science and Communications
William Osler  Assistant Professor, Developmental Mathematics
Judith Otterburn-Martinez  Assistant Professor, English as a Second Language
Mary Wunnenberg  Assistant Professor, Allied Health

Counselor I

Lynette Ingram  Dennis Jones
Hal Lugerner  David Pringle

Counselor II

Ellen Splaver

Librarian I

Leslie Murtha

Information

The following lists are provided as information and do not require Board action.

Faculty With Tenure

John Atsu-Swanzy  Assistant Professor, Mathematics
Merrill-Jean Bailey  Assistant Professor, English
JoAnne Barbieri  Professor, Business
Godfrey Barlatt  Professor, Science
Richard Benner  Associate Professor, Philosophy and Religion
Kristi Bergman  Assistant Professor, English as a Second Language
Thomas Boghosian  Professor, English and Developmental Studies
Michael Bolicki  Assistant Professor, Education and Psychology
Heather Boone  Assistant Professor, Social Science
Mark Camma  Associate Professor, Accounting and Business
Carolyn Coulter  Assistant Professor, Sociology
Denise Coulter  Associate Professor, English
Leila Crawford  Assistant Professor, English
Susan DePhilippis  Associate Professor, English as a Second Language
Neera Desai  Assistant Professor, Developmental Mathematics
Loretta Dicker  Assistant Professor, Computer Information Systems
William Dougherty  Associate Professor, Computer Information Systems
Christine English-Martin  Assistant Professor, Paralegal Studies
Maryann Flemming-McCall  Assistant Professor, English
Keith Forrest  Assistant Professor, Communication
Claude Fortune  Assistant Professor, Mathematics
Richard Gibbons  Associate Professor, History and Government
Joyce Grohman  Professor, Physical Education and College Skills
Barbara Heard  Assistant Professor, Biology
Otto Hernandez  Professor, Computer Information Systems
Dennis Huey  Associate Professor, Biology
Thomas Innocent Sr.  Assistant Professor, Criminal Justice
JoAnna Johns  Assistant Professor, Nursing
Al Jou  Assistant Professor, Mathematics
Richard Kalman  Assistant Professor, Computer Information Systems
Michael Kammer  Assistant Professor, English as a Second Language
Josette Katz  Professor, Hospitality Management/Business
Marilyn Keiner  Professor, Business and Paralegal Studies
Myrna Morales Keklak  Associate Professor, Nursing
Marcia Kleinz  Associate Professor, Mathematics
It is respectfully recommended that the Board of Trustees approve the following:

Bid 1772  Roof Repairs, WACC, Insurance Claim  $84,770.00
Mike Kobithen Roofing & Insulation, Inc.
Churchville, PA

Bid Ex. 653  Internet Services, Consortium Purchase (18-month renewal), (FY13-14, Information Technology Services)  $106,664.00
New Jersey Institute of Technology/NJEDge
Newark, NJ

Bid Ex. 654  Nursing Enhancement Program, (FY13 Perkins)  $32,500.00
Assessment Technology Institute
Overland Park, KS
8490.

Bid Ex. 655  Wire Replacement, Bldg. Q, (State Contract)  $48,421.00

  Tricomm Service Company
  Hammonton, NJ

RFP162  Merchant Card Services  2.5%

  Official Payments
  Reston, VA

  TOTAL FOR RESOLUTION: (does not include RFP162)  $272,355.00

Res. #62

WHEREAS, on December 17, 2013, the college received $5,520.22 from Easton Sports Development Foundation II based on the college's May 22, 2012, Res. #85, which approved the submission of an application to the US Collegiate Archery/Eastern Foundation, Archery Equipment Grants Program; and

WHEREAS, the Easton Sports Development Foundation II has directed that Atlantic Cape spend the grant of $5,520.22 on a specific list of archery program equipment to be purchased from Lancaster Archery Supply, Leola, PA; and

WHEREAS, this list, labeled "Picking Ticket," was supplied by the Easton Sports Development Foundation II to Atlantic Cape and includes the following items: 1 Apple Adjustable Economy Bow Vise; 1 Apple Edge Bow Press; 6 Cartle FX 640 Side Rods; 3 Cartel Midas Max Compound Target Sights; 6 Cavalier Pro Blade Standard Spring Steel Launcher Blades; 6 AAE Pro Blade Arrow Rest Micro Adjust Spring Steel Arrow; 6 Easton ACC MTO Arrows; 3 True Spot Scope W/TS Lens; 6 Win & Win HMCS Plus Carbon Stabilizer; 3 Mission Rally Bows by Matthews 22-30”; 6 Fivics Compound Adjustable Offset Bracket Black; 1 Merlin Archery MAC Victory Target Releases Hand Held; 2 Merlin Archery MAC Victory Target Releases; 2 Merlin Archery MAC Victory Target Releases; and 1 2 Merlin Archery MAC Victory Target Releases; and

WHEREAS, in addition, the Easton Sports Development Foundation II has in December 2012 shipped to Atlantic Cape Community College a set of 5 archery mats from vendor American Whitetail valued at $736.95, as an in-kind donation of equipment to the college's archery program, and these mats are being held by Atlantic Cape's receiving department; and

WHEREAS, when Atlantic Cape submitted this grant application in May 2012, it was with the college's expectation and understanding that the grant would be provided either as an in-kind equipment donation, or as a cash grant with no specific requirements regarding the vendor from which Atlantic Cape must purchase the equipment attached to the grant.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to accept the grant of $5,520.22 from Easton Sports Development Foundation II, with the expectation that this funding be used for the specific archery equipment items listed above to be purchased from Lancaster Archery Supply, Leola, PA.

Res. #72

RESOLVED: At a public meeting of the Board of Trustees to be held on April 23, 2013, that pursuant to Sections 7 and 8 of the "Open Public Meetings Act", the following subject(s) may be discussed in an executive session of the Board of Trustees closed to the public:

  personnel, litigation, anticipated contracts and matters of attorney-client privilege

It is presently anticipated that the items mentioned in this resolution can be disclosed to the public within three months.

ROLL CALL: ALL AYES, NO NAYS
B. Regular Resolutions

Ms. Walsh moved and Mr. Talvacchia seconded the acceptance of the Financial Statement Executive Summary for January 31, 2013, **Res. #59**.

ROLL CALL: AYES, NO NAYS

Ms. Walsh explained and moved **Res. #61A** and Ms. Torres seconded the following:

WHEREAS, on October 23, 2012 the Board of Trustees approved the College Administration to move forward to explore the terms of a 15-year Lease and Power Purchase Agreement with Energenic, LLC, and

WHEREAS, the terms of a Solar Site Lease Agreement and a Power Purchase Agreement have been negotiated with Energenic, LLC based on their bid received during the initial bid process in 2009, and

WHEREAS, the college attorney, Louis Greco, has reviewed the Solar Site Lease Agreement and the Power Purchase Agreement with Energenic, LLC, and

WHEREAS, Gabel Associates, project consultants, have estimated that the estimated savings over the life of the Power Purchase Agreement (see attached) would be $1,184,844, and

WHEREAS, an Assessment of Risk, Protection and Benefits (see attached) has been provided and reviewed by the Long Range and the Budget and Finance Committees.

THEREFORE BE IT RESOLVED that pending the receipt and acceptance of the technical documents to be submitted by Energenic, LLC the Board approve the Solar Site Lease Agreement and the Power Purchase Agreement with Energenic, LLC.

ROLL CALL: AYES, NO NAYS, ABSTENTION (Mr. Talvacchia)

Ms. Walsh explained and moved **Res. #61B** and Mr. Talvacchia seconded the following:

WHEREAS, the Board of Trustees on July 26, 2005, approved Resolution #9 for a transfer of $1.5M from the FY04 year-end unrestricted fund balance to the FY05 unrestricted Plant Fund, and

WHEREAS, the Board of Trustees on August 26, 2008, approved Resolution #15 for a transfer of $3,100,00 from FY08 year-end unrestricted fund balance to the unrestricted Plant Fund, and

WHEREAS, the Board of Trustees approved the transfer of fund balance for Environmental Protection Code Compliance Projects to the unrestricted Plant Fund, and

WHEREAS, all the projects and activities designated in the above state resolution have been completed and we have identified funds available totaling $375,702, and

WHEREAS, the Position of Director, Construction/Capital Projects was created and staffed to meet the ongoing demands for construction management and planning at all three campuses.

THEREFORE BE IT RESOLVED that the Board of Trustees approve the transfer of $375,702 from the projects on the attached list to a designated Plant Fund to fund the salary and benefits for the position of Director, Construction/Capital Projects for Fiscal Years 13, 14 and 15 per the attached.

Chairperson Evans asked if there were any questions or concerns.
ROLL CALL: ALL AYES, NO NAYS

Ms. Walsh stated there were seven grant application resolutions, Res. #64 to Res. #70, that go together and she would discuss them as a whole. She noted there was a short turn-around time on these grant resolutions and thanked those involved. “I respect the work the Finance Department, college staff, Budget, Finance & Audit Committee and Long-Range Planning & Capital Projects Committee did to meet the time line,” said Ms. Walsh.

Chairperson Evans asked if there were any questions or concerns.

Res. #64

WHEREAS, the Board of Trustees of Atlantic Cape Community College desires that Atlantic Cape Community College apply to the State of New Jersey, Office of the Secretary of Higher Education “Higher Education Capital Facilities Program” Building Our Future Bond Act grant program; and

WHEREAS, the Building Our Future Bond Act grant program application requires the Board of Trustees to approve the undertaking, implementation and financing of Student Success and Career Planning Center at the Mays Landing Campus consisting of new construction to add a second floor addition to planned Student Center; and

WHEREAS, the Board of Trustees desires to approve the aggregate costs of the Project paid and financed through all sources in an amount not to exceed $7,700,000 (with $3,500,000 from the Building Our Future Bond Act grant program and $4,200,000 from the Chapter 12 county bonding program); and

WHEREAS, the Board of Trustees desires to finance all or a portion of the Project through one or more of the hereinafter defined Programs made available by the State of New Jersey (the “State”) for certain projects of New Jersey institutions of higher education; and


WHEREAS, the Board of Trustees has determined that the Project will assist in serving the needs of its students and providing a benefit to Atlantic Cape Community College; and

WHEREAS, the Board desires to approve financing of all or portions of the Project through the GO Bond Act; and

WHEREAS, portion(s) of the Project may also be financed by bonds issued by the New Jersey Education Faculties Authority which bear tax-exempt interest for federal income tax purposes “Tax-Exempt Bonds”, commercial loans or funds otherwise available to the College; and

WHEREAS, in order to provide maximum flexibility and most efficient borrowing cost, the Board of Trustees wished to authorize financing the Project through the GO Bond Act, issuance of Tax-Exempt Bonds, commercial loans and funds otherwise available to the College or any combination thereof (the “Financing Structure”); and

WHEREAS, the Board of Trustees wishes to approve the form of the Application to be submitted to the Secretary of Higher Education (the “Secretary”) for the Proposed Programs for the project, and to designate and authorize officers of the College to take necessary and desirable actions to undertake, implement and submit to the Secretary the application for the Project; and
WHEREAS, the Board of Trustees desires to authorize certain officers of the College to determine the Financing Structure which is most economically advantageous to the College provided the Financing Structure includes utilization of the Proposed programs, and take all action necessary or beneficial to accomplish the financing of the Project including the financing of capitalized interest, if any, and other costs of issuing any debt including, Tax-exempt Bonds or other financing (“Financing Costs”); and

WHEREAS, the Board of Trustees reasonably expects to reimburse expenditures for cost of the Project paid prior to issuance of Tax-Exempt Bonds or any debt bearing interest which is exempt from gross income for federal income tax purposes which will fund an applicable Project and/or Program;

THEREFORE, BE IT RESOLVED by the Board of Trustees for Atlantic Cape Community College as follows:

SECTION 1. The Board of Trustees approves the Project and authorizes the undertaking, implementation and financing of the Project in a maximum aggregate amount not to exceed $7,700,000 (with $3,500,000 from the Building Our Future Bond Act grant program and $4,200,000 from the Chapter 12 county bonding program, including Financing Costs).

SECTION 2. The Board of Trustees approves the financing of all or any portion of the Project through the Go Bond Act. The Board approves the Application for funding of the Project through such Program in the form submitted to the Board and authorized and direct the herein defined Designated Officers to submit such Application to the Secretary with such changes, modification and additions as are approved by the Designated Officers and such changes, modification and additions shall be conclusively evidenced by submission of the Application to the Secretary. The Board acknowledges and agrees that approval of the Application and receipt of funds pursuant to the Program will obligate the College to: (a) provide funds for the operation and maintenance of the Project, (b) contribute to the cost of the Project; (c) pay all or a portion of debt service on Tax-Exempt Bonds issued to fund the Proposed Program as applicable; and (d) fulfill other conditions imposed under the program and hereby directs and authorizes the Designated Officers to certify such acknowledgement and agreement as a part of the submitted Application. The Designated Officers are hereby authorized and directed to fulfill all conditions of the Proposed Programs including without limitation providing for the operation and maintenance of the Project and using available funds of the College to pay for such operation and maintenance and to satisfy conditions of the proposed Programs to contribute to the cost of Projects and/or debt service on Tax-Exempt Bonds issued to fund the Proposed Program from available funds of the College.

SECTION 3. The Board of Trustees further approves the financing of all or any portion of the Project with Tax-Exempt Bonds, commercial loans and other funds available to the College and through the Financing Structure determined to be most economically advantageous to the College by Dr. Peter Mora and Catherine Skinner. The Designated Officers are expressly authorized and directed to determine such Financing Structure provided that the Financing Structure includes utilization of Programs which are approved by the Secretary for Financing the Project.

SECTION 4. The President, The Dean of Finance, and The Dean of Administration are hereby authorized and directed to approve, execute and deliver any and all agreements necessary to undertake, implement and finance the Project and any and all other financing documents and instruments in the form approved by the Authorized Officers executing the same in the name of and on behalf of the Board of Trustees for Atlantic Cape Community College, in as many counterparts as may be necessary, and to affix or impress the official seal of the College thereon and to attest the same and such execution and attestation will be conclusive evidence of the approval of the form and content of such agreements and other documents and instruments necessary to undertake implement and finance the Project and to pay Financing Costs including through the financing thereof. The Authorized Officers are further authorized and directed to do and perform such other acts and to take such other actions as may be necessary or required, or which may be deemed to be appropriated to implement the purposes of this resolution to undertake, implement and finance the Project and Financing Costs and the Payment and/or repayment thereof.

SECTION 5. This Resolution is a declaration of the official intent of the College that the College reasonably expects and intends to reimburse expenditures for costs of the Project paid prior to issuance Tax-Exempt Bonds or other tax-exempt debt issued to fund the Projects/Programs in accordance with Treasury Regulations Section 1.150-2 and that the maximum principal amount of the Tax-Exempt Debt expected to be
issued to finance costs of the Project including amounts to be used to reimburse expenditures for such costs prior to the issuance of the such Tax-Exempt Debt is $7,700,000 (with $3,500,000 from the Building Our Future Bond Act grant program).

SECTION 6 All resolutions, orders and other actions of the Board of the College in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.

SECTION 7 This Resolution shall take effect immediately.

THEREFORE BE IT FURTHER RESOLVED: That no further approvals by the Board are necessary to implement this Resolution.

Res. #65

WHEREAS, the Board of Trustees of Atlantic Cape Community College desires that Atlantic Cape Community College apply to the State of New Jersey, Office of the Secretary of Higher Education "Higher Education Capital Facilities Program" Building Our Future Bond Act grant program; and

WHEREAS, the Building Our Future Bond Act grant program application requires the Board of Trustees to approve the undertaking, implementation and financing of Student Success and Career Planning Center at the Mays Landing Campus consisting of new construction to add a second floor addition to planned Student Center; and

WHEREAS, the Board of Trustees desires to approve the aggregate costs of the Project paid and financed through all sources in an amount not to exceed $7,700,000 (with $3,500,000 from the Building Our Future Bond Act grant program and $4,200,000 from the Chapter 12 county bonding program); and

WHEREAS, the Board of Trustees desires to finance all or a portion of the Project through one or more of the hereinafter defined Programs made available by the State of New Jersey (the “State”) for certain projects of New Jersey institutions of higher education; and


WHEREAS, the Board of Trustees has determined that the Project will assist in serving the needs of its students and providing a benefit to Atlantic Cape Community College; and

WHEREAS, the Board desires to approve financing of all or portions of the Project through the GO Bond Act; and

WHEREAS, portion(s) of the Project may also be financed by bonds issued by the New Jersey Education Faculties Authority which bear tax-exempt interest for federal income tax purposes “Tax-Exempt Bonds”, commercial loans or funds otherwise available to the College; and

WHEREAS, in order to provide maximum flexibility and most efficient borrowing cost, the Board of Trustees wished to authorize financing the Project through the GO Bond Act, issuance of Tax-Exempt Bonds, commercial loans and funds otherwise available to the College or any combination thereof (the “Financing Structure”); and

WHEREAS, the Board of Trustees wishes to approve the form of the Application to be submitted to the Secretary of Higher Education (the “Secretary”) for the Proposed Programs for the project, and to designate and authorize officers of the College to take necessary and desirable actions to undertake, implement and submit to the Secretary the application for the Project; and

WHEREAS, the Board of Trustees desires to authorize certain officers of the College to determine the Financing Structure which is most economically advantageous to the College provided the Financing Structure includes utilization of the Proposed programs, and take all action necessary or beneficial to
achieve the financing of the Project including the financing of capitalized interest, if any, and other costs of issuing any debt including, Tax-exempt Bonds or other financing (“Financing Costs”); and

WHEREAS, the Board of Trustees reasonably expects to reimburse expenditures for cost of the Project paid prior to issuance of Tax-Exempt Bonds or any debt bearing interest which is exempt from gross income for federal income tax purposes which will fund an applicable Project and/or Program;

THEREFORE, BE IT RESOLVED by the Board of Trustees for Atlantic Cape Community College as follows:

SECTION 1. The Board of Trustees approves the Project and authorizes the undertaking, implementation and financing of the Project in a maximum aggregate amount not to exceed $7,700,000 (with $3,500,000 from the Building Our Future Bond Act grant program and $4,200,000 from the Chapter 12 county bonding program, including Financing Costs).

SECTION 2. The Board of Trustees approves the financing of all or any portion of the Project through the Go Bond Act. The Board approves the Application for funding of the Project through such Program in the form submitted to the Board and authorized and direct the herein defined Designated Officers to submit such Application to the Secretary with such changes, modification and additions as are approved by the Designated Officers and such changes, modification and additions shall be conclusively evidenced by submission of the Application to the Secretary. The Board acknowledges and agrees that approval of the Application and receipt of funds pursuant to the Program will obligate the College to: (a) provide funds for the operation and maintenance of the Project, (b) contribute to the cost of the Project; (c) pay all or a portion of debt service on Tax-Exempt Bonds issued to fund the Proposed Program as applicable; and (d) fulfill other conditions imposed under the program and hereby directs and authorizes the Designated Officers to certify such acknowledgement and agreement as a part of the submitted Application. The Designated Officers are hereby authorized and directed to fulfill all conditions of the Proposed Programs including without limitation providing for the operation and maintenance of the Project and using available funds of the College to pay for such operation and maintenance and to satisfy conditions of the proposed Programs to contribute to the cost of Projects and/or debt service on Tax-Exempt Bonds issued to fund the Proposed Program from available funds of the College.

SECTION 3. The Board of Trustees further approves the financing of all or any portion of the Project with Tax-Exempt Bonds, commercial loans and other funds available to the College and through the Financing Structure determined to be most economically advantageous to the College by Dr. Peter Mora and Catherine Skinner. The Designated Officers are expressly authorized and directed to determine such Financing Structure provided that the Financing Structure includes utilization of Programs which are approved by the Secretary for Financing the Project.

SECTION 4. The President, The Dean of Finance, and The Dean of Administration are hereby authorized and directed to approve, execute and deliver any and all agreements necessary to undertake, implement and finance the Project and any and all other financing documents and instruments in the form approved by the Authorized Officers executing the same in the name of and on behalf of the Board of Trustees for Atlantic Cape Community College, in as many counterparts as may be necessary, and to affix or impress the official seal of the College thereon and to attest the same and such execution and attestation will be conclusive evidence of the approval of the form and content of such agreements and other documents and instruments necessary to undertake implement and finance the Project and to pay Financing Costs including through the financing thereof. The Authorized Officers are further authorized and directed to do and perform such other acts and to take such other actions as may be necessary or required, or which may be deemed to be appropriate to implement the purposes of this resolution to undertake, implement and finance the Project and Financing Costs and the Payment and/or repayment thereof.

SECTION 5. This Resolution is a declaration of the official intent of the College that the College reasonably expects and intends to reimburse expenditures for costs of the Project paid prior to issuance Tax-Exempt Bonds or other tax-exempt debt issued to fund the Projects/Programs in accordance with Treasury Regulations Section 1.150-2 and that the maximum principal amount of the Tax-Exempt Debt expected to be issued to finance costs of the Project including amounts to be used to reimburse expenditures for such costs prior to the issuance of the such Tax-Exempt Debt is $7,700,000 (with $3,500,000 from the Building Our Future Bond Act grant program).
SECTION 6  All resolutions, orders and other actions of the Board of the College in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.

SECTION 7  This Resolution shall take effect immediately.

THEREFORE BE IT FURTHER RESOLVED:  That no further approvals by the Board are necessary to implement this Resolution.

Res. #66

WHEREAS, the Board of Trustees of Atlantic Cape Community College desires that Atlantic Cape Community College apply to the State of New Jersey, Office of the Secretary of Higher Education “Higher Education Capital Facilities Program” Building Our Future Bond act grant program; and

WHEREAS, the Building Our Future Bond Act grant program application requires the Board of Trustees to approve the undertaking, implementation and financing of Student Success and Career Planning Center at the Cape May County Campus consisting of renovation of existing space for a Student Success and Career Planning Center; and

WHEREAS, the Board of Trustees desires to approve the aggregate costs of the Project paid and financed through all sources in an amount not to exceed $600,000; and

WHEREAS, the Board of Trustees desires to finance all or a portion of the Project through one or more of the hereinafter defined Programs made available by the State of New Jersey (the “State”) for certain projects of New Jersey institutions of higher education; and


WHEREAS, the Board of Trustees has determined that the Project will assist in serving the needs of its students and providing a benefit to Atlantic Cape Community College; and

WHEREAS, the Board desires to approve financing of all or portions of the Project through the GO Bond Act; and

WHEREAS, portion(s) of the Project may also be financed by bonds issued by the New Jersey Education Facilities Authority which bear tax-exempt interest for federal income tax purposes “Tax-Exempt Bonds”, commercial loans or funds otherwise available to the College; and

WHEREAS, in order to provide maximum flexibility and most efficient borrowing cost, the Board of Trustees wished to authorize financing the Project through the GO Bond Act, issuance of Tax-Exempt Bonds, commercial loans and funds otherwise available to the College or any combination thereof (the “Financing Structure”); and

WHEREAS, the Board of Trustees wishes to approve the form of the Application to be submitted to the Secretary of Higher Education (the “Secretary”) for the Proposed Programs for the project, and to designate and authorize officers of the College to take necessary and desirable actions to undertake, implement and submit to the Secretary the application for the Project; and

WHEREAS, the Board of Trustees desires to authorize certain officers of the College to determine the Financing Structure which is most economically advantageous to the College provided the Financing Structure includes utilization of the Proposed programs, and take all action necessary or beneficial to accomplish the financing of the Project including the financing of capitalized interest, if any, and other costs of issuing any debt including, Tax-exempt Bonds or other financing (“Financing Costs”); and
WHEREAS, the Board of Trustees reasonably expects to reimburse expenditures for cost of the Project paid prior to issuance of Tax-Exempt Bonds or any debt bearing interest which is exempt from gross income for federal income tax purposes which will fund an applicable Project and/or Program;

THEREFORE BE IT RESOLVED by the Board of Trustees for Atlantic Cape Community College as follows:

SECTION 1. The Board of Trustees approves the Project and authorizes the undertaking, implementation and financing of the Project in a maximum aggregate amount not to exceed $600,000 (including Financing Costs).

SECTION 2. The Board of Trustees approves the financing of all or any portion of the Project through the Go Bond Act. The Board approves the Application for funding of the Project through such Program in the form submitted to the Board and authorized and direct the herein defined Designated Officers to submit such Application to the Secretary with such changes, modification and additions as are approved by the Designated Officers and such changes, modification and additions shall be conclusively evidenced by submission of the Application to the Secretary. The Board acknowledges and agrees that approval of the Application and receipt of funds pursuant to the Program will obligate the College to: (a) provide funds for the operation and maintenance of the Project, (b) contribute to the cost of the Project; (c) pay all or a portion of debt service on Tax-Exempt Bonds issued to fund the Proposed Program as applicable: and (d) fulfill other conditions imposed under the program and hereby directs and authorizes the Designated Officers to certify such acknowledgement and agreement as a part of the submitted Application. The Designated Officers are hereby authorized and directed to fulfill all conditions of the Proposed Programs including without limitation providing for the operation and maintenance of the Project and using available funds of the College to pay for such operation and maintenance and to satisfy conditions of the proposed Programs to contribute to the cost of Projects and/or debt service on Tax-Exempt Bonds issued to fund the Proposed Program from available funds of the College.

SECTION 3. The Board of Trustees further approves the financing of all or any portion of the Project with Tax-Exempt Bonds, commercial loans and other funds available to the College and through the Financing Structure determined to be most economically advantageous to the College by Dr. Peter Mora and Catherine Skinner. The Designated Officers are expressly authorized and directed to determine such Financing Structure provided that the Financing Structure includes utilization of Programs which are approved by the Secretary for Financing the Project.

SECTION 4. The President, The Dean of Finance, and The Dean of Administration are hereby authorized and directed to approve, execute and deliver any and all agreements necessary to undertake, implement and finance the Project and any and all other financing documents and instruments in the form approved by the Authorized Officers executing the same in the name of and on behalf of the Board of Trustees for Atlantic Cape Community College, in as many counterparts as may be necessary, and to affix or impress the official seal of the College thereon and to attest the same and such execution and attestation will be conclusive evidence of the approval of the form and content of such agreements and other documents and instruments necessary to undertake implement and finance the Project and to pay Financing Costs including through the financing thereof. The Authorized Officers are further authorized and directed to do and perform such other acts and to take such other actions as may be necessary or required, or which may be deemed to be appropriated to implement the purposes of this resolution to undertake, implement and finance the Project and Financing Costs and the Payment and/or repayment thereof.

SECTION 5. This Resolution is a declaration of the official intent of the College that the College reasonably expects and intends to reimburse expenditures for costs of the Project paid prior to issuance Tax-Exempt Bonds or other tax-exempt debt issued to fund the Projects/Programs in accordance with Treasury Regulations Section 1.150-2 and that the maximum principal amount of the Tax-Exempt Debt expected to be issued to finance costs of the Project including amounts to be used to reimburse expenditures for such costs prior to the issuance of the such Tax-Exempt Debt is $600,000.

SECTION 6 All resolutions, orders and other actions of the Board of the College in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.

SECTION 7 This Resolution shall take effect immediately.
THEREFORE BE IT FURTHER RESOLVED: That no further approval by the Board are necessary to implement this Resolution.

Res. #67

WHEREAS, the Board of Trustees of Atlantic Cape Community College desires that Atlantic Cape Community College apply to the State of New Jersey, Office of the Secretary of Higher Education “Higher Education Capital Facilities Program” Building Our Future Bond Act grant program; and

WHEREAS, the Building Our Future Bond Act grant program application requires the Board of Trustees to approve the undertaking, implementation and financing of upgrading existing academic space on the Mays Landing campus; and

WHEREAS, the Board of Trustees desires to approve the aggregate costs of the Project paid and financed through all sources in an amount not to exceed $4,000,000; and

WHEREAS, the Board of Trustees desires to finance all or a portion of the Project through one or more of the hereinafter defined Programs made available by the State of New Jersey (the “State”) for certain projects of New Jersey institutions of higher education; and


WHEREAS, the Board of Trustees has determined that the Project will assist in serving the needs of its students and providing a benefit to Atlantic Cape Community College; and

WHEREAS, the Board desires to approve financing of all or portions of the Project through the GO Bond Act: and

WHEREAS, portion(s) of the Project may also be financed by bonds issued by the New Jersey Education Faculties Authority which bear tax-exempt interest for federal income tax purposes “Tax-Exempt Bonds”, commercial loans or funds otherwise available to the College; and

WHEREAS, in order to provide maximum flexibility and most efficient borrowing cost, the Board of Trustees wished to authorize financing the Project through the GO Bond Act, issuance of Tax-Exempt Bonds, commercial loans and funds otherwise available to the College or any combination thereof (the “Financing Structure”); and

WHEREAS, the Board of Trustees wishes to approve the form of the Application to be submitted to the Secretary of Higher Education (the “Secretary”) for the Proposed Programs for the project, and to designate and authorize officers of the College to take necessary and desirable actions to undertake, implement and submit to the Secretary the application for the Project; and

WHEREAS, the Board of Trustees desires to authorize certain officers of the College to determine the Financing Structure which is most economically advantageous to the College provided the Financing Structure includes utilization of the Proposed programs, and take all action necessary or beneficial to accomplish the financing of the Project including the financing of capitalized interest, if any, and other costs of issuing any debt including, Tax-exempt Bonds or other financing (“Financing Costs”): and

WHEREAS, the Board of Trustees reasonably expects to reimburse expenditures for cost of the Project paid prior to issuance of Tax-Exempt Bonds or any debt bearing interest which is exempt from gross income for federal income tax purposes which will fund an applicable Project and/or Program;
THEREFORE, BE IT RESOLVED by the Board of Trustees for Atlantic Cape Community College as follows:

SECTION 1. The Board of Trustees approves the Project and authorizes the undertaking, implementation and financing of the Project in a maximum aggregate amount not to exceed $4,000,000 (including Financing Costs).

SECTION 2. The Board of Trustees approves the financing of all or any portion of the Project through the Go Bond Act. The Board approves the Application for funding of the Project through such Program in the form submitted to the Board and authorized and direct the herein defined Designated Officers to submit such Application to the Secretary with such changes, modification and additions as are approved by the Designated Officers and such changes, modification and additions shall be conclusively evidenced by submission of the Application to the Secretary. The Board acknowledges and agrees that approval of the Application and receipt of funds pursuant to the Program will obligate the College to: (a) provide funds for the operation and maintenance of the Project; (b) contribute to the cost of the Project; (c) pay all or a portion of debt service on Tax-Exempt Bonds issued to fund the Proposed Program as applicable; and (d) fulfill other conditions imposed under the program and hereby directs and authorizes the Designated Officers to certify such acknowledgement and agreement as a part of the submitted Application. The Designated Officers are hereby authorized and directed to fulfill all conditions of the Proposed Programs including without limitation providing for the operation and maintenance of the Project and using available funds of the College to pay for such operation and maintenance and to satisfy conditions of the proposed Programs to contribute to the cost of Projects and/or debt service on Tax-Exempt Bonds issued to fund the Proposed Program from available funds of the College.

SECTION 3. The Board of Trustees further approves the financing of all or any portion of the Project with Tax-Exempt Bonds, commercial loans and other funds available to the College and through the Financing Structure determined to be most economically advantageous to the College by Dr. Peter Mora and Catherine Skinner. The Designated Officers are expressly authorized and directed to determine such Financing Structure provided that the Financing Structure includes utilization of Programs which are approved by the Secretary for Financing the Project.

SECTION 4. The President, The Dean of Finance, and The Dean of Administration are hereby authorized and directed to approve, execute and deliver any and all agreements necessary to undertake, implement and finance the Project and any and all other financing documents and instruments in the form approved by the Authorized Officers executing the same in the name of and on behalf of the Board of Trustees for Atlantic Cape Community College, in as many counterparts as may be necessary, and to affix or impress the official seal of the College thereon and to attest the same and such execution and attestation will be conclusive evidence of the approval of the form and content of such agreements and other documents and instruments necessary to undertake implement and finance the Project and to pay Financing Costs including through the financing thereof. The Authorized Officers are further authorized and directed to do and perform such other acts and to take such other actions as may be necessary or required, or which may be deemed to be appropriated to implement the purposes of this resolution to undertake, implement and finance the Project and Financing Costs and the Payment and/or repayment thereof.

SECTION 5. This Resolution is a declaration of the official intent of the College that the College reasonably expects and intends to reimburse expenditures for costs of the Project paid prior to issuance Tax-Exempt Bonds or other tax-exempt debt issued to fund the Projects/Programs in accordance with Treasury Regulations Section 1.150-2 and that the maximum principal amount of the Tax-Exempt Debt expected to be issued to finance costs of the Project including amounts to be used to reimburse expenditures for such costs prior to the issuance of the said Tax-Exempt Debt is $4,000,000.

SECTION 6. All resolutions, orders and other actions of the Board of the College in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.

SECTION 7. This Resolution shall take effect immediately.

THEREFORE BE IT FURTHER RESOLVED: That no further approvals by the Board are necessary to implement this Resolution.
WHEREAS, the Board of Trustees of Atlantic Cape Community College desires that Atlantic Cape Community College apply to the State of New Jersey, Office of the Secretary of Higher Education "Higher Education Capital Facilities Program" Higher Education Facilities Trust Fund grant program; and

WHEREAS, the Higher Education Facilities Trust Fund grant program application requires the Board of Trustees to approve the undertaking, implementation and financing of equipment and furnishings for the STEM building; and

WHEREAS, the Board of Trustees desires to approve the aggregate costs of the Project paid and financed through all sources in an amount not to exceed $1,980,000; and

WHEREAS, the Board of Trustees desires to finance all or a portion of the Project through one or more of the hereinafter defined Programs made available by the State of New Jersey (the “State”) for certain projects of New Jersey institutions of higher education; and


WHEREAS, the Board of Trustees has determined that the Project will assist in serving the needs of its students and providing a benefit to Atlantic Cape Community College; and

WHEREAS, the Board desires to approve financing of all or portions of the Project through “HEFT” and

WHEREAS, portion(s) of the Project may also be financed by bonds issued by the New Jersey Education Faculties Authority which bear tax-exempt interest for federal income tax purposes “Tax-Exempt Bonds”, commercial loans or funds otherwise available to the College; and

WHEREAS, in order to provide maximum flexibility and most efficient borrowing cost, the Board of Trustees wished to authorize financing the Project through the “HEFT”, issuance of Tax-Exempt Bonds, commercial loans and funds otherwise available to the College or any combination thereof (the “Financing Structure”): and

WHEREAS, the Board of Trustees wishes to approve the form of the Application to be submitted to the Secretary of Higher Education (the “Secretary”) for the Proposed Programs for the project, and to designate and authorize officers of the College to take necessary and desirable actions to undertake, implement and submit to the Secretary the application for the Project; and

WHEREAS, the Board of Trustees desires to authorize certain officers of the College to determine the Financing Structure which is most economically advantageous to the College provided the Financing Structure includes utilization of the Proposed programs, and take all action necessary or beneficial to accomplish the financing of the Project including the financing of capitalized interest, if any, and other costs of issuing any debt including, Tax-exempt Bonds or other financing (“Financing Costs”): and

WHEREAS, the Board of Trustees reasonably expects to reimburse expenditures for cost of the Project paid prior to issuance of Tax-Exempt Bonds or any debt bearing interest which is exempt from gross income for federal income tax purposes which will fund an applicable Project and/or Program;

THEREFORE BE IT RESOLVED by the Board of Trustees for Atlantic Cape Community College as follows:

SECTION 1. The Board of Trustees approves the Project and authorizes the undertaking, implementation and financing of the Project in a maximum aggregate amount not to exceed $1,980,000 (including Financing Costs).

SECTION 2. The Board of Trustees approves the financing of all or any portion of the Project through the “HEFT”. The Board approves the Application for funding of the Project through such Program in the form
submitted to the Board and authorized and direct the herein defined Designated Officers to submit such 
Application to the Secretary with such changes, modification and additions as are approved by the 
Designated Officers and such changes, modification and additions shall be conclusively evidenced by 
submission of the Application to the Secretary. The Board acknowledges and agrees that approval of the 
Application and receipt of funds pursuant to the Program will obligate the College to: (a) provide funds for the 
operation and maintenance of the Project, (b) contribute to the cost of the Project; (c) pay all or a portion of 
debt service on Tax-Exempt Bonds issued to fund the Proposed Program as applicable; and (d) fulfill other 
conditions imposed under the program and hereby directs and authorizes the Designated Officers to certify 
such acknowledgement and agreement as a part of the submitted Application. The Designated Officers are 
hereby authorized and directed to fulfill all conditions of the Proposed Programs including without limitation 
providing for the operation and maintenance of the Project and using available funds of the College to pay for 
such operation and maintenance and to satisfy conditions of the proposed Programs to contribute to the cost 
of Projects and/or debt service on Tax-Exempt Bonds issued to fund the Proposed Program from available 
funds of the College.

SECTION 3. The Board of Trustees further approves the financing of all or any portion of the Project with 
Tax-Exempt Bonds, commercial loans and other funds available to the College and through the Financing 
Structure determined to be most economically advantageous to the College by Dr. Peter Mora and Catherine 
Skinner. The Designated Officers are expressly authorized and directed to determine such Financing 
Structure provided that the Financing Structure includes utilization of Programs which are approved by the 
Secretary for Financing the Project.

SECTION 4. The President, The Dean of Finance, and The Dean of Administration are hereby authorized 
and directed to approve, execute and deliver any and all agreements necessary to undertake, implement and 
finance the Project and any and all other financing documents and instruments in the form approved by the 
Authorized Officers executing the same in the name of and on behalf of the Board of Trustees for Atlantic Cape Community College, in as many counterparts as may be necessary, and to affix or impress the official 
seal of the College thereon and to attest the same and such execution and attestation will be conclusive 
evidence of the approval of the form and content of such agreements and other documents and instruments 
necessary to undertake implement and finance the Project and to pay Financing Costs including through the financing thereof. The Authorized Officers are further authorized and directed to do and perform such other acts and to take such other actions as may be necessary or required, or which may be deemed to be 
appropriated to implement the purposes of this resolution to undertake, implement and finance the Project 
and Financing Costs and the Payment and /or repayment thereof.

SECTION 5. This Resolution is a declaration of the official intent of the College that the College reasonably 
expects and intends to reimburse expenditures for costs of the Project paid prior to issuance Tax-Exempt 
Bonds or other tax-exempt debt issued to fund the Projects/Programs in accordance with Treasury 
Regulations Section 1.150-2 and that the maximum principal amount of the Tax-Exempt Debt expected to be 
issued to finance costs of the Project including amounts to be used to reimburse expenditures for such costs 
prior to the issuance of the such Tax-Exempt Debt is $1,980,000.

SECTION 6 All resolutions, orders and other actions of the Board of the College in conflict with the 
provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.

SECTION 7 This Resolution shall take effect immediately.

THEREFORE BE IT FURTHER RESOLVED: That no further approvals by the Board are necessary to 
implement this Resolution.

Res. #69

WHEREAS, the Board of Trustees of Atlantic Cape Community College desires that Atlantic Cape Community 
College apply to the State of New Jersey, Office of the Secretary of Higher Education “Higher Education 
Capital Facilities Program” Higher Education Equipment Leasing grant program; and

WHEREAS, the Higher Education Facilities Trust Fund grant program application requires the Board of 
Trustees to approve the undertaking, implementation and financing of new academic program equipment; and
WHEREAS, the Board of Trustees desires to approve the aggregate costs of the Project paid and financed through all sources in an amount not to exceed $1,071,000; and

WHEREAS, the Board of Trustees desires to finance all or a portion of the Project through one or more of the hereinafter defined Programs made available by the State of New Jersey (the "State") for certain projects of New Jersey institutions of higher education; and


WHEREAS, the Board of Trustees has determined that the Project will assist in serving the needs of its students and providing a benefit to Atlantic Cape Community College; and

WHEREAS, the Board desires to approve financing of all or portions of the Project through "ELF" and

WHEREAS, portion(s) of the Project may also be financed by bonds issued by the New Jersey Education Faculties Authority which bear tax-exempt interest for federal income tax purposes "Tax-Exempt Bonds", commercial loans or funds otherwise available to the College; and

WHEREAS, in order to provide maximum flexibility and most efficient borrowing cost, the Board of Trustees wished to authorize financing the Project through the "ELF", issuance of Tax-Exempt Bonds, commercial loans and funds otherwise available to the College or any combination thereof (the "Financing Structure"): and

WHEREAS, the Board of Trustees wishes to approve the form of the Application to be submitted to the Secretary of Higher Education (the "Secretary") for the Proposed Programs for the project, and to designate and authorize officers of the College to take necessary and desirable actions to undertake, implement and submit to the Secretary the application for the Project; and

WHEREAS, the Board of Trustees desires to authorize certain officers of the College to determine the Financing Structure which is most economically advantageous to the College provided the Financing Structure includes utilization of the Proposed programs, and take all action necessary or beneficial to accomplish the financing of the Project including the financing of capitalized interest, if any, and other costs of issuing any debt including, Tax-exempt Bonds or other financing ("Financing Costs"): and

WHEREAS, the Board of Trustees reasonably expects to reimburse expenditures for cost of the Project paid prior to issuance of Tax-Exempt Bonds or any debt bearing interest which is exempt from gross income for federal income tax purposes which will fund an applicable Project and/or Program;

THEREFORE, BE IT RESOLVED by the Board of Trustees for Atlantic Cape Community College as follows:

SECTION 1. The Board of Trustees approves the Project and authorizes the undertaking, implementation and financing of the Project in a maximum aggregate amount not to exceed $1,071,000 (including Financing Costs).

SECTION 2. The Board of Trustees approves the financing of all or any portion of the Project through the "ELF"). The Board approves the Application for funding of the Project through such Program in the form submitted to the Board and authorized and direct the herein defined Designated Officers to submit such Application to the Secretary with such changes, modification and additions as are approved by the Designated Officers and such changes, modification and additions shall be conclusively evidenced by submission of the Application to the Secretary. The Board acknowledges and agrees that approval of the Application and receipt of funds pursuant to the Program will obligate the College to: (a) provide funds for the operation and maintenance of the Project, (b) contribute to the cost of the Project; (c) pay all or a portion of debt service on Tax-Exempt Bonds issued to fund the Proposed Program as applicable; and (d) fulfill other conditions imposed under the program and hereby directs and authorizes the Designated Officers to certify such acknowledgement and agreement as a part of the submitted Application. The Designated Officers are hereby authorized and directed to fulfill all conditions of the Proposed Programs including without limitation
providing for the operation and maintenance of the Project and using available funds of the College to pay for such operation and maintenance and to satisfy conditions of the proposed Programs to contribute to the cost of Projects and/or debt service on Tax-Exempt Bonds issued to fund the Proposed Program from available funds of the College.

SECTION 3. The Board of Trustees further approves the financing of all or any portion of the Project with Tax-Exempt Bonds, commercial loans and other funds available to the College and through the Financing Structure determined to be most economically advantageous to the College by Dr. Peter Mora and Catherine Skinner. The Designated Officers are expressly authorized and directed to determine such Financing Structure provided that the Financing Structure includes utilization of Programs which are approved by the Secretary for Financing the Project.

SECTION 4. The President, The Dean of Finance, and The Dean of Administration are hereby authorized and directed to approve, execute and deliver any and all agreements necessary to undertake, implement and finance the Project and any and all other financing documents and instruments in the form approved by the Authorized Officers executing the same in the name of and on behalf of the Board of Trustees for Atlantic Cape Community College, in as many counterparts as may be necessary, and to affix or impress the official seal of the College thereon and to attest the same and such execution and attestation will be conclusive evidence of the approval of the form and content of such agreements and other documents and instruments necessary to undertake implement and finance the Project and to pay Financing Costs including through the financing thereof. The Authorized Officers are further authorized and directed to do and perform such other acts and to take such other actions as may be necessary or required, or which may be deemed to be appropriated to implement the purposes of this resolution to undertake, implement and finance the Project and Financing Costs and the Payment and/or repayment thereof.

SECTION 5. This Resolution is a declaration of the official intent of the College that the College reasonably expects and intends to reimburse expenditures for costs of the Project paid prior to issuance Tax-Exempt Bonds or other tax-exempt debt issued to fund the Projects/Programs in accordance with Treasury Regulations Section 1.150-2 and that the maximum principal amount of the Tax-Exempt Debt expected to be issued to finance costs of the Project including amounts to be used to reimburse expenditures for such costs prior to the issuance of the such Tax-Exempt Debt is $1,071,000.

SECTION 6 All resolutions, orders and other actions of the Board of the College in conflict with the provisions of this Resolution to the extent of such conflict are hereby superseded, repealed or revoked.

SECTION 7 This Resolution shall take effect immediately.

THEREFORE BE IT FURTHER RESOLVED: That no further approvals by the Board are necessary to implement this Resolution.

WHEREAS, the Board of Trustees of Atlantic Cape Community College desires that Atlantic Cape Community College apply to the State of New Jersey, Office of the Secretary of Higher Education "Higher Education Capital Facilities Program" Higher Education Technology Infrastructure Fund grant program; and

WHEREAS, the Higher Education Facilities Trust Fund grant program application requires the Board of Trustees to approve the undertaking, implementation and financing of technology infrastructure upgrades (see attached); and

WHEREAS, the Board of Trustees desires to approve the aggregate costs of the Project paid and financed through all sources in an amount not to exceed $1,134,000; and

WHEREAS, the Board of Trustees desires to finance all or a portion of the Project through one or more of the hereinafter defined Programs made available by the State of New Jersey (the "State") for certain projects of New Jersey institutions of higher education; and

WHEREAS, the Programs are the Building Our Future Bond Act, (P.L.O.2012, c.41 (the "Go Bond Act"); the Higher Education Equipment Lease Fund Act, N.J.S.A. 18A:72A-40 et seq. ("ELF"); the Higher Education

WHEREAS, the Board of Trustees has determined that the Project will assist in serving the needs of its students and providing a benefit to Atlantic Cape Community College; and

WHEREAS, the Board desires to approve financing of all or portions of the Project through "HETI" and

WHEREAS, portion(s) of the Project may also be financed by bonds issued by the New Jersey Education Faculties Authority which bear tax-exempt interest for federal income tax purposes "Tax-Exempt Bonds", commercial loans or funds otherwise available to the College; and

WHEREAS, in order to provide maximum flexibility and most efficient borrowing cost, the Board of Trustees wished to authorize financing the Project through the "HETI", issuance of Tax-Exempt Bonds, commercial loans and funds otherwise available to the College or any combination thereof (the "Financing Structure"); and

WHEREAS, the Board of Trustees wishes to approve the form of the Application to be submitted to the Secretary of Higher Education (the "Secretary") for the Proposed Programs for the project, and to designate and authorize officers of the College to take necessary and desirable actions to undertake, implement and submit to the Secretary the application for the Project; and

WHEREAS, the Board of Trustees desires to authorize certain officers of the College to determine the Financing Structure which is most economically advantageous to the College provided the Financing Structure includes utilization of the Proposed programs, and take all action necessary or beneficial to accomplish the financing of the Project including the financing of capitalized interest, if any, and other costs of issuing any debt including, Tax-exempt Bonds or other financing ("Financing Costs"); and

WHEREAS, the Board of Trustees reasonably expects to reimburse expenditures for cost of the Project paid prior to issuance of Tax-Exempt Bonds or any debt bearing interest which is exempt from gross income for federal income tax purposes which will fund an applicable Project and/or Program;

THEREFORE BE IT RESOLVED by the Board of Trustees for Atlantic Cape Community College as follows:

SECTION 1. The Board of Trustees approves the Project and authorizes the undertaking, implementation and financing of the Project in a maximum aggregate amount not to exceed $1,134,000 (including Financing Costs).

SECTION 2. The Board of Trustees approves the financing of all or any portion of the Project through the "HETI". The Board approves the Application for funding of the Project through such Program in the form submitted to the Board and authorized and direct the herein defined Designated Officers to submit such Application to the Secretary with such changes, modification and additions as are approved by the Designated Officers and such changes, modification and additions shall be conclusively evidenced by submission of the Application to the Secretary. The Board acknowledges and agrees that approval of the Application and receipt of funds pursuant to the Program will obligate the College to: (a) provide funds for the operation and maintenance of the Project, (b) contribute to the cost of the Project; (c) pay all or a portion of debt service on Tax-Exempt Bonds issued to fund the Proposed Program as applicable; and (d) fulfill other conditions imposed under the program and hereby directs and authorizes the Designated Officers to certify such acknowledgement and agreement as a part of the submitted Application. The Designated Officers are hereby authorized and directed to fulfill all conditions of the Proposed Programs including without limitation providing for the operation and maintenance of the Project and using available funds of the College to pay for such operation and maintenance and to satisfy conditions of the proposed Programs to contribute to the cost of Projects and/or debt service on Tax-Exempt Bonds issued to fund the Proposed Program from available funds of the College.

SECTION 3. The Board of Trustees further approves the financing of all or any portion of the Project with Tax-Exempt Bonds, commercial loans and other funds available to the College and through the Financing Structure determined to be most economically advantageous to the College by Dr. Peter Mora and Catherine Skinner. The Designated Officers are expressly authorized and directed to determine such Financing
Structure provided that the Financing Structure includes utilization of Programs which are approved by the Secretary for Financing the Project.

SECTION 4. The President, The Dean of Finance, and The Dean of Administration are hereby authorized and directed to approve, execute and deliver any and all agreements necessary to undertake, implement and finance the Project and any and all other financing documents and instruments in the form approved by the Authorized Officers executing the same in the name of and on behalf of the Board of Trustees for Atlantic Cape Community College, in as many counterparts as may be necessary, and to affix or impress the official seal of the College thereon and to attest the same and such execution and attestation will be conclusive evidence of the approval of the form and content of such agreements and other documents and instruments necessary to undertake implement and finance the Project and to pay Financing Costs including through the financing thereof. The Authorized Officers are further authorized and directed to do and perform such other acts and to take such other actions as may be necessary or required, or which may be deemed to be appropriated to implement the purposes of this resolution to undertake, implement and finance the Project and Financing Costs and the Payment and/or repayment thereof.

SECTION 5. This Resolution is a declaration of the official intent of the College that the College reasonably expects and intends to reimburse expenditures for costs of the Project paid prior to issuance Tax-Exempt Bonds or other tax-exempt debt issued to fund the Projects/Programs in accordance with Treasury Regulations Section 1.150-2 and that the maximum principal amount of the Tax-Exempt Debt expected to be issued to finance costs of the Project including amounts to be used to reimburse expenditures for such costs prior to the issuance of the such Tax-Exempt Debt is $1,134,000.

SECTION 6 All resolutions, orders and other actions of the Board of the College in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.

SECTION 7 This Resolution shall take effect immediately.

THEREFORE BE IT FURTHER RESOLVED: That no further approvals by the Board are necessary to implement this Resolution.

ROLL CALL: ALL AYES, NO NAYS

Ms. Walsh explained and moved Res. #71 to amend the college’s Facility Master Plan Blueprint 2020 and Mr. Talvacchia seconded.

Chairperson Evans asked if there were any questions or concerns.

WHEREAS, the Board of Trustees approved the college’s Facility Master Plan titled Blueprint 2020: Building a Better Future for ACCC on August 28, 2007; and

WHEREAS, the Facility Master Plan Blueprint 2020 focused on deficiencies and improvements required based on the then current strategic plan, and

WHEREAS, the 2012-2016 Strategic Plan accepted by the Board of Trustees February 22, 2011, included a new mission and vision statement and established three strategic goals, and

WHEREAS, there is a need to amend the college’s Facility Master Plan Blueprint 2020 to support the 2012-2016 Strategic Plan, and

WHEREAS, the college has established a formal Student Success Initiative that needs to provide a learning environment that will support current and future strategies for enhancing student retention and completions, and

WHEREAS, the college needs to create an environment to support student retention and success at all three campuses, and
WHEREAS, the Facilities Master Plan Blueprint 2020 needs to be revised to include Student Success and Career Planning Centers at all three campuses, and

WHEREAS, the Facilities Master Plan Blueprint 2020 included Technology/IT Master Plan and

WHEREAS, based on ever evolving industry standards and new technology there is a need to update the college’s Technology/IT Master Plan (see attached).

THEREFORE BE IT RESOLVED that the Board of Trustees amend the college’s Facility Master Plan Blueprint 2020 to support the 2012-2016 Strategic Plan.

THEREFORE BE IT FURTHER RESOLVED that the Board of Trustees approve revisions to the Facilities Master Plan Blueprint 2020 to include the addition of Student Success and Career Planning Centers at all three campuses and an updated college Technology/IT Master Plan.

ROLL CALL: ALL AYES, NO NAYS

Mr. Parker moved and Ms. Walsh seconded the motion for Res. #60G:

WHEREAS, the Board is in the midst of four-year collective bargaining agreements, retroactive to July 1, 2010, with Atlantic Cape Community College employees represented by the New Jersey Education Association (NJEA), and

WHEREAS, employees in classifications exempted from bargaining unit membership are not represented by the NJEA and did not participate in collective negotiations, and

WHEREAS, college policy number 17 (Salary Increases – Union Exempt Personnel) and number 804 (Compensation and Benefits) indicate that “Salary increases for administrators and support personnel in positions not under collective bargaining agreements shall be given on the annual recommendation of the President and approved by the Board of Trustees.”

THEREFORE BE IT RESOLVED, upon the recommendation of the President, that all full-time Atlantic Cape Community College employees not represented in bargaining unit negotiations receive a 2.0 percent base salary increase effective July 1, 2013.

ROLL CALL: ALL AYES, NO NAYS

Mr. Parker presented the retirement Resolutions #60A, #60B, #60C, #60D, and #60E for Ms. Kathy Corbalis, Ms. Veronica Devine, Mr. Frank Eastlack, Ms. BettyAnn Inloes Hines, and Ms. Regina Skinner effective June 30, 2013.

Mr. Parker moved and Ms. Walsh seconded the following:

Res. #60A

WHEREAS, Kathleen Corbalis, APR, joined Atlantic Cape Community College on November 14, 1983 as Director, Information and Publications Services, named Director, Public Relations in 1989 and promoted to Executive Director, Communications and College Relations in 1994, and named Associate Director, Atlantic Cape Foundation in 2005, and

WHEREAS, she tirelessly represented the college and Atlantic Cape Foundation for nearly 30 years on countless committees and initiatives such as Branding Campaign, Mall Day, Middle States, Foundation golf tournaments, 25th and 40th Anniversary celebrations, co-chair of the Presidential Installation, Panorama of Possibilities, Presidential searches, chair for the Marjorie Ward Leaders Scholarship committee, and the 30 annual Restaurant Gala committees, and
WHEREAS, she enthusiastically shared her professional expertise with others, teaching the college’s first Public Relations course as an adjunct professor, mentoring graduate PR students, delivering numerous presentations, and authoring articles for national publications, and

WHEREAS, the longtime member and former officer of the PR Council of Greater Atlantic City and board member for the National Council for Marketing and Public Relations is the recipient of numerous public relations and marketing awards, including the 1999 NCMPR District 1 Communicator of the Year, and honors from NCMPR, CASE, PRSA and JSPRAA, and

WHEREAS President Peter Mora wrote, “Congratulations to you and your team for a continuing pattern of excellence in obtaining external validation for the great work being done. Your leadership has been the constant variable in establishing this legacy,” and

WHEREAS, former President Ronald Bush noted “K.C. is one of the best communicators I have had the opportunity to work with. She is probably the best P.R. director in the New Jersey community colleges,” and

WHEREAS Ms. Corbalis has indicated her desire to retire from employment with Atlantic Cape Community College.

THEREFORE BE IT RESOLVED upon the recommendation of the President that the Board approve the retirement of Ms. Corbalis effective June 30, 2013.

BE IT FURTHER RESOLVED that the Board extends to Ms. Corbalis and husband, Mark, its best wishes for retirement years filled with health and happiness.

Res. #60B

WHEREAS, Veronica “Ronnie” Devine has served Atlantic Cape Community College with dedication as a valued member of Finance for more than 30 years, and

WHEREAS, Mrs. Devine’s service at the college is largely characterized by her role as Payroll Specialist, and

WHEREAS, Mrs. Devine has been described by supervisors as an “asset to the college” and she is “always pleasant and willing to help both students and staff,” and

WHEREAS, Mrs. Devine is a “loyal and extremely dependable employee, willing to go the extra mile to complete any job placed in her trust,” and

WHEREAS, Mrs. Devine’s dedication to the College is also evident in the numerous awards of Perfect Attendance, and

WHEREAS, Mrs. Devine has indicated her desire to retire from employment with Atlantic Cape Community College.

THEREFORE BE IT RESOLVED upon the recommendation of the President that the Board approve the retirement of Mrs. Devine effective June 30, 2013.

BE IT FURTHER RESOLVED that the Board extends to Mrs. Devine its best wishes for a healthy and happy retirement.

Res. #60C

WHEREAS, Francis “Frank” Eastlack joined Atlantic Cape Community College on September 11, 1980, and

WHEREAS, Mr. Eastlack’s 33 year service at the college is largely characterized by his role as Senior Clerk in the Perishable Storeroom, and

WHEREAS, former supervisor Debbie Ciarrocki stated, “With the increase in culinary enrollment, Frank has been a lifesaver. Considering Frank’s title is account clerk, he has been flexible enough to help with the production end of our department,” and
WHEREAS, Mr. Eastlack’s dedication to the College is evident in the numerous awards of Perfect Attendance, and

WHEREAS, Mr. Eastlack has indicated his desire to retire from employment with Atlantic Cape Community College.

THEREFORE BE IT RESOLVED upon the recommendation of the President that the Board approve the retirement of Mr. Eastlack effective June 30, 2013.

BE IT FURTHER RESOLVED that the Board extends to Mr. Eastlack and his wife, Adele, its best wishes for a healthy and happy retirement.

Res. #60D,

WHEREAS, BettyAnn Inloes Hines joined Atlantic Cape Community College on September 11, 1972, and

WHEREAS, Mrs. Hines has spent more than 40 years serving the college as EOF Secretary, Clerk Stenographer in Academics, Administrative Secretary of Personnel, Administrative Assistant to the President and finally Board Secretary, and

WHEREAS, the 1992 recipient of Employee of the Quarter, participated on numerous search committees including a Presidential search, volunteered for Mall Day, served as Atlantic Cape Campus Crusade for Christ club advisor and for 11 years represented the college as the “company leader” for the American Heart Association Southern NJ Spring Heart Walk, and

WHEREAS, Mrs. Hines’ dedication to the College is also evident by her achieving 15 consecutive years of perfect attendance awards and by her attendance at all Board meetings since her appointment to Board Secretary July 1, 2002, and

WHEREAS, Mrs. Hines worked for 5 Atlantic Cape Presidents all of whom valued her dedication and service, “Miss Jackson is most conscientious and aims to please. She is a joy to work with,” said Dr. Lawrence Winchell; “Betty is a hard working and dedicated employee. I could not ask for a better assistant,” said Ronald Bush; “Her personal warmth and cheerful character have always been appropriate for her position. She is an asset to my office and to this college!” said Dr. William Orth; “The success of the administrative function of the office of the President is in large measure due to BettyAnn’s skill, experience and dedication. I and the college are most fortunate to have her services,” said Dr. John May; Dr. Peter Mora stated “BettyAnn supports the institution’s community service mission with her leadership as the college’s coordinator for the annual Heart Fund Walkathon. With her creativity and enthusiasm, ACCC always shows a high level of support, in both donations and participation.”, and

WHEREAS, Mrs. Hines has indicated her desire to retire from employment with Atlantic Cape Community College.

THEREFORE BE IT RESOLVED upon the recommendation of the President that the Board approve the retirement of Mrs. Hines effective June 30, 2013.

BE IT FURTHER RESOLVED that the Board extends its appreciation and gratitude to Mrs. Hines for outstanding service to Atlantic Cape Community College and for retirement years filled with health and happiness.

Res. #60E

WHEREAS, Regina Skinner joined Atlantic Cape Community College on October 17, 1977, and

WHEREAS, Ms. Skinner served for more than 35 years with distinction in her roles as Office Coordinator, Assistant for Academic Support and Publications Services, Coordinator, Marketing and Development, Director, Marketing and Development, Director, Admissions and College Recruitment, Assistant Dean, Enrollment Services, and finally Director, Admissions and Recruitment/Acting Dean of Students, and

WHEREAS, Ms. Skinner’s college-wide committee work included Staff Development, Middle States, faculty and Presidential searches, Enrollment Management, MIS Core team, Academy of Culinary Arts Grand Opening, Mall Day, the college’s 25th Anniversary, Restaurant Gala, Foundation Scholarship Golf Classic, NECC ’99, and New Student Day, and
WHEREAS, former supervisor, Dr. Agnes Armao stated, “At the time Gina was hired as our coordinator of marketing/development I would say we were doing a satisfactory job. Now, with her help, our marketing efforts are more sophisticated and more successful. Gina is one of our finest employees.”, and

WHEREAS, Atlantic Cape Foundation Board President Emeritus James Cooper wrote in a letter of recommendation, “I have had the pleasure of working with Gina for some ten or eleven years. I want you to know that she is extremely well organized, intensely motivated and seems to be indefatigable. She is entitled to the highest recommendation one can give.”, and,

WHEREAS, Ms. Skinner has indicated her desire to retire from employment with Atlantic Cape Community College.

THEREFORE BE IT RESOLVED upon the recommendation of the President that the Board approve the retirement of Ms. Skinner effective June 30, 2013.

BE IT FURTHER RESOLVED that the Board extends to Ms. Skinner and her husband Ian its best wishes for a healthy and happy retirement.

ROLL CALL: ALL AYES, NO NAYS

Mr. Melchiorre presented for approval Res. #63, Mathematics, Associate in Science degree effective fall 2013.

Vice President Wexler said in preparation for the STEM building environment, we are developing new programs in the math and science area. We are transferring students to programs in physics and engineering and strengthening math offerings. The math program option is a larger degree now it will be a stand-alone degree. He introduced Dr. Godfrey Barlatt, Professor of Science and Department Chair, Science and Mathematics and Ms. Marcia Kleinz, Associate Professor, Math, who fully explained the rationale behind developing the program, which previously was an option in Science and Mathematics.

Chairperson Evans asked if there were any questions or concerns.

Mr. Melchiorre moved and Mr. Talvacchia seconded the following:

WHEREAS, the college currently offers a Mathematics Option in Science and Mathematics, Associate in Science degree, and

WHEREAS, the Science and Mathematics department has converted the current Option to a full degree program to better serve students and allow for a more seamless transfer to baccalaureate programs (see attached), and

WHEREAS, the U.S. Bureau of Labor Statistics indicates that employment directly related to the field of mathematics are predicted to grow during the next decade, and

WHEREAS, the Curriculum Committee has considered and approved the content of the Mathematics, Associate in Science degree on February 14, 2013.

THEREFORE BE IT RESOLVED that the Board of Trustees approve offering the Mathematics, Associate in Science degree effective fall 2013.

ROLL CALL: ALL AYES, NO NAYS
XI. **PRESIDENT’S REPORT** (continued)

Dr. Mora talked about our participation in the recent Achieving the Dream Institute in Anaheim and the meetings he held and interviews he gave at the Community College Legislative Summit in Washington, D.C. sponsored by the Association of Community College Trustees and the American Association of Community Colleges.

Dr. Mora said he is now chairing the NJ Presidents Council’s Campus Safety and Security Committee.

Ms. Corbalis spoke about the local, regional and national publicity the college garnered during February.

Mr. Fischer gave an update of the Board Activity Calendar and pointed out the March 14 Restaurant Gala at Bally’s, March 21 NJCCC Ambassador Day, April 15 NJCCC Student Success Trustee Seminar, and May 23 Commencement.

XII. **COMMITTEE REPORTS: DISCUSSION/QUESTIONS**

Chairperson Evans thanked the Board for the work they do on the committees.

XIII. **OTHER BUSINESS**

XIV. **COMMENTS FROM THE PUBLIC**

None

XV. **ADJOURNMENT**

On motion of Mr. Lefke and second by Mr. Talvacchia the regular session was adjourned at 8:08 p.m. in the Board Room, J-202, 5100 Black Horse Pike, Mays Landing, NJ.

Respectfully submitted,

BettyAnn Inloes Hines
Atlantic Cape Board Secretary

Attachments: Academic & Student Affairs Committee Minutes, February 20, 2013
Atlantic Cape Foundation Board Report, February 2013
Budget, Finance & Audit Committee Minutes, February 19, 2013
Long-Range Planning & Capital Projects Committee Minutes, February 19, 2013
Personnel & Board Development, February 20, 2013