I. CALL TO ORDER REGULAR SESSION

On Tuesday, May 24, 2011, at 7:00 p.m. Chairperson Nicholas Talvacchia called the meeting to order.

II. STATEMENT OF ADEQUATE NOTICE

In compliance with the “Open Public Meetings Act” of the state of New Jersey, adequate notice of this regular meeting of the Atlantic Cape Community College Board of Trustees was provided by e-mail for posting at “J” Building main campus; the Charles D. Worthington Atlantic City Campus, the Cape May County Campus and copies were e-mailed to the clerks of Atlantic and Cape May counties and the clerks of the Board of Chosen Freeholders of Atlantic and Cape May counties on May 12, 2011.

III. FLAG SALUTE

Chairperson Talvacchia asked everyone to rise and salute the flag. Everyone rose, saluted the flag and recited the Pledge of Allegiance.

IV. ROLL CALL (√)

<table>
<thead>
<tr>
<th>Board Members</th>
<th>College Personnel</th>
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<tbody>
<tr>
<td>√ Robert J. Boyer</td>
<td>Dr. Peter Mora</td>
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<tr>
<td>√ Dave Coskey</td>
<td>Kathy Corbalis</td>
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<tr>
<td>√ Brian G. Lefke</td>
<td>Eileen Curristine</td>
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<td>√ Mary B. Long</td>
<td>Sean Fischer</td>
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<td>√ Martha L. Madroñero</td>
<td>Dr. Pat Gentile</td>
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<td>√ Andrew W. Melchiorre</td>
<td>Dr. Richard Perniciaro</td>
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<tr>
<td>√ Nicholas F. Talvacchia, Esquire</td>
<td>Bobby Royal</td>
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<td>√ Maria Ivette Torres</td>
<td>Carmen Royal</td>
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<td>√ Helen W. Walsh</td>
<td>Terry Sampson</td>
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<td>Cathie Skinner, CPA</td>
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<td>Dr. Art Wexler</td>
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<td>Louis J. Greco, Esquire</td>
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<td>BettyAnn Inloes Hines</td>
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Others in Attendance

Gerald Del Rosso, Atlantic Co. Administrator
Dr. Lynn Hoffman, Visiting Professor
Cynthia Correa, Atlantic Cape Employee
Douglas Mills, Atlantic Cape Employee
Mike Rennick, Atlantic Cape Employee
Michael DeCicco, Atlantic Cape Student
Ernie Dion, Atlantic Cape Student
Marissa Kozlowski, Atlantic Cape Student
Wanda Lugo, Atlantic Cape Student
Zonsorene Toucet, Atlantic Cape Student
Over 40 Additional Atlantic Cape Employees
V. CALL TO ORDER EXECUTIVE SESSION

Chairperson Talvacchia said there would be an executive session at the end of the regular meeting.

VI. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS

None

VII. REGULAR SESSION

Chairperson Talvacchia welcomed new trustee, Mr. Dave Coskey. “You will enjoy your time on the Board because the college staff and Board members are dedicated,” said Chairperson Talvacchia.

Chairperson Talvacchia acknowledged the Atlantic Cape employees attending the meeting and holding negotiation signs. “I cannot speak about negotiations. However, the Board takes negotiations seriously and knows that the employees do a good job. I am confident that we will get to a resolution that is fair to everybody,” said Chairperson Talvacchia.

Chairperson Talvacchia said the President’s Report would be presented next to accommodate tonight’s guest, Dr. Lynn Hoffman, Beacons by the Sea Visiting Professor.

VIII. PRESIDENT’S REPORT: Dr. Mora reported on the spring semester Beacons by the Sea Visiting Professor, Dr. Lynn Hoffman; commencement; athletics; and the Board Development & Activity Calendar.

Dr. Mora introduced Dr. Hoffman, Beacons by the Sea Visiting Professor and molecular gastronomy expert, who taught at the Academy of Culinary Arts during the spring semester and received an honorary degree at graduation. Dr. Mora asked Dr. Hoffman to share a few remarks on his experiences this semester.

Dr. Hoffman said he has had a great time here. “The Academy of Culinary Arts is the best associate degree program in culinary arts I have experienced,” said Dr. Hoffman, “and your faculty is incredibly hardworking and collegial. Congratulations on what you have done here it has been a real pleasure.”

Dr. Mora said he appreciated Dr. Hoffman working with our students.

The Board applauded.

Secretary’s Note: After pictures were taken, Dr. Hoffman left the meeting.
Dr. Mora introduced Dean Carmen Royal to highlight the eight athletic programs and to introduce the students who participated in these programs.

Dean Carmen Royal said it is a tradition for the student athletes to be invited to the Board meeting. She said the college has over 100 athletes at the intercollegiate level who are full time and maintain a certain GPA.

Dean Carmen Royal introduced Ms. Cynthia Correa, Assistant Director of Student Development and Collegiate Athletics, who is responsible for student activities.

Ms. Correa said her job is rewarding and challenging. She spoke about the programs and introduced the staff--Mr. Mike Rennick and Mr. Douglas Mills. She introduced the following athletes: Mr. Michael DeCicco, Mr. Ernie Dion, Ms. Marissa Kozlowski, Ms. Wanda Lugo and Ms. Zonsorene Toucet. We have the following sports—soccer, volleyball, women’s and men’s basketball, archery, golf, men’s baseball and women’s softball. Several of the student athletes shared about their experiences.

Dr. Mora said this is a cross section of our student athletic population. He said they have done great work. He thanked the Board for supporting the program financially by approving the recommendations made by the college. He thanked the student athletes for their dedication to the college sports programs.

**Board Development & Activity Calendar:**

- June 20, 3-8 p.m. - New Jersey Council of County Colleges, Annual, Year-End Conference, Trenton Marriott
- June 21, 11:30 a.m. - Rutgers University Building Groundbreaking Ceremony, Mays Landing Campus, Parking Lot 2,

IX. **BUDGET REPORT**

Ms. Torres said the FY11 Board Summary Report for the ten months ended April 30, 2011, **Res. #85**, indicates that the college has earned 91.87% of budgeted revenues and expended 79.07% of budgeted expenses.

Preliminary fiscal year 2010-2011 year-to-date data summarized in this report reflects summer, fall and spring sessions. Student credit hour enrollments are almost 6% lower than the budgeted credit hour enrollment goal. Management is making every effort to attain the budgeted fiscal 2010-2011 margin.
X. RESOLUTIONS

A. Regular Resolutions

Mr. Boyer moved and Mr. Lefke seconded the acceptance of the Financial Statement Executive Summary for April 30, 2011, Res. #85.

ROLL CALL: AYES, NO NAYS

Ms. Torres summarized Res. #87B, moved by Mr. Lefke and seconded by Mr. Boyer.

It is respectfully recommended that the Board of Trustees approve the following:

OQ93 Auditing Services, two-year contract, (FY11 & FY12 Audits) $78,200.00
Ford, Scott & Associates
Ocean City, NJ

ROLL CALL: ALL AYES, NO NAYS

B. Consent Resolutions

Chairperson Talvacchia read the consent resolution numbers—Res. #84, Res. #86,
Res. #86A, Res. #87 Rev., Res. #87A, Res. #88, Res. #89, Res. #90, Res. #91, Res. #92, Res. #93,
and Res. #94—noting if there was no request to have any removed for discussion they would be
adopted.

Mr. Melchiorre moved and Mr. Boyer seconded the following:

Res. #84
April 26, 2011 Regular Minutes

Secretary's Note: The April 26, 2011, executive session minutes are being held at the request of the Board.

Res. #86

It is respectfully recommended, by the President, that the Board approve the following:

Faculty Promotions

Christina Cavage, from Associate Professor, English as a Second Language, to Professor, English as a
Second Language, effective August 29, 2011 at a salary increase from $59,538 to $62,515.

Susan DePhilippis, from Assistant Professor, English as a Second Language, to Associate Professor,
English as a Second Language, effective August 29, 2011 at a salary increase from $53,812 to $56,503.

Marcia Kleinz, from Assistant Professor, Mathematics, to Associate Professor, Mathematics, effective
August 29, 2011 at a salary increase from $52,927 to $55,573.

Jay Peterson, from Assistant Professor, Developmental English, to Associate Professor, Developmental
English, effective August 29, 2011 at a salary increase from $51,466 to $54,039.

James Taggart, from Assistant Professor, Computer Information Systems, to Associate Professor,
Computer Information Systems, effective August 29, 2011 at a salary increase from $54,101 to $56,806.
**Sabbatical Leave**

Donna Vassallo, Assistant Professor, Hospitality Management, a one semester leave for Spring 2012, at full salary.

Res. #86A

It is respectfully recommended, by the President, that the following individuals be re-appointed to one-year terms, effective July 1, 2011:

**Faculty Without Tenure**

Robert Gerristead, Assistant Professor, Theater
Oscar Halladorson, Instructor, Air Traffic Control

**Exempt Administrator**

Eileen Curristine, Dean of Human Resources and Compliance

Res. #87 Rev.

It is respectfully recommended that the Board of Trustees approve the following:

<table>
<thead>
<tr>
<th>Bid 1744</th>
<th>Bathroom Renovations, Mays Landing and Atlantic City, (FY11 R&amp;R and FY8 Chapter 12)</th>
<th>$165,400.00</th>
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<td>Axios Inc.</td>
<td>Northfield, NJ</td>
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Res. #87A

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR**

**Giles & Ransome, Inc., Blue Anchor, NJ**

WHEREAS, under New Jersey Community College Contract Law a Contract for emergency conditions with a total sum less than $32,000 may be negotiated or awarded without public advertising for Bids, and

WHEREAS, the Director of Business Services has determined that the value of the acquisition will exceed the Pay to Play limit of $17,500, and

WHEREAS, the anticipated continuation of the services is through mid-September 2011 as approved by this governing body, and

WHEREAS, Giles & Ransome, Inc. has quoted a monthly cost, indicating they will provide the rental of an emergency generator for the sum of $1,445.00, and

WHEREAS, the quoted price is less than half the price of two other quotes received, and

WHEREAS, Giles & Ransome, Inc. of Blue Anchor, NJ has completed and submitted a Business Entity Disclosure Certification which certifies that Giles & Ransome, Inc. has not made any reportable contributions to a political or candidate committee in the Counties of Atlantic and Cape May in the previous one year, and that the contract will prohibit Giles & Ransome, Inc. from making any reportable contributions through the term of the contract.

THEREFORE, BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College authorizes Terry Sampson, Executive Director of Administration and Business Services to enter into a contract with Giles & Ransome, Inc. as described herein.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification will be placed on file with this resolution.
College has paid $14,450 to date for rental and it is anticipated that an additional $4,335 to cover rental till a replacement generator is designed, bid, and installed.

Res. #88

WHEREAS, the New Jersey Department of Education is accepting applications for the FY12 Perkins Grant One-Year Spending Plan that focuses on the federal and state investment in strengthening career and technical education programs,

WHEREAS, the college is proposing:
- To strengthen academic and technical skills;
- To provide students with a strong experience in technology in career and technical education programs;
- To develop and expand the use of technology in career and technical education programs; and
- To provide professional development programs for teachers, counselors, and administrators, and

WHEREAS, the benefit to the college will be to initiate, improve, expand, and modernize quality career and technical education programs, and

WHEREAS, the amount of the grant will not exceed $687,631 for one year from July 1, 2011 through June 30, 2012.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to apply for the New Jersey Department of Education FY12 Perkins Grant from July 1, 2011 through June 30, 2012 for an amount not to exceed $687,631.

Res. #89

WHEREAS, the New Media Studies, Associate in Applied Science degree will include most of the program courses required for the Digital Design Option, Liberal Arts, Associate in Arts degree, and

WHEREAS, the Digital Design Option is unable to encompass what is currently occurring in the professions associated with digital design, and

WHEREAS, the New Media Studies, A.A.S. degree offers program credits for internship and a capstone portfolio which will provide students with valuable skills for entry-level employment, and

WHEREAS, the Curriculum Committee has considered and approved the rationale for dropping the Digital Design Option, Liberal Arts, Associate in Arts degree on March 10, 2011.

THEREFORE BE IT RESOLVED that the Board of Trustees approve dropping the Digital Design Option, Liberal Arts, Associate in Arts degree, effective fall 2011.

Res. #90

WHEREAS, the program requirements of the Criminal Justice, Associate in Science degree have recently been revised to include six additional courses, and

WHEREAS, the program changes provide Criminal Justice students the flexibility to pursue study in the areas of policing, courts, corrections and homeland security, and

WHEREAS, the Corrections Option, Criminal Justice, Associate in Science degree is no longer necessary due to the changes in the Criminal Justice, A.S. degree, and

WHEREAS, the Curriculum Committee has considered and approved the rationale for dropping the Corrections Option on April 14, 2011.

THEREFORE BE IT RESOLVED that the Board of Trustees approve dropping the Corrections Option, Criminal Justice, Associate in Arts degree, effective fall 2011.
Res. #91

WHEREAS, State of NJ Dept. of Labor and Workforce Development is soliciting applications for Workforce Investment Act (WIA) Title II, Adult Education and Literacy, Year 2 Continuation, and

WHEREAS, the WIA Title II, Adult Education and Literacy, Year 2 Continuation will provide competitive funding for development, implementation and improvement of adult education and literacy programs and activities in Atlantic and Cape May Counties, and

WHEREAS, the WIA Title II, Adult Education and Literacy, Year 2 Continuation will provide Atlantic Cape with a grant of $572,116 for development, implementation and improvement of adult education and literacy programs and activities in Atlantic and Cape May Counties (with partner Cape May Technical School District receiving $173,725; partner Pleasantville Public Schools receiving $77,768; and partner Literacy Volunteers Cape Atlantic Inc. receiving $68,380) over the anticipated term of July 1, 2011 through June 30, 2012.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to submit an application to State of NJ Dept. of Labor and Workforce Development, WIA Title II, Adult Education and Literacy, Year 2 Continuation with an anticipated grant totaling $572,116 (with partner Cape May Technical School District receiving $173,725; partner Pleasantville Public Schools receiving $77,768; and partner Literacy Volunteers Cape Atlantic Inc. receiving $68,380) over the anticipated term of July 1, 2011 through June 30, 2012.

Res. #92

WHEREAS, Atlantic County is soliciting proposals for the Work First New Jersey (WFNJ) Program, Countywide Performance-Based Contract to Provide To-Work Activities for WFNJ Recipients Residing in Atlantic and Cape May Counties, and

WHEREAS, this competitive grant will be awarded to prepare individuals to secure unsubsidized employment that will alleviate the need for continued public assistance and promote self sufficiency, and

WHEREAS, the projected grant contract will total $330,625 over the term of July 1, 2011 through June 30, 2012.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to submit a proposal to Atlantic County, NJ for the Work First New Jersey (WFNJ) Program, Countywide Performance-Based Contract to Provide To-Work Activities for WFNJ Recipients Residing in Atlantic and Cape May Counties, with anticipated grant of $330,625 over the term of July 1, 2011 through June 30, 2012.

Res. #93

WHEREAS, the New Jersey Department of Labor and Workforce Development is soliciting applications for its Competitive Customized Training Grants, and

WHEREAS, Competitive Customized Training Grants provide competitive funding for customized skills training for employees located in New Jersey, and

WHEREAS, the Competitive Customized Training Grants Program will provide Atlantic Cape with a customized training contract in the range of $247,000 for The Casino Training Consortium consisting of The Borgata, Caesars, Bally’s, Harrah’s, Showboat, Tropicana, Resorts and Revel over the anticipated term of June 30, 2011 through June 30, 2012.

THEREFORE BE IT RESOLVED that the Board of Trustees of Atlantic Cape Community College hereby grants approval to submit an application to the New Jersey Department of Labor and Workforce Development for Competitive Customized Training Grants for a training contract with The Casino Training Consortium, with an anticipated contract totaling approximately $247,000 over the term of June 30, 2011 through June 30, 2012.
Res. #94

RESOLVED: At a public meeting of the Board of Trustees to be held on June 28, 2011, that pursuant to Sections 7 and 8 of the "Open Public Meetings Act", the following subject(s) may be discussed in an executive session of the Board of Trustees closed to the public:

    personnel, litigations, anticipated contracts and matters of attorney-client privilege

It is presently anticipated that the items mentioned in this resolution can be disclosed to the public within three months.

ROLL CALL: ALL AYES, NO NAYS

XI. COMMITTEE REPORTS: DISCUSSION/QUESTIONS

Ms. Torres as chairperson of the Budget, Finance & Audit Committee asked Counsel Greco to give an update on Res. #80 Amended, Rutgers Land Lease, from the April 26, 2011, Board meeting.

Counsel Greco said Rutgers accepted Res. #80 as amended.

Ms. Torres announced the formation of a Board subcommittee—Mr. Lefke, Ms. Melchiorre, Mr. Reynolds and Ms. Walsh—that will review naming recommendations for the Worthington Atlantic City Campus Hospitality Studies Center for Workforce Training.

XII. OTHER BUSINESS

Chairperson Talvacchia read a thank you note from Dr. Elizabeth Dworsky whose term on the Board ended on March 31, 2011.

Chairperson Talvacchia acknowledged the receipt of a thank you note from Ms. Sheyla Ayala-Mantilla, former student trustee representative, who recently graduated from Rutgers University. He said Ms. Ayala-Mantilla praised the college for "being a great institution and the path of opportunity."

XIII. COMMENTS FROM THE PUBLIC

Chairperson Talvacchia asked if there were any comments from the public.

Mr. Nick Ganaway as President of Atlantic Cape Supervisory and Administrative Personnel greeted the Board on behalf of the bargaining units.

Mr. Ganaway along with Ms. Effie Russell individually spoke and asked the Board to settle the contracts.

Applause followed.
XIV. ADJOURNMENT

On motion of Mr. Boyer and second by Mr. Lefke the regular session adjourned at 7:40 p.m., in the Board Room, 5100 Black Horse Pike, Mays Landing, NJ.

Secretary’s Note: The public and college personnel left the meeting. Dr. Mora and Dean Curristine remained for the executive session.

Respectfully submitted,

BettyAnn Inloes Hines
Atlantic Cape Board Secretary

Attachments: Academic and Student Affairs, Committee Minutes, May 18, 2011
Atlantic Cape Foundation Board Report, May 2011
Budget, Finance and Audit Committee Minutes Revised, May 17, 2011
Diversity, Equity and Community Services Committee Minutes, May 11, 2011
Long-Range Planning and Capital Projects Committee Minutes, May 18, 2011
Personnel and Board Development Committee Minutes, May 18, 2011