



**Visiting a Class at  
Atlantic Cape Community College/the Academy of Culinary Arts**

You may attend one class only, with permission of the instructor, at a date and time to be arranged through the ACCC Admissions Office or the Academy of Culinary Arts. You must meet eligibility guidelines for admission to ACCC as an entering student or as a special admit. See the college catalog or [www.atlantic.edu](http://www.atlantic.edu) for more information on admission to ACCC. You must contact ACCC at least two weeks before attending a class. Attendance is limited to classes that have available seats. There will be no course credits earned for this attendance and no transcript will be created as a result of attending this class. For more information, contact the ACCC Admissions Office at 609-343-5000 or the Academy of Culinary Arts at 609-343-4944.

Please adhere to the following guidelines during your visit:

- ✓ Bring this completed form to the Admissions Office or the Academy of Culinary Arts on the day of the class visit for signature by an authorized college official.
- ✓ Arrive at the classroom early and check in with the instructor.
- ✓ Give the instructor this signed form for admission to the class.
- ✓ Do not disrupt the class by arriving late or leaving early. Plan to stay for the entire class.
- ✓ You should limit your participation to observation only unless called upon by the instructor.

Name: \_\_\_\_\_  
Please print

Address: \_\_\_\_\_

City State ZIP

Telephone: \_\_\_\_\_  
Daytime Evening

Email address: \_\_\_\_\_

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To be completed by the ACCC Admissions Office or The Academy of Culinary Arts:

Class Attending: \_\_\_\_\_  
Course # Section # Course Name

\_\_\_\_\_  
Instructor Name Room #

\_\_\_\_\_  
Date Approved By:

Cc Security/ Division Office