**Frequently Asked Questions:**

**What time do I need to arrive for commencement?**

Please refer to the appropriate instructions on this web site under “Weather Plan.” In addition, graduates are given copies of these instructions when they pick up their caps and gowns. Arrival time is no later than 9:15 a.m. in Gym “E” Building.

**If the weather is uncertain?**

A decision will be made by 8 a.m. on the day of commencement and posted on our website [www.atlantic.edu](http://www.atlantic.edu) and via Text Alert. If you have not signed up for Text Alert go to the college website to sign up.

**How do I know if my name is on the participation list?**

All students who purchase a cap and gown will be on the participation list as long as they have met the requirements for participation in the ceremony.

If you borrowed a cap and gown, or if you purchased a cap and gown in a previous year, please notify the Student Affairs Office that you will be participating in commencement (609-343-5083 or 609-463-4774 ext 5083 or [amilliga@atlantic.edu](mailto:amilliga@atlantic.edu)).

**I am not participating in the ceremony, how will I receive my diploma?**

You will be notified via your buccaneer email to pick-up your diploma. Any questions regarding your degree audit or diploma please contact 609-343-5645 or 609-463-4774 ext 5645 **or** [rbattle@atlantic.edu](mailto:rbattle@atlantic.edu).

**There were only five announcements in my cap and gown packet. Can I get more?**

All graduates are given one complimentary pack of (5) five announcements. We do **NOT** have extra.

**How many tickets will I receive for guests?**

Tickets are not necessary. Ceremony will be held outside under tents rain or shine. In the event of severe weather, a decision to delay (later time, same day) or postpone (until Friday, May 20th) will be made at 8:00 am on the day of commencement and posted on our website at [www.atlantic.edu](http://www.atlantic.edu) and sent out via Text Alert. Arrival and commencement time remain the same.

**What is the length of the ceremony?**

The length of the ceremony is approximately 1 ½ to 2 hours.

**Am I eligible to wear an honor stole?**

Please refer to the Cap and Gown information on this website for the criteria. If you still have questions, contact 609-343-5645 or 609-463-4774 ext 5645 **or** [rbattle@atlantic.edu](mailto:rbattle@atlantic.edu).

**I am a member of Phi Theta Kappa (PTK). Do I wear the red honor stole or the gold PTK honor stole?**

PTK members can order a gold honor stole and tassel through their advisor. Graduates may decide whether to wear the gold **or** the red honor stole and tassel.

02/2016