

**ATLANTIC CAPE COMMUNITY COLLEGE
EVALUATION OF TRANSFER CREDITS
Procedure for Evaluation of Transfer Credit**

1. Request official transcripts from previous colleges. Official transcript/documents must be sent directly to Atlantic Cape Community College's Admissions Office from the previous institutions.
2. Complete the Evaluation of Transfer Credits information below and return it to the Admissions Office with the \$20 processing fee. **If transfer information might be listed under a former/maiden name, please indicate it in the appropriate space below.** Fee must be paid prior to evaluation. Make check or money order payable to ACCC. Return form with check/money order to: Admissions Office, Atlantic Cape Community College, 5100 Black Horse Pike, Mays Landing, NJ 08330-2699. Please allow 6-8 weeks for processing.

Any questions call Barbara Clark at (609) 343-5006, or (609) 463-4774, ext. 5006, or email bclark@atlantic.edu

Name: _____ Student ID/Soc.Sec.# _____
Last First (Maiden/Former)

Address: _____ City _____ State _____ ZIP _____

Major/degree program _____ Daytime Telephone # _____

Email address _____

I am requesting an evaluation of the following:

- AARTS/SMART/Coast Guard Transcript** **Advanced Placement**
 College Level Examination Program (CLEP) **College Transcript (list below)**
 International Education (WES Transcript) **Military Discharge Form (DD214)**
 NJPLACE/Trade Apprenticeship **Police Academy Training** **Tech Prep**

College(s) attended:

Student Signature : _____ Date: _____