



Restrict Directory Information Form

The Family Educational Rights and Privacy Act (FERPA) is a Federal law which indicates that you have a right to request that your “directory information” not be made public. “Directory Information” is defined as that information which would not generally be considered harmful or an invasion of privacy if disclosed. Atlantic Cape Community College (ACCC) defines directory information as listed below.

If you do not want **ANY** information to be released by ACCC, you must complete this form and return to:

Enrollment Services Office, Building J
5100 Black Horse Pike
Mays Landing, NJ 08330
Or fax to (609) 343-4914.

Please note: If you suppress the release of this information, this includes information requested by prospective employers, insurance companies, other colleges, etc., for enrollment or graduation verification, or health insurance coverage.

Please check the appropriate boxes and sign to indicate that the College **should not** disclose the following Directory Information.

<input type="checkbox"/> Name	<input type="checkbox"/> Classification (freshman or sophomore)
<input type="checkbox"/> Hometown	<input type="checkbox"/> Degrees awarded
<input type="checkbox"/> Awards	<input type="checkbox"/> Honors
<input type="checkbox"/> Sports Participation	<input type="checkbox"/> Weight/Height of Athlete

Atlantic Cape Community College assumes no liability as a result of honoring your instructions to withhold the above information.

Student Name

College Wide I.D. Number

Student Signature

Date