ATLANTIC CAPE SPRING OPEN HOUSE

- Apply for admission
- Meet faculty and staff
- Learn about financial aid options and scholarships for new students
- Discover short-term training programs that can launch your new career
- Refreshments and giveaways

April 10, 2016 • 1 p.m. to 3 p.m.

For information, call 609/343-5009
Or 609/463-4774, ext 5009
Or visit www.atlantic.edu

Atlantic Cape does not discriminate in admission or access to its programs and activities or on the basis of race/color, national origin, religion/creed, disability, age, marital status, gender, sexual orientation or veterans status.

Atlantic Cape’s catalog is the official document containing detailed information relevant to college and program admission, degree listings and course requirements, and college policies and procedures. Catalogs are available at all college locations.
If you have never attended Atlantic Cape, you must first apply for admission online at apply.atlantic.edu, or download and print a copy of the application or apply in person at any college location.

**IMPORTANT DATES**
- First session – 6 weeks: May 23 to June 30
- Second session – 8 weeks: June 27 to August 18
- Third session – 6 weeks: July 11 to August 18
- Full session – 13 weeks: May 23 to August 18 (Not all sections fall within these dates. See dates listed in course schedule.)

**PRIORITY REGISTRATION DATES FOR STUDENTS WHO ARE ADVISED DURING THE MONTH OF MARCH**
- Students who have completed 48+ credits: April 4, extended hours
- Students who have completed 32+ credits: April 5, extended hours
- Students who have completed 17+ credits: April 6, extended hours
- All returning students: April 8, extended hours
- All returning students: April 7, regular hours
- Open registration begins for all students: April 11, regular hours

Online registration will begin at midnight through WebAdvisor at www.atlantic.edu.

**LAST DAY TO REGISTER – IN PERSON, 9 a.m. to 4 p.m.**
Includes all tuition waivers – SAGES (senior adults program), unemployed persons, and fire, first aid or rescue squad volunteers, tuition-free on a space-available basis. Classes previously registered for, are not eligible for tuition waivers. No course overloads will be accepted for waivers. No drop/add allowed.

- First and Full Sessions – May 20
- Second Session – June 23
- Third Session – July 7

**LAST DAY TO REGISTER ONLINE, BY MAIL OR FAX**
- First and Full Sessions – May 22
- Second Session – June 26
- Third Session – July 10

**DROPPING CLASSES/REFUNDS — IN PERSON, BY MAIL OR FAX**
- Last day-drop/100% refund (all sessions) – One day prior to start of session
- Last day-drop/50% refund (Accelerated sessions) – First day of session only
- Last day-drop/50% refund (6 to 8 week sessions) – Five days after start of session
- Last day-drop/50% refund (Full 13 week sessions) – Five days after start of session

**Register online through WebAdvisor at www.atlantic.edu**

Mail registration forms with payment, by above deadlines, to:
- Atlantic Cape Community College
- Enrollment Services
- 5100 Black Horse Pike
- Mays Landing, NJ 08330

**FAX registration form to Enrollment Services,**
**Mays Landing campus, 609-343-4914.**

**COLLEGE AND ADMINISTRATIVE OFFICES CLOSED**
- March 25: Good Friday – Administrative offices closed, classes in session
- May 30: Memorial Day
- July 4: Independence Day observed – College closed
How To Register

**STEP 1 Apply for admission**

Admission to Atlantic Cape Community College is available to all applicants who:

- Have graduated from an accredited secondary or preparatory school, or
- Have a General Equivalency Diploma (GED), or
- Are 18 years of age or older

There is a $35 non-refundable application fee. An Application for Admission is available from the Admissions Office at any college location or at www.atlantic.edu.

**High School Students**

High school students who have completed their first year of high school may apply for admission and register part-time with the written approval and recommendation of their high school guidance counselor or principal.

**International Students**

International students should contact the Admissions Office or visit the college website at www.atlantic.edu for application information.

**Project Second Chance**

Non-high-school graduates who are 18 years of age or older can earn a state-issued high school diploma through Atlantic Cape's Project Second Chance. Contact the Admissions Office for details.

**Transfer Students**

Students transferring from other colleges must meet admission criteria and submit official transcripts from all colleges attended. Complete a Transcript Evaluation Request form available from the Admissions Office or at www.atlantic.edu. The fee is $20.

**STEP 2 Skills assessment & advisement**

**Career and Academic Planning Center**

It is important that students meet with an advisor to be sure that the courses they select comply with the degree requirements for graduation.

Career and Academic Planning Centers are located at the Mays Landing and Cape May County campuses. Services provided include transfer counseling, academic planning and scheduling, career counseling, co-op and job placement, computerized career planning programs, resources for choosing a major and/or transfer to colleges and universities. For information:
call 609/625-1111, ext. 5621, 609/343-4893 or 609/463-3958.

Testing

For information, call 609/343-5099, 609/625-1111, ext. 5099, or 609/463-4774.

**Placement Test**

Students are required to take the Placement Test prior to registering for a mathematics, English or other course requiring a demonstrated level of ability. Students seeking to complete one course for professional development purposes only, may request a waiver of the Test by meeting with the Director of Admissions and College Recruitment or the Director of Student Development and Judicial Officer.

Non-degree seeking students who do not take the Placement Test will be significantly limited as to their selection of courses and may not be able to maintain full-time status.

Financial aid applicants and out-of-county residents are required to take the test. Transfer students, who have not completed a college-level English Composition or mathematics course, must take the test.

The test is given free of charge to all students who have submitted an application and have been admitted to the college.

Students who have taken Scholastic Aptitude Tests (SAT) within the last four years and received a mathematics score of 530 and/or an English score of 540 may be exempt from taking the Placement Test. Call the Testing Office for more information.

**ESL Placement Test**

Students whose native language is not English will be required to take the English as a Second Language Placement Test. Results are used to determine whether a student needs further instruction. Students who have been educated in the U.S.A. since the 8th grade and have graduated from an American high school are exempt from taking the ESL Placement Test. Students who entered the American school system after the 8th grade may be exempt based on an interview with the ESL department chairperson. Other exemptions include a TOEFL result of IBT 54, written 480, CBT157 or an SAT score of 540 in Critical Reading.

Upon successful completion of the ESL program, students are required to take an essay exam for placement into their next English course. Additionally, students are required to take the Math portion of the ACCUPLACER.

**Nursing Entrance Test**

For information, contact the Testing Office at 609/343-5099 or 609/463-4774, ext. 5099.
**STEP 3 Processing your registration**

**IN PERSON** – see dates and times on page 3.

**FAX**
Registration forms with payment information may be faxed to Enrollment Services at 609/343-4914. See page 3 for dates.

**MAIL**
Mail registration form with payment information to:
Enrollment Services
Atlantic Cape Community College
5100 Black Horse Pike
Mays Landing, NJ 08330-2699

**ONLINE**
Returning students can register online at www.atlantic.edu. New students can download an Application for Admission or apply online. Choose the Admissions/Registration button for further information. See page 3 for dates.

**Provide Proof of Immunization**
The New Jersey Department of Health requires all full-time students born after January 1, 1957 to provide proof of immunization for measles, mumps and rubella. In addition, proof of a second immunization for measles must also be submitted to the enrollment services office.

**STEP 4 Payment & financial aid**
See page 47 for tuition and fees.

The provisions, statements, policies, tuition and fees listed in this publication are current as of the date of printing and are subject to change without notice.

Full payment for classes is due at the time of registration unless other arrangements are made through the Business Office. Cash, checks (payable to Atlantic Cape Community College), American Express, Discover, MasterCard and VISA are accepted forms of payment. Vouchers or purchase orders are accepted from any person or agency that provides a form or letter authorizing Atlantic Cape to bill them for tuition and fees.

**Payment Plan**
Atlantic Cape’s interest-free tuition payment plan is available to all credit students in good standing with the college. For credit students, other than Aviation, Culinary Arts and Nursing, an initial payment of fifty-percent (50%) of tuition and fees is required, followed by two twenty-five percent (25%) payments. The plan carries a $25 non-refundable application fee, payable with the initial payment. For more information about the plan or the Culinary Arts payment plan, call 609/343-5104 or 463-4774, ext. 5104.

**Chargebacks – Atlantic and Cape May County Residents**
Chargebacks are issued to Atlantic and Cape May County residents who are enrolled in programs not currently offered by Atlantic Cape Community College. Eligible students may request a Certification of Inability to Admit (Chargeback) from Atlantic Cape by October 15 for fall classes, March 1 for spring classes, and July 18 for summer classes. NO CHARGEBACKS WILL BE ISSUED AFTER THESE DATES. Atlantic County residents must take the form to the Atlantic County Treasurer’s Office, Atlantic and Tennessee Avenues, Atlantic City, 609/343-2257. Cape May County residents must take the form to the Cape May County Treasurer’s Office, 4 Moore Road, Cape May Court House 609/465-1170. If you issued a chargeback refusal, you must take the form back to the college you are attending. Call the Admissions Office at 609/343-4900, 609/625-1111 or 609/463-4774, ext. 5442 for information.

**Chargebacks – Other Counties**
Students who are not residents of Atlantic or Cape May counties are required to file chargeback forms every semester upon registration, or they must pay out-of-county fees. A chargeback authorizes Atlantic Cape to bill the student’s home county in New Jersey for the out-of-county portion of the tuition. It is the responsibility of the student to verify eligibility for a chargeback with the home county. Forms are available from the local county treasurer’s office or community college.

In order to be eligible for chargebacks, residents of counties other than Atlantic or Cape May will need to:

- Be a valid resident per the requirements of their home county.
- Enroll for a course or program that is not offered by their home county college.
- Demonstrate minimum competency on the Placement Test.
- Request an Inability to Admit Form (chargeback certificate) from their home county college admissions offices certifying they do not offer the course.
- Process necessary paperwork from the home county treasurer’s office to obtain chargeback.
- Check with the home county for additional information, deadlines and residency requirements.

Atlantic Cape will allow registration at the in-county rate for students from counties that require proof of registration to obtain a chargeback. The student must sign a chargeback promissory note. For further information on payments or chargebacks, call the Business Office at 609/343-5104, 609/625-1111, ext. 5104, or 609/463-4774, ext. 5104.

**Health Insurance**
Legislation pending the governor’s signature is expected to remove the requirement that full-time community college students carry health insurance as a condition of their enrollment in college. Due to that expected change, Atlantic Cape is not charging full-time students for health insurance for the Fall 2013 semester if they cannot show they are covered by another policy.

While the state legislation is pending, the college is working with other New Jersey community colleges to identify a health insurance plan for students who wish to purchase it. Once that coverage is identified, the college will communicate with students about the availability of the health insurance plan. It is expected that the cost will be higher than what had been charged in the past due to the limits and coverage required under the federal Affordable Care Act and the smaller number of students who will elect to purchase the insurance plan.

Please visit www.atlantic.edu/admission/tuitionFees.htm for updated information.

**Refunds**
If Atlantic Cape cancels a class, or changes the time, day or date of a scheduled class, students may transfer tuition and fees to another class or elect to receive a full refund of tuition and fees. An official withdrawal must be in writing and postmarked or received in the Enrollment Services Office by the refund deadlines (see page 3.) Exceptions may be made for documented extenuating circumstances.

**Financial Aid**
In order to be eligible for financial aid at Atlantic Cape, students must:

1. File a Free Application for Federal Student Aid (FAFSA). Applications are available at local high schools and college financial aid offices. Call 609/343-5082 to request a copy or visit the FAFSA Web site at www.fafsa.ed.gov to apply online. Atlantic Cape’s code number is 002596.
2. Qualify for eligibility, which is determined by information supplied on the FAFSA
according to state and federal regulations. The applicant must be a degree-seeking student, have a high school diploma or GED, or demonstrate minimum proficiency on the Placement Test (ACCUPLACER).

**Stafford Loans**
To apply, students must meet the requirements in items 1 and 2 under the Financial Aid section and complete a Stafford Loan application, which is available at most lending institutions and the Financial Aid Office.

**Financial Aid Deadlines**
Apply early, see preferred deadlines* but we strongly recommend at least 8 to 10 weeks before you plan to register. Call the Financial Aid Office at 609/343-5082, 609/625-1111, ext. 5082, or 609/463-4774, ext. 6788 to make an appointment.

*Preferred deadlines:
April for upcoming Fall/Summer semesters
October for upcoming Spring semesters

**Veterans Information**
Veterans Benefits are available. Call the Financial Aid Office at 609/343-5082 for information.

Go to www.atlantic.edu for complete information regarding Financial Aid & Veterans Affairs.

**What Next?**

**Obtain an Identification Card**
Students need a valid Atlantic Cape photo identification card to use campus facilities, including the Library and the Learning Assistance Center Computer Lab. Identification cards may be obtained at all campuses.

**Obtain a Parking Decal** – Available from Security at all campuses.

**Financial Aid Deadlines**
Apply early, see preferred deadlines* but we strongly recommend at least 8 to 10 weeks before you plan to register. Call the Financial Aid Office at 609/343-5082, 609/625-1111, ext. 5082, or 609/463-4774, ext. 6788 to make an appointment.

*Preferred deadlines:
April for upcoming Fall/Summer semesters
October for upcoming Spring semesters

**Veterans Information**
Veterans Benefits are available. Call the Financial Aid Office at 609/343-5082 for information.

Go to www.atlantic.edu for complete information regarding Financial Aid & Veterans Affairs.

**Follett Bookstore**
Textbooks are available in the bookstore at the Mays Landing and Cape May County campuses. The Cape May bookstore only supplies books for classes offered at that campus.

There are extended hours during the first weeks of the semester. To purchase textbooks for courses being taken at the Charles D. Worthington Atlantic City Campus, call for days and times of availability at 609/625-5205, 609/343-5130 or 609/463-4774, ext. 5130.

The schedule of hours will be posted at the bookstore and at www.acc.bkstr.com.

**Bookstore Phone Numbers**
Mays Landing Campus
609/625-5205
609/343-5130
609/625-1111, ext. 5130
Fax: 609/625-0064

Cape May County Campus
609/463-8064

**Online Service**
You may also order online, 24 hours a day, seven days a week, at http://www.acc.bkstr.com.

**Register Now! – Online**

Use Atlantic Cape’s WebAdvisor Student System

Go to: www.atlantic.edu

Atlantic Cape’s new interactive student system allows you to:

- Apply for admission
- View class schedules
- View course descriptions and prerequisites
- Register, drop or add classes
- Check your grades
- Request a college transcript
- Calculate your tuition balance
- Review your financial aid award
- Request information from Atlantic Cape
- Make payments through our secure server
Distance Learning Online Courses

Online courses are listed in the Course Schedule section and are identified with the prefix OL. Refer to the Course Schedule Section for fees (in addition to tuition) and computer software requirements. After registering for a course, go to Atlantic Cape’s website at: http://www.atlantic.edu/online for information about login instructions.

It is highly recommended that students taking online courses possess excellent organizational and time management skills. Interested students are encouraged to complete the online survey Are Online Courses Right for You? located at: www.atlantic.edu/online/onlineSurvey.html

Technical Requirements for Blackboard Learn 9
Mac or Windows computer
Web browser validated for use with Blackboard Learn 9 (see list below)
Internet Connection
Pop-up blocker disabled
The latest version of Sun JRE 7 or JRE 6, which can be downloaded for free at http://www.oracle.com/
You’ll need one of the below validated Web browsers for use with Blackboard Learn 9:

Windows
Windows Vista
Internet Explorer 9
Firefox (Final Release Channel)
Google Chrome (Stable Channel)

Windows 7
Internet Explorer 9, 10 or 11
Firefox (Final Release Channel)
Google Chrome (Stable Channel)

Windows 8
Internet Explorer 11
Firefox (Final Release Channel)
Google Chrome (Stable Channel)

Mac OS
10.7 Lion
Safari 6
Firefox (Final Release Channel)
Google Chrome (Stable Channel)

10.8 Mountain Lion
Safari 6
Firefox (Final Release Channel)
Google Chrome (Stable Channel)

10.9 Mavericks
Safari 7
Firefox (Final Release Channel)
Google Chrome (Stable Channel)

10.10 Yosemite
Safari 8
Firefox (Final Release Channel)
Google Chrome (Stable Channel)

You can download Firefox (Final Release Channel) for free at: http://www.mozilla.org/en-US/firefox/all.html
You can download Google Chrome (Stable Channel) for free at: http://www.chromium.org/getting-involved/dev-channel

You’ll need the ability to: browse the Internet, find, open and save files, download and install software, learn independently and manage time effectively. You’ll also need to meet the prerequisites of the course (see online course description for more information about prerequisites).

Summer Session One
May 23 to June 30
ACCT-130 Financial Accounting
ALHT-108 Fundamentals of Nutrition
ALHT-110 Comprehensive Med Terminology
ANTH-103 Cultural Anthropology
ARTS-103 Art Appreciation
ARTS-108 Art/Ancient Times-Gothic
BIOL-104 Bioethics/New Millennium
BUSN-102 Principles of Marketing
BUSN-106 Business Ethics
BUSN-120 Principles of Management
BUSN-211 Business Law II
CDCC-103 Roles/Early Childhood Pro.
CHEM-100 Intro to College Chemistry
CISM-125 Intro to Computers
COMM-110 Interpersonal Communication
COMM-220 Creative Writing I
CRIM-101 Intro to Criminal Justice
ECON-110 Macroeconomics
ECON-111 Microeconomics
EDUC-103 Roles/Early Childhood Pro.
ENGL-101 Composition I
ENGL-102 Composition II
ENGL-104 Intro to Literature
ENGL-201 World Literature
ENGL-206 20th Century American Lit
ENGL-220 Creative Writing I
ESCI-100 Earth Science
GEOG-102 Intro to Cultural Geography
GEOG-110 World Geography
HIST-101 Western World I
HIST-103 U.S. History I
HIST-104 U.S. History II
HOSP-134 Restaurant Operations
HPED-150 Concepts of Physical Fitness
MATH-073 Intro to Algebra I-Prealgebra
MATH-074 Introduction to Algebra II
MATH-121 Applications of Mathematics
MATH-122 College Algebra
MATH-150 Precalculus
MATH-220 Statistical Methods
MUSC-100 Music Appreciation
PHIL-102 Intro to Philosophy
PHIL-104 Bioethics/New Millennium
SOCL-101 Principles of Sociology
TCOM-125 Technical Communication

Summer Session Two
June 27 to August 18
ACCT-130 Financial Accounting
ARTS-103 Art Appreciation
BUSN-101 Intro to Business
BUSN-102 Principles of Marketing
BUSN-120 Principles of Management
BUSN-215 Employment Law
BUSN-247 Management Info Systems
CISM-125 Intro to Computers
CISM-135 Computer Program/C++
CISM-154 Computer Programming-Java
CISM-247 Management Info Systems
CISM-254 Advanced Computer Prog-Java
COMM-110 Interpersonal Communication
CRIM-203 Criminal Investigation
CRIM-206 Juvenile Justice
CRIM-214 Organized Crime
EDUC-101 Historical Found American Ed
EDUC-213 Educational Psychology
ENGL-102 Composition II
GOVT-110 American National Government
HIST-102 Western World II
HUMT-201 Introduction to Humanities I
MATH-122 College Algebra
MATH-155 Calculus I
MATH-220 Statistical Methods
MUSC-100 Music Appreciation
PSYC-101 General Psychology
PSYC-135 Child Psychology
PSYC-213 Educational Psychology
PSYC-214 Abnormal Psychology
RELG-110 World Religions
SOC-101 Principles of Sociology
SOC-206 Juvenile Justice
TCOM-125 Technical Communication

Summer Session Three
July 11 to August 18
ACCT-131 Managerial Accounting
ALHT-108 Fundamentals of Nutrition
ALHT-110 Comprehensive Med Terminology
BIOL-118 The Human Body
BUSN-101 Intro to Business
BUSN-210 Business Law I
CISM-125 Intro to Computers
CISM-290 Instructional Tech/Teachers
COMM-110 Interpersonal Communication
CRIM-109 Ethics in Criminal Justice
ECON-110 Microeconomics
ECON-111 Microeconomics
ENGL-101 Composition I
ENGL-102 Composition II
ENGL-104 Intro to Literature
ENGL-218 Literature for Children
HIST-101 Western World I
HPED-150 Concepts of Physical Fitness
MATH-073 Intro to Algebra I-Prealgebra
MATH-074 Introduction to Algebra II
MATH-121 Applications of Mathematics
MATH-122 College Algebra
MATH-150 Precalculus
MATH-220 Statistical Methods
MATH-237 Calculus II
MATH-247 Management Info Systems
RELG-110 World Religions
SOC-101 Principles of Sociology

For further information, call the Office of Instructional Technology at (609) 343-4930, 625-1111, ext. 4930, or 463-4774, ext. 4930.
Classes offered at Worthington
Atlantic City and Cape May County
Campuses

WORTHINGTON ATLANTIC CITY CAMPUS

Full Summer Session - May 23 to Aug. 18
ESLN-092 Advanced ESL I
ESLN-100 Academic Reading/Writing

Summer Session One - May 23 to June 30
BIOL-103 Biology of Our World
ESLN-071 Fundamentals of Pronunciation
ESLN-074 Reading and Vocabulary
ESLN-075 Fundamental English Grammar
ESLN-099 Strategies/American Classroom
MATH-073 Intro to Algebra I-Prealgebra
MATH-074 Introduction to Algebra II
SOCL-101 Principles of Sociology

Summer Session Two - June 27 to Aug. 18
ENGL-070 Reading/Writing I
ENGL-080 Reading/Writing II
ENGL-101 Composition I
ENGL-102 Composition II
ESLN-070 Intermediate ESL I
ESLN-072 Intermediate ESL II
ESLN-090 Advanced ESL I
ESLN-092 Advanced ESL II
ESLN-093 Advanced ESL: Listen/Speak
ESLN-099 Strategies/American Classroom
PSYC-101 General Psychology

Summer Session Three - July 11 to Aug. 18
CHEM-100 Intro to College Chemistry
CISM-125 Intro to Computers
MATH-074 Introduction to Algebra II

CAPE MAY COUNTY CAMPUS

Summer Session One - May 23 to June 30
BIOL-120 Human Anatomy Physiology I
CISM-125 Intro to Computers
COMM-120 Public Speaking

Summer Session Two - June 27 to Aug. 18
ENGL-080 Reading/Writing II
ENGL-101 Composition I
ENGL-102 Composition II

Summer Session Three - July 11 to Aug. 18
BIOL-121 Human Anatomy Physiology II
ESCI-100 Earth Science

MAYS LANDING CAMPUS

Summer Session One - May 23 to June 30
ARTS-103 Art Appreciation
ARTS-112 Intro to Ceramics
ARTS-115 Intro to the Visual Arts
BIOL-109 General Biology I
BIOL-120 Human Anatomy Physiology I
BIOL-121 Human Anatomy Physiology II
BIOL-203 Microbiology
CHEM-110 General Chemistry I
CISM-125 Intro to Computers
COMM-120 Public Speaking
ECON-110 Macroeconomics
ENGL-101 Composition I
ENGL-102 Composition II
ENGL-104 Intro to Literature
ESCI-100 Earth Science
GOVT-110 American National Government
HIST-101 Western World I
HIST-103 U.S. History I
LEGL-249 Wills & Estates
MATH-073 Intro to Algebra I-Prealgebra
MATH-074 Introduction to Algebra II
MATH-122 College Algebra

Summer Session Two - June 27 to Aug. 18
ACCT-130 Financial Accounting
CISM-125 Intro to Computers
ENGL-070 Reading/Writing I
ENGL-080 Reading/Writing II
ENGL-101 Composition I
ENGL-102 Composition II

Summer Session Three - July 11 to Aug. 18
BIOL-121 Human Anatomy Physiology II
BIOL-203 Microbiology
CHEM-111 General Chemistry II
CISM-125 Intro to Computers
COMM-120 Public Speaking
ENGL-102 Composition II
HIST-104 U.S. History II
MATH-074 Introduction to Algebra II
MATH-150 Precalculus
MATH-155 Calculus I
MATH-156 Calculus II
MATH-220 Statistical Methods
PSYC-101 General Psychology
SOCL-101 Principles of Sociology
SPAN-112 Elementary Spanish II

Refer to the Course Schedule for information about fees and computer software requirements.
Our students have transferred to:

- Boston University
- Brigham Young University
- Columbia University
- Drew University
- Drexel University
- Fairleigh Dickinson University
- Florida State University
- Gwynedd-Mercy University
- Hampton University
- Howard University
- Kean University
- Monmouth University
- Montclair State University
- N.J. Institute of Technology
- New York University
- North Carolina State University
- Penn State University
- Ramapo College of New Jersey
- Richard Stockton College of New Jersey
- Rider University
- Rowan University
- Rutgers University
- Seton Hall University
- St. Joseph's University
- Temple University
- The College of New Jersey
- Thomas Edison State College
- Thomas Jefferson University
- Towson University
- Tufts University
- University of Colorado
- University of Delaware
- University of Florida
- University of Maryland
- University of Pennsylvania
- Villanova University
- Wesley College
- Widener University
- …and others!

Atlantic Cape graduates often continue their education at four-year colleges, many of which we have transfer agreements with.
The following course information is current as of the date of printing and is subject to change without notice. If a course section lists a fee, it is in addition to the tuition cost and is for use of the computer or science labs, clinical costs, online lab kits, or for courses requiring fieldwork or an internship. Assigned faculty are subject to change.

### FULL SUMMER SESSION • MAY 23 TO AUGUST 18

Classes meet for eleven days, no class on Friday 1/15. If one of the eleven days is cancelled due to inclement weather classes will meet Friday January 15.

<table>
<thead>
<tr>
<th>Title</th>
<th>Section</th>
<th>Credits</th>
<th>Days</th>
<th>Time</th>
<th>Room</th>
<th>Location</th>
<th>Instructor</th>
<th>Reg. #</th>
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<tr>
<td><strong>AVIT-AVITATION</strong></td>
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<td>Experiential Flight</td>
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<td>LLB 1</td>
<td>MTR</td>
<td>06:30PM-08:50PM</td>
<td>225A</td>
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<td>MTR</td>
<td>06:30PM-08:50PM</td>
<td>225A</td>
<td>AC</td>
<td></td>
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<td>06:30PM-08:50PM</td>
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| **ESLN-ENGLISH AS A SECOND LANGUAGE** |             |         |      |                 |      |            |                |           |            |
| Advanced ESL II                      | ESLN-092-AE01 | LLB 6   | MTR  | 06:30PM-08:50PM | 225A | AC         |                | 22082     | $41.40     |
| Academic Reading/Writing             | ESLN-100-AD01 | LLB 6   | MTR  | 06:30PM-08:50PM | 225A | AC         |                | 22083     | $41.40     |

| **LEGL-PARALEGAL**                   |             |         |      |                 |      |            |                |           |            |
| Cooperative Education               | LEGL-280-OD01 | COP 3   | MWF  | 09:00AM-11:45AM  | 214  | AC         | DePhilippis    | 22084     |            |

### SUMMER SESSION ONE • MAY 23 TO JUNE 30

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**Please Note:** There may be additional costs for supplies, supplements, and/or access codes in some classes. Students may also be required to dedicate time outside of class meetings for service learning projects and/or group work. Course requirements will be addressed by faculty with students during the first week of classes.
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**Please Note:** There may be additional costs for supplies, supplements, and/or access codes in some classes. Students may also be required to dedicate time outside of class meetings for service learning projects and/or group work. Course requirements will be addressed by faculty with students during the first week of classes.
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Please Note: There may be additional costs for supplies, supplements, and/or access codes in some classes. Students may also be required to dedicate time outside of class meetings for service learning projects and/or group work. Course requirements will be addressed by faculty with students during the first week of classes.
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## SUMMER SESSION THREE • JULY 11 TO AUGUST 18

| Title Section Credits Days Time Room Location Instructor Reg. # Fee |
|----------------------------------|-------------------|---------------|-------------|----------------|------------------|--------|-----------|
| **ACCT-ACCOUNTING**              | 16 ATLAN TIC CAPE CO M M U N ITY CO LLEG E • SU M M ER 2016 | **Managerial Accounting** | ACCT-131-OL013 WEB 4 | MTWR 09:00AM-10:50AM 05:30PM-07:20PM OF Lemons 22249 |  |
| **ALHT-ALLIED HEALTH**           | **Fundamentals of Nutrition** | ALHT-108-OL013 WEB 3 | MTWR 11:00AM-12:50PM 08:00PM-09:50PM OF Juzwiak-Thompson 22250 |  |
| **ALHT-ALLIED HEALTH**           | **Comprehensive Med Terminology** | ALHT-110-OL013 WEB 3 | MTWR 09:00AM-10:50AM 08:00PM-09:50PM OF 22251 |  |
| **BIO L-BIOLOGY**                | **The Human Body** | BIOL-118-OL013 WEB 4 | MTWR 09:00AM-10:50AM 05:30PM-07:20PM OF Master 22253 |  |
| **BIO L-BIOLOGY**                | **Human Anatomy Physiology II** | BIOL-118-CD013 LEC 4 | MTWR 11:00AM-12:50PM 08:00PM-09:50PM CM 22254 $126.00 |  |
| **BIO L-BIOLOGY**                | **Human Anatomy Physiology II** | BIOL-121-MD013 LEC 4 | MTWR 11:00AM-12:50PM 08:00PM-09:50PM A152 ML 22255 $126.00 |  |
| **BIO L-BIOLOGY**                | **Human Anatomy Physiology II** | BIOL-121-ME013 LEC 4 | MTWR 09:00AM-10:50AM 08:00PM-09:50PM A152 ML 22256 $126.00 |  |
| **Microbiology**                 | **Microbiology** | BIOL-203-ME013 WEB 4 | MTWR 09:00AM-10:50AM 08:00PM-09:50PM S107 ML Young 22257 $126.00 |  |
| **BUSN-BUSINESS**                | **Intro to Business** | BUSN-101-OL013 WEB 3 | MTWR 09:00AM-12:50PM 12:00PM-03:50PM OF 22258 |  |
| **BUSN-BUSINESS**                | **Business Law I** | BUSN-210-OL013 WEB 3 | MTWR 09:00AM-12:50PM 12:00PM-03:50PM OF 22259 |  |
| **CHEM-CHEMISTRY**               | **Intro to College Chemistry** | CHEM-100-AD013 LEC 4 | TR 06:00PM-09:50PM AC Barlatt 22260 $126.00 |  |
| **CHEM-CHEMISTRY**               | **General Chemistry II** | CHEM-111-MD013 LEC 4 | TR 09:00AM-12:50PM S213 ML 22261 $126.00 |  |
| **CHEM-CHEMISTRY**               | **General Chemistry II** | CHEM-111-MD023 LEC 4 | TR 09:00AM-12:50PM S213 ML 22262 $126.00 |  |
| **CISM-COMPUTER INFORMATION SYSTEMS** | **Intro to Computers** | CISM-125-AE013 LLB 3 | MW 09:00AM-12:50PM 105 AC 22263 $62.40 |  |
| **CISM-COMPUTER INFORMATION SYSTEMS** | **Intro to Computers** | CISM-125-MD023 LLB 3 | MW 09:00AM-12:50PM 105 AC 22264 $62.40 |  |
| **CISM-COMPUTER INFORMATION SYSTEMS** | **Intro to Computers** | CISM-125-OL013 WEB 3 | MW 09:00AM-12:50PM 105 AC 22265 $62.40 |  |
| **CISM-COMPUTER INFORMATION SYSTEMS** | **Instructional Tech/Teachers** | CISM-290-OL013 WEB 3 | MW 09:00AM-12:50PM 105 AC 22266 $62.40 |  |
| **COMM-COMMUNICATION**           | **Interpersonal Communication** | COMM-110-OL013 WEB 3 | MW 09:00AM-12:50PM B138 ML 22267 $62.40 |  |
| **COMM-COMMUNICATION**           | **Public Speaking** | COMM-120-MD013 LEC 3 | MW 09:00AM-12:50PM B138 ML 22268 $62.40 |  |

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COURSE DESCRIPTIONS

ACCT-130 4cr
Financial Accounting
Study of financial accounting emphasizing income measurement, the valuation of assets, and accounting for liabilities and shareholder's equity. Proper financial statement presentation and disclosure covered in detail. (1996)

ACCT-131 4cr
Managerial Accounting

ALHT-108 3cr
Fundamentals of Nutrition
Introduction to human nutrition, including classes, sources and functions of nutrients digestion, absorption and metabolism, with application to normal developmental and therapeutic nutritional needs. Issues surrounding food marketing and safety are discussed. Students are required to complete dietary analyzes and develop a food plan adaptable for their individual use. (1997)

ALHT-110 3cr
Comprehensive Med Terminology

ANTH-103 3cr
Cultural Anthropology
Pre-requisite: ENGL080. Introduction to the anthropological study of the nature and functions of human culture. Examines human societies including their communication belief and exchange systems their social, economic, and political organization their healing practices, and their general patterns of life. Diverse cultural realities, world views and value systems are emphasized. Concepts methodology, readings, activities, and fieldwork projects are directly applicable to today's multicultural work environment. Meets General Education requirement for Diversity and Social Science. (2003)

ARTS-103 3cr
Art Appreciation
Lecture survey course to develop appreciation and use of art criticism of the visual arts. Elements and principles of design, art terminology, style of expressions and function of ancient, primitive and contemporary art concepts, objects and type of art criticism are studied. Through a series of structured exercises in art criticism, students develop and practice these skills in the writing of art criticism. Meets General Education requirement for Humanities. (2011)

ARTS-108 3cr
Art/Ancient Times-Gothic
Multi-mediated lecture survey of the world's art chronologically from prehistoric times to the beginning of the 14th century. Examined are the arts and architecture of Western tradition, Islamic, Indian, Chinese, Japanese, African and the early Americans in their own terms. Topics include the roles and functions of art and their creators, art terminology, art genres, mediums and techniques, and styles within a background of social, religious and intellectual influences. Through a series of structured exercises in judging works of art students produce several original works of art criticism. Meets General Education requirement for Humanities. (2008)

ARTS-109 3cr
Art/Renaissance-Modern Era
Multi-mediated lecture survey of the world's art chronologically from the beginning of the 14th century to our modern era. Examined are the arts and architecture of Western tradition, Islamic, Indian, Chinese, Japanese, African, the Pacific Islands and the Americas in their own terms. Topics include the roles and functions of art and their creators, art terminology, art genres, mediums and techniques, and styles within a background of social, religious and intellectual influences. Through a series of structured exercises in judging works of art students produce several original works of art criticism. Meets General Education requirement for Humanities. (2008)

ARTS-112 3cr
Intro to Ceramics
Introductory lecture/studio course on the fundamentals of clay-forming processes. Includes hand-building forms (pinch, coil and slab) and wheel-thrown pottery. Examines both func tional and sculptural aspects of clay forms. Glaze applications, kilns and various pieces of ceramics equipment will be studied. Emphasis is on personal mastery of materials, self-expression and exploration in various techniques of clay forming. (2008)

ARTS-115 3cr
Intro to the Visual Arts
Provides students with an introduction to the visual arts by examining origins, cultural context, processes and artistic trends and movements. It is intended to broaden the appreciation of the visual arts and enhance personal aesthetics through the exploration of the principles and elements of all types of visual arts. Meets General Education requirement for Humanities. (2008)

ARTS-165 3cr
Web Graphics/Animation
Pre-requisite: ARTS 135 or CSIM 125 or permission of instructor. (ARTS/CSIM 165 is not a substitute for a 200-level ARTS course for Studio Arts majors.) Introduces students to the techniques, tools and concepts necessary to design and develop graphics and animation for the Internet. Students will work with professional graphic and animation tools to develop a graphics and animation portfolio. (2005)

AVIT-101 1cr
Experiential Flight
Pre-requisite: U.S. Citizenship
Designed for students interested in experiencing limited flight training. The course provides 5 hours of introductory ground training and 10 hours of flight training. Students will work with an FAA certified flight instructor and will be introduced to basic aeronautical skills and knowledge. This course is not intended for students wishing to earn a pilot's license. The course is for students who simply want to gain some experience flying a single engine aircraft. (2015)

AVIT-103 1cr
Simulated Flight
Designed for students interested in experiencing flight training in a flight simulator. The course provides introductory ground and flight training. Students will work with an FAA certified flight instructor and will be introduced to basic aeronautical skills and knowledge. This course is not intended for students wishing to earn a pilot's license. The course is for students who simply want to gain some experience flying in a flight simulator. (2014)

AVIT-140 4cr
Private Pilot License
Pre-requisites: U.S. citizenship, and a Class 2 medical certificate. Includes actual flying experience with an FAA approved flight instructor. Students will receive 56 hours of flight instruction including dual and solo, and 20 hours of pre- and post-flight briefing. Ground instruction is also provided. Successful completion result in earning a Private Pilot license. This course facilitates students in developing the knowledge and skills needed to safely exercise the privileges and obligations of a Private Pilot acting as Pilot-in-Command of a single-engine airplane. (2015)

AVIT-240 4cr
Instrument Pilot
Pre-requisites: U.S. Citizenship, valid private pilot's license, class 2 medical certificate.
Includes actual flying experience with a FAA approved flight instructor. Students will receive 35 hours of flight instruction and 13 hours of pre- and post-flight briefing. Ground instruction is also provided. The course is designed for students to gain the necessary aeronautical skill and knowledge to meet the requirements of an Instrument Rating with an Airplane category and a Single Engine Land class rating. (2015)

AVIT-265 5cr
Commercial Pilot Helicopter
Pre-requisites: U.S. Citizenship, valid private helicopter pilot's license with an instrument rating. Class 2 medical certificate.
This course covers the aeronautical skills and knowledge necessary to meet the requirements for a commercial pilot certificate with a rotorcraft category and helicopter class rating. Includes 115 hours of flight training and 50 hours of pre- and post-flight briefing. Ground instruction is also provided. (2015)

AVIT-280 6cr
Commercial Pilot
Pre-requisites: U.S. Citizenship, valid private pilot's license with an instrument rating, Class 2 medical certificate.
Includes 120 hours of actual flying experience and 10 hours of pre- and post-flight briefing with an FAA approved flight instructor. Ground instruction is also provided. The course is designed for students to gain the necessary aeronautical skill and knowledge to meet the requirements of a Commercial Rating with an Airplane category and a Single-Engine Land class rating. (2015)

BIOL-104 4cr
Biology of Our World
Pre-requisites: ENGL080, and MATH071 or MATH074 or equivalent with a grade of C or better or Placement test score or SAT score.
Recommended for non-science majors requiring one semester of biological science. A survey of biological principles including cell theory, diversity of living organisms, bioenergetics, genetics and evolution. Continuity is maintained via an ecological emphasis and the application of biology to everyday life. This course includes animal dissection. Will not serve as a prerequisite for upper-level biology offerings. Meets General Education requirement for Science. (2015)

BIOL-105 3cr
Bioethics/New Millennium
Deals with the controversial biological issues of today: animal welfare, bioengineering, death and dying, issues concerning the unborn to the aged etc. Focus is on student opinions and in-depth discussions. Of particular interest to students in Allied Health. May be used as a liberal arts or free elective. Also listed as PHIL104. (2003)

BIOL-109 4cr
General Biology I
Pre-requisites: ENGL080, MATH074.
Recommended for science majors or students requiring two semesters of biological science. Introduction to biological principles through observations of the physical and chemical aspects of life, cellular structure, metabolism, cellular growth and differentiation, reproduction genetics, current and past evolution and the diversity of the kingdoms of life. Includes some animal and plant dissection. Prerequisite for the sequential course, General Biology II. General Biology I and Biology of Our World are not equivalent or sequential courses. Students may use only one of these introductory courses to meet the lab science requirement. Meets General Education requirement for science. (2015)

BIOL-118 4cr
The Human Body
Pre-requisites: ENGL080, and MATH071 or MATH074 or equivalent with a grade of C or better or Placement test score or SAT score.
Study of the structure and function of the organ systems stressing their role in keeping the body alive. Cannot be used as a prerequisite for any biology course. Credit will not be given for
both BIO L118 and BIO L120. This course includes animal dissection. Meets General Education requirement for Science. (2015)

**BIO L-120 Human Anatomy Physiology I**

Prerequisites: BIO L109 or CHEM 100 or CHEM 110 with a C or better or a score of 70% on the chemistry or biology placement exam, and MATH 104 or equivalent with a grade of C or better or Placement Test score or SAT score.

Students planning to transfer should consult their transfer institution for advice on whether to take a biology or chemistry course. Nursing students are advised to take chemistry. Study of basic cell biology, integumentary muscular, skeletal, nervous, and endocrine systems. This course includes animal dissection. Meets General Education requirement for Science. (2015)

**BIO L-121 Human Anatomy Physiology II**

Prerequisite: BIO L120 with a C or better. Study of circulatory, respiratory, digestive excretory and reproductive systems. This course includes animal dissection. Meets the general education requirement for Science. (2009)

**BUSN-203 Microbiology**

Prerequisites: Ten college-level lab science courses with a grade of C or better, or permission of instructor.

Introductory survey of microorganisms, including bacteria, yeast, molds, viruses, rickettsiae, protozoa and algae. Emphasis on bacteria in their various ecological niches. Attention given to the medical, sanitary, and industrial aspects of microbiology. (2004)

**BUSN-101 Intro to Business**

3 cr

The nature of American business, its opportunities and capitalistic environment. Includes various types of ownership organization, management, marketing, industries personnel, labor and legal considerations.

**BUSN-102 Principles of Marketing**

3 cr

Introduces the basic elements of the marketing mix, including product, pricing, distribution and promotional concepts. Acquaints students with marketing terminology and prepares them for advanced study in component areas of marketing.

This course is the logical first step for those planning further study in advertising, retailing small business, sales and international marketing or for students seeking to add a dimension of business basics to their non-business program. (1985)

**BUSN-106 Business Ethics**

3 cr

Course requires students to confront provoking ethical issues by first examining their personal values system, along with critical thinking and reasoning skills, and placing these systems and skills into the challenging ethical dilemmas. The course emphasizes ethical issues currently being faced in all lines of business and workplace organizations. Students will be introduced to the concepts of corporate governance and corporate social responsibility. Documented case studies from actual businesses will be used to illustrate and analyze ethical dilemmas. (2009)

**BUSN-120 Principles of Management**

3 cr

Principles and techniques used by managers to achieve organizational objectives. Emphasis is on the basic functions performed by managers including planning, directing, organizing and controlling. (2009)

**BUSN-210 Business Law I**

3 cr


**BUSN-211 Business Law II**

3 cr

Prerequisite: BUSN210. Application of law in varied business transactions including negotiable instruments under the Uniform Commercial Code, sales and the formation, operation and dissolution of the sole proprietorship, partnership and corporation.

**BUSN-215 Employment Law**

3 cr

Employment Law

Comprehensive understanding of the legislative and administrative laws and the judicial rulings affecting the human resource professional from the perspective of both employer and employee will be considered. Federal employment laws, as well as employment laws of New Jersey and surrounding states will be emphasized and compared. Topics of study include: U.S. Constitutional Protections, Federal Acts Impacting Employment (Title VII of the Civil Rights Act, ADEA, ADA, FMLA, ERISA, COBRA, OSHA and NLRA) Affirmative Action, the Employment at Will Doctrine, Wages and Unemployment, Employment Incentivating and Testing, Union-Management Relations, and Collective Bargaining and Arbitration.

**BUSN-247 Management Info Systems**

Prerequisites: BUSN120, CISM125.

This introduces the concept of information as a resource in business and the integration and management of various information resources in a business organization, including management information systems, decision support systems telecommunication, data management and office automation. Analysis of the manager’s role in information system design and the management of information system departments.

**CISM-103 Roles of the Early Childhood Pro.**

2 cr

This course is the logical first step for those planning further study in early childhood education. These topics will include child development, family functioning, and the integration and management of various information resources in a business organization, including management information systems. Emphasis is on the role of the manager in information system design and the management of information system departments.

**CISM-105 Management Info Systems**

Prerequisites: BUSN120, CISM125.

This introduces the concept of information as a resource in business and the integration and management of various information resources in a business organization, including management information systems, decision support systems telecommunication, data management and office automation. Analysis of the manager’s role in information system design and the management of information system departments.

**CISM-125 Intro to Computers**

3 cr

Intro to Computers

Designed for those with little or no knowledge of computer operations. Students will learn the basic components of a microcomputer, terminology of computing, and fundamentals of integrated software using a word processor, spreadsheet and file program. Other topics include computers in society, business, and government as well as jobs and careers in computing. Meets General Education requirement for Technology. (Education majors should take CISM260-Instructional Technology for Educators. Students with prior computer knowledge and experience can opt to test out of CISM125).

**CISM-135 Computer Program/C++**

Prerequisite: CISM125

Covers programming concepts and methodologies using the C++ programming language. Emphasizes structured programming techniques in procedural programs. Covers control structures, arrays and strings, Abstract Window Toolkit and External Data. Applications are converted to applets throughout the course. No prior programming experience is required. (2003)

**CISM-165 Web Graphics/Animation**

Prerequisite: ART135 or CISM125 or permission of instructor.

Introduces students to the techniques, tools and concepts necessary to design and develop graphics and animation for the Internet. Students will work with professional graphic and animation tools to develop a graphics and animation portfolio. (2005)

**CISM-247 Management Info Systems**

Prerequisites: BUSN120, CISM125.

Introduces the concept of information as a resource in business. Integration and management of various information resources in a business organization, including management information systems, decision support systems telecommunication, data management and office automation. Analysis of the manager’s role in information system design and the management of information system departments.

**CISM-254 Advanced Computer Programming-Java**

Prerequisite: CISM154.

Addresses the advanced topics of object orientation used in software engineering, the theory behind data abstraction, inheritance and GUI design. Additional topics will include sorting and searching algorithms, dynamic data structures, and Java database connectivity. (2006)

**CISM-259 Advanced Programming C++**

Prerequisite: CISM159.

Covers the advanced topics of object orientation used in software engineering, and the theory behind polymorphism, inheritance, data composition and exception handling using classes. In addition, data structure and the algorithms associated with them will be studied. These topics will include recursion, stacks, queues, binary trees and sorting. (2000)

**CISM-271 Android Programming**

Prerequisite: CISM35 or CISM154 or permission of instructor.

This course is an introduction to developing native applications for Android mobile devices. Students will develop applications in Java using Google’s Android Development Toolkit. Topics will include Android development tools, user interface design, how to submit applications to the Android Market and application business issues. An Android mobile device (smartphone or tablet) is not required for coursework completion. Students will be able to build and test applications on a Windows computer using freely available tools such as Eclipse and the Android emulator. (2012)

**CISM-290 Instructional Technology for Teachers**

Prerequisites: EDUC101 and EDUC123 or CDCC110.

Designed to introduce pre-service teachers to concepts and techniques for integrating a wide variety of technologies into
their curriculum. This course provides hands-on experiences designed to illustrate the possibilities and potentials of technology for education. The course focuses on how teachers can apply technology effectively to promote student learning, higher order thinking skills and critical thinking skills. Included in the course is the development of a portfolio containing lesson plans and examples of completed projects. (2012)

COMM-110 Interpersonal Communication 3cr
Prerequisite: ENGL080 or placement into ENGL101.
Observation and study of linguistic and behavior patterns as persons participate in one-to-one and group communications transactions. Meets General Education Communication requirement. (2009)

COMM-120 Public Speaking 3cr
Prerequisite: ENGL080 or placement into ENGL101.
Study of elements of rhetoric and speech composition as applied to informative speaking also instruction and practice in the basic techniques of extemporaneous delivery. Meets General Education Communication requirement. (2008)

COMM-220 Creative Writing I 3cr
Prerequisite: ENGL102 or permission of instructor.
Study of and practice in the techniques of writing of the four major genres of imaginative literature: short fiction, poetry, short drama and creative non-fiction. (2011)

CRIM-101 Intro to Criminal Justice 3cr
History, development and philosophy of law enforcement in democratic society. Introduction to agencies involved in the administration of criminal justice.

CRIM-109 Ethics in Criminal Justice 3cr
This course introduces the types of ethical dilemmas that criminal justice students will face in their professional careers. The course examines the nature of human behavior in relation to ethical theories and systems. Examines the various ethical systems used to guide decision making by criminal justice professionals, and their application to current ethical issues facing these professionals, and discusses the concepts of Law and Justice in relation to ethics. Basic problems and applications of ethics and how they relate to social and individual issues involved in the criminal justice system will be examined. (2011)

CRIM-202 Constitutional Law 3cr
Prerequisite: CRIM101.
Study of procedural law focusing on the effect of decisions by the United States Supreme Court in establishing ethical criminal justice procedures. (2005)

CRIM-203 Criminal Investigation 3cr
Exploration and analysis of modern criminal investigative theories and procedures. Directing criminal investigation for maximum effectiveness with attention to the justice system criteria for evidence submission and testimony in criminal proceedings. (2005)

CRIM-206 Juvenile Justice 3cr
Prerequisite: CRIM101 or PSYC101.
Studies the theoretical and applied concepts of prevention, treatment, and control of juvenile delinquency and recent legislative and philosophical decisions. Fall only.

CRIM-214 Organized Crime 3cr
A foundation course in systematic criminality which examines those criminal organizations whose method of operation includes fear, violence and corruption to achieve strategic and tactical goals. The course investigates these highly structured, perpetual organizations as well as law enforcement responses to them. (2004)

CRIM-216 Criminal Justice Report Procedures 3cr
Prerequisites: ENGL101, ENGL102 with grades of C or better.
An intensive course focused on the skills involved with note taking, interviewing and information gathering, which prepares students for the technical requirements of report preparation utilized by criminal justice professionals. Particular emphasis will be placed on the development of technical skills required of law enforcement officers, security personnel corrections officers, probation officers forensic personnel and, and scientific personnel required to produce a high quality report. (2012)

CRIM-250 Internship in Criminal Justice 4cr
Prerequisites: CRIM102, CRIM101, CRIM201, CRIM202.
Designed to give students the opportunity to apply formal education to an actual work situation within a criminal justice agency under the supervision of the course instructor. The completed internship (minimum of 135 hours) prepares the student for continued academic studies at a four-year college or university or preparedness for selected positions with a criminal justice agency. The internship site must be an agency of police, courts or the correctional system approved by the Business department chairperson. (2007)

ECON-110 Microeconomics 3cr
Prerequisite: ECON101.
Microeconomic analysis of markets, stressing price and output determination by the firm and income distribution through wages, rents interests and profits. Discussions on select domestic and international economic problems.

EDUC-101 Historical Foundations of American Education 3cr
Historical and philosophical foundations of education in America. Providing students a research-based understanding of the teaching profession and the issues and controversies affecting education today. (2005)

EDUC-103 Roles of the Early Childhood Pro. 2cr
Roles and professional skills that support the organization and management of a quality childcare program will be discussed. The role of families, effective program operation multiculturalism and diversity, and the ethical and professional responsibilities of the staff as essential components of programs for children will be stressed. A professional resource file will be completed. (This course, with two cooperative education credits, will meet Child Development Associate competency goals IV, V, and VI.)

EDUC-213 Educational Psychology 3cr
Prerequisite: PSY101 or COCPSY110 or PSYC135 with a grade of C or better.
The teaching-learning process is examined through a study of the major psychological theories of learning, motivation, and maturation. These psychological principals are applied to practices of classroom instruction that consider the developmental stage, abilities, and learning styles of the learner. (2004)

ENGL-070 Reading/Writing I 4cr
Prerequisite(s): Placement Test score or ESLN100 with a grade of C or better and ESLN100 Exit Exam placement.
Introduction to those processes vital to understanding and fronts, nor’easters thunderstorms, constellations, eclipses, oceanography, meteorology and astronomy. Topics include the metric system minerals, rocks, water, soil, weathering and erosion, earthquakes, floods, waves, tides currents, coastal erosion, air masses, clouds the greenhouse effect, global warming atmosphere, humidity, tomatoes, hurricanes weather systems and fronts, nor’easters thunderstorms, constellations, eclipses, stars the solar system, galaxies and the universe. Laboratory and fieldwork are required. Meets General Education requirement for Science. (2015)
ESLN-070 Intermediate ESL I 6cr
Prerequisite: ESLN062 with a grade of C or better or Placement Test score.

ESLN-071 Fundamentals of Pronunciation 3cr
Prerequisite: ESLN062 with a grade of C or better or Placement Test score.
This course will promote more confident and fluent English pronunciation through extensive pronunciation exercises which will include individual consonant, vowel, and blended sounds. Other aspects of pronunciation will include speech patterns for work and sentence stress intonation and rhythm. Assignments will be given for further development in the acquisition of standard American English. (2012)

ESLN-072 Intermediate ESL II 6cr
Prerequisite: ESLN070 with a grade of C or better or Placement Test score.

ESLN-074 Reading and Vocabulary 3cr
Prerequisite: ESLN070 with a grade of C or better or Placement Test score.
Development of vocabulary and related learning strategies in English at the intermediate level for non-native speakers of English. Students will read a diverse range of writings including short stories, essays, poetry, and articles from newspapers, magazines and the Internet. Students will employ learning strategies for unfamiliar words and write their reaction to their reading. Students will use new vocabulary in writing assignments to practice appropriate use of word forms. Additionally, vocabulary and learning activities specific to computer technology and the Internet will be explored. (2008)

ESLN-075 Fundamental English Grammar 3cr
Prerequisite: ESLN072 with a grade of C or better or Placement into ESLN090.
Discussion and practice of fundamental grammatical structures necessary for successful oral and written communication. Students will practice using grammatical forms in academic informal and other common situations of daily American life. Students will focus on major verb tenses, common sentence patterns, parts of speech, as well as identifying and correcting common ESL grammar errors found through such activities as oral conversation and short writing assignments. Class meets for three hours a week. (2011)

ESLN-090 Advanced ESL I 6cr
Prerequisite: ESLN072 with a grade of C or better or ESL Placement Test.
This course will develop the ability of students whose native language is not English, to read, write, listen and speak effectively at an Advanced level. Students will develop fluency and clarity in their writing and pronunciation while developing their vocabulary in standard American English to read and listen successfully. A grade of C or better is required to progress to the next level. (2008)

ESLN-092 Advanced ESL II 6cr
Prerequisite: ESLN090 with a grade of C or better or ESL Placement Test.
This course will further develop the ability of students, whose native language is not English to read, write, listen and speak at a High-Advanced level. Students will develop fluency and clarity in their writing and pronunciation while developing their vocabulary in standard American English to read and listen successfully. A grade of C or better is required to progress to the next level. (2008)

ESLN-093 Advanced ESL: Listening/Speaking Skills 4cr
Prerequisite: ESLN092 with a grade of C or better or Placement Test score.
Practice in speaking, listening and to and correctly pronouncing American English. Students will listen to various native speakers of English and discuss what they have heard. Extensive practice in pronunciation will include speech patterns like stress, intonation and rhythm. Laboratory assignments will be given for further development in the acquisition of standard American English speech patterns. This course is required for all students whose native language is not English before moving into general education or program courses. (2008)

ESLN-099 Strategies for the American Classroom 3cr
Prerequisite: ESLN092 with a grade of C or better or Placement Test score.
Instruction and guided practice in the skills necessary to succeed in an American college classroom, especially asking questions participating in small and large group discussions, note-taking, lecture listening, text-reading and vocabulary development. Required of students on the basis of ESL placement. (2008)

ESLN-100 Academic Reading/Writing 6cr
Prerequisite: ESLN080 with a grade of C or better or ESLN092 with a grade of C or better or Placement Test score.
Guided experience for English Language Learners in academic reading and writing. Students will critically read academic texts and prepare academic essays. Students will be guided through the stages of writing as well as critical thinking activities in relation to test. (2008)

GEOG-102 Intro to Cultural Geography 3cr
Introductory course using the topic approach. The course is concerned with social institutions which are commonly shared by all societies, such as language, religion, technology and agriculture as found on the contents of Africa, Australia Europe, Asia, and North and South America. Meets General Education requirement for Diversity and Social Science. (2009)

GEOG-110 World Geography 3cr
Systematic coverage of fundamental geographical principles and concepts with emphasis on the interaction of cultural, social, economic and political geographic factors in shaping the development of the major world regions. Meets General Education requirement for Diversity and Social Science. (2009)

GOVT-110 American National Government 3cr
Examination of the American Federal System including the Constitution, political parties pressure groups, elections and the organization and functions of legislative, executive and judicial branches of government. Meets the general education requirement for Social Science.

HIST-100 Western World I 3cr
Study of past political, social, economic and intellectual developments in ancient, medieval and early modern times. Emphasis on historical problems and forces which have shaped the present. Meets General Education requirement for History and Humanities. (1983)

HIST-102 Western World II 3cr
Study of political, social, economic and intellectual developments from early modern times to the present. Emphasis on historical problems and forces which have shaped the present. Meets General Education requirement for Humanities. (1981)

HIST-103 U.S. History I 3cr
Social, economic and political forces from the Age of Discovery to the period of Reconstruction in 1877. Meets General Education requirement for Humanities. (1994)

HIST-104 U.S. History II 3cr
Social, economic and political forces that shaped the nation from 1870 to the present. Meets General Education requirement for Humanities. (1995)

HOSP-134 Restaurant Operations 3cr
Prerequisite: HOSP100, HOSP132 or permission of instructor.
Covers restaurant operations from concept to service delivery. Topics include site selection kitchen design, licensure and insurance, purchasing, storage, menu design food/labor costs and service standards. (2013)

HPED-150 Concepts of Physical Fitness 1cr
Physical fitness through a series of lectures and laboratories. Requires maintenance of selected concepts concerning physical fitness and the development of individual physical fitness profiles. (2000)

HUMT-201 Introduction to Humanities I 3cr
Prerequisite: ENGL101.
Reflections on the creative spirit of humanity in response to enduring questions seen through the arts, history, literature, science, technology and philosophy from earliest times to the Renaissance. Meets General Education Requirement for Humanities. (2010)

LEGL-249 Wills & Estates 3cr
Prerequisites: LEGL110 and LEGL140 with grades of C or better.
Basic concepts, practice and procedures in wills and probate includes interviewing for and preparation of a will and the procedures involved in probate, New Jersey State Inheritance Tax and fundamentals of testate and intestate property transfer. Introduces students to the basic concepts of estate planning and administration including how to draft wills with a focus on New Jersey procedures for estate planning and probate administration. (2010)

LEGL-280 Cooperative Education 3cr
Prerequisites: LEGL110, LEGL140, LEGL145, LEGL150, LEGL246, LEGL248, LEGL250, LEGL251, OSM141 and permission of the Paralegal Studies Program Coordinator. LEGL110 and LEGL140 must be completed with grades of C or better. Provides students with the opportunity to apply formal education to a work situation under the supervision of a practicing attorney in the public or private sector. Placement may be in private law firm, corporate legal departments government or other settings in which practical experience may be gained. Students must work a minimum of 150 hrs. and attend four class sessions during the semester. Students will work with the Paralegal Studies Program Coordinator during the semester before enrollment to secure appropriate site placement. (2010)

MATH-073 Intro to Algebra I-Prealgebra 4cr
Prerequisite: Placement Test score.
First of two courses designed for those students who need remediation in some areas of arithmetic and beginning algebra as demonstrated by the results of the Placement Test. Concentration is on developing reasoning and problem solving skills while emphasizing powers and roots of whole numbers, significant digits, order of operations, integers, fractions, first degree linear equations, percents and their applications, polynomials and an introduction to X units, ratio, proportion and factor analysis. Does not meet General Education requirement for Mathematics. (1999)

MATH-074 Introduction to Algebra II 4cr
Prerequisite: MATH071 or MATH073 with a grade of C or better or Placement Test score.
Second of two courses designed for those students who need remediation in some areas of arithmetic and beginning algebra as demonstrated by the results of the Placement Test. Concentration is on developing reasoning and problem skills. Major topics include exponents, factoring of polynomials, graphing, rational expressions, systems of equations in two variables, radi-
cals and quadratic equations and their applications. Does not meet the general education Mathematics requirement. (2001)

**MATH-121** 4cr
Applications of Mathematics
Prerequisite: MATH071 or MATH074 with a grade of C or better or Placement Test score or SAT score. (ESLN100 may be taken concurrently).
One-semester course that is intended for students who are not mathematics or science majors. Concepts are introduced with examples through a strong emphasis on practical applications. Topics of study include critical thinking skills, sets, logic, systems of numeration, geometry, mathematical systems, consumer mathematics probability, statistics and graph theory. Students will be required to work with a calculator and a computer software program. Meets the general education Mathematics requirement. (2001)

**MATH-122** 4cr
College Algebra
Prerequisite: MATH074 or equivalent with a grade of C or better or Placement Test score or SAT score. (ESLN100 may be taken concurrently).

**MATH-150** 4cr
Precalculus
Prerequisite: MATH074 or equivalent with a grade of C or better or Placement Test score or SAT score. (ESLN100 may be taken concurrently).
Includes equations and inequalities, relations linear functions, polynomial and rational functions, exponential and logarithmic functions trigonometric functions, inverse trigonometric functions, trigonometric identities and equations, applications of trigonometry, systems of equations, and complex numbers. Students will be required to work with a graphing calculator and a mathematical software program. Meets the General Education requirement for Mathematics. (2007)

**MATH-153** 4cr
Discrete Mathematics
Prerequisite: MATH122 or MATH150 with a C or better or Placement Test score or SAT score.
Course studies concepts and techniques that are fundamental to mathematics and computer science. Selected topics are explored in depth from areas of set theory, logic, Boolean algebra, number systems, combinatorics, graph theory, complexity of algorithms, and data structure and representation. (2007)

**MATH-155** 5cr
Calculus I
Prerequisite: MATH128 or MATH150 with a grade of C or better or Placement test score or SAT score.
Topics of study include properties of functions and their graphs, properties and applications of limits, techniques of differentiation applications of differentiation, techniques of integration, applications of integration differentiation and integration of logarithmic and exponential functions, differentiation and integration of trigonometric and inverse trigonometric functions, applied optimization differentials, and hyperbolic functions. Meets the General Education requirement for Mathematics. (2015)

**MATH-156** 5cr
Calculus II
Prerequisite: MATH155 or equivalent with a grade of C or better.
Topics of study include applications of integration, integration techniques indeterminate forms, improper integrals sequences, series, conics, parametric equations and polar coordinates. Students will be required to work with a graphing calculator and a mathematical software program. Meets the General Education requirement for Mathematics. (2012)

**MATH-220** 4cr
Statistical Methods
Prerequisite: MATH071 or MATH074 with a grade of C or better or Placement Test score or SAT score. (ESLN100 may be taken concurrently).
Includes frequency distributions and graphs, data description, counting techniques, probability discrete probability distribu-
tions, the normal distribution, confidence intervals and sample size, hypothesis testing, analysis of variance correlation, and regression. Students will be required to work with a graphing calculator and a computer software program. Meets the General Education requirement for Mathematics. (2004)

**MUSC-100** 3cr
Music Appreciation
Study of musical elements, eras, forms and intelligent and discriminating listening combined with a series of creative activities for solo and group expression in some musical form through the use of voice, or instrumentation and/or electronic recording devices. Meets General Education requirement for Humanities. (1989)

**PHIL-102** 3cr
Intro to Philosophy
Introduction to philosophical thinking with emphasis on the acquisition of methodologies designed to apply to concepts of morality knowledge, reality, ethics, logic, and social/political philosophy. Basic problems and applications of philosophy are examined through the study of multicultural and multidisciplinary works of classical and modern thinkers/philosophers.
Meets the General Education requirement for Humanities. (2003)

**PHIL-104** 3cr
Bioethics: Realities/New Millennium
Deals with the controversial biological issues of today: animal welfare, bioengineering, death and dying, issues concerning the unborn to the aged etc. Focus is on student opinions and in-depth discussions. Of particular interest to students in Allied Health. May be used as liberal arts or free elective.

**PHIL-110** 3cr
Introduction to Ethics
Introduction to the study of the meaning of human conduct with emphasis on the critical analysis of the principal ethical theories. Basic problems and applications of philosophical ethics and how they relate to the problems of the individual and community are studied through the study of cultural and multidisciplinary works of classical and modern thinkers/philosophers. Meets General Education requirement for Humanities. (2003)

**PSYC-101** 3cr
General Psychology
Survey of selected major topics within the field of psychology. Topics include stress psychotherapy, testing, emotions, drives and motives, and memory and learning. Emphasis will be placed on the psychological processes that influence behavior. Meets General Education requirement for Social Science. (1992)

**PSYC-135** 3cr
Child Psychology
Topical examination of the psychological factors that influence life from conception through adolescence. A special emphasis is placed on the psychological and social processes governing human behavior. Meets General Education requirement for Social Science. (1992)

**PSYC-213** 3cr
Educational Psychology
Prerequisite: PSYC101 or CDECP/SYC110 or PSY135 with grade of C or better.
Teaching learning process is examined through a study of the major psychological theories of learning, motivation, and motivation. These psychological principles are applied to practices of classroom instruction that consider the developmental stage, abilities, and learning styles of the learner. (1995)

**PSYC-214** 3cr
Abnormal Psychology
Particular behavioral trials are evaluated positively and negatively with respect to the individual and social functioning. Study of methods, concepts, principles and findings of deviant behaviors and experiences.

**RELG-110** 3cr
World Religions
Introduction to the major religions of the world with an emphasis on their origins and essence ideas. Included are oral religions, Hinduism Buddhism, Jainism, Sikhism, Taoism, Confucianism Shinto, Judaism, Christianity, Islam and several extant alternative paths. The study is accomplished through key characteristics and patterns of religions including worldview community, central myths, ritual, ethics emotional experiences, maternal expression, and sacredness. Meets General Education requirement for Diversity and Humanities. (2009)

**SOL-101** 3cr
Principles of Sociology
Primary concepts, terminology and methods of investigation used in sociology. Includes analysis of social stratification, various types of groups, social class, social change, deviance population growth, and development of human resources. Meets General Education requirement for Diversity and Social Science.

**SOL-110** 3cr
Minority Groups and Intergroup Relations
Prerequisite: SOCL101 or permission of instructor.
Studies the racial, ethnic and religious groups in the United States, intergroup attitudes and conflicts, racism, the nature and effects of prejudice and discrimination, and current inter-group problems in the community.

**SOL-206** 3cr
Juvenile Justice
Prerequisite: PSY101 or SOCL101.
Studies the theoretical and applied concepts of prevention, treatment and control of juvenile delinquency and recent legislative and philosophical decisions. Offered in fall. (2002)

**SPAN-111** 3cr
Elementary Spanish I
Introduces Spanish language and culture to students with little or no background in Spanish. It emphasizes the development of listening and speaking skills including recognizing basic word and sentence sound patterns and communicative functions in Spanish. It also introduces basic reading and writing skills. Short writing assignments will reflect basic grammatical understanding of Spanish verbs. Activities will give students practice using the language in everyday situations. Classroom activities will also present students with information about the culture of Spanish-speaking countries as well as Latin-American traditions assimilated in American culture. (2004)

**SPAN-112** 3cr
Elementary Spanish II
Prerequisite: SPAN111 or permission of instructor.
Broadens students‘ basic skills in reading, writing, listening and speaking introduced in SPAN111-Elementary Spanish. Reading and writing activities will encourage longer writing pieces with grammatical applications of the different tenses in the indicative mood. Oral activities will reinforce appropriate intonation patterns of Spanish. Readings and conversation activities will continue presenting students with customs and traditions from Spanish-speaking countries as well as Latin-American cultural characteristics assimilated in the American culture. Meets General Education requirement for Humanities. (2008)

**TCOM-125** 3cr
Technical Communication
Prerequisites: ENGL101, CISM125.
The course introduces principles, techniques and skills needed to write effective documents in the technical, scientific and service industries. Emphasis will be on organizing information creating process explanations and instructions writing formal and informal reports, generating proposals and feasibility studies, technical research and writing for the web. (2010)
SUMMER 2016

The following tuition and fees are effective through the 2016 Spring Semester. Visit www.atlantic.edu after March 27 for Summer tuition needs.

Tuition, all students, per credit
Atlantic and Cape May county residents ............................................................... $116.00
Out-of-county New Jersey residents with chargeback ....................................... $172.00
Out-of-county New Jersey residents without chargebacks ................................. $116.00
Out of state, out of country ............................................................................... $225.00

Academy of Culinary Arts Students tuition, per credit
Atlantic and Cape May county residents ............................................................... $350.00
Out-of-county New Jersey residents with chargeback ....................................... $350.00
Out-of-county New Jersey residents without chargebacks ................................. $375.00
Out of-state, out-of-country ............................................................................... $425.00
Program fee for all students, per credit ............................................................. $329.00

Tuition, online
All students, per credit ..................................................................................... $144.00
There may be additional costs for supplies, supplements, and/or access codes in some classes.

Mandatory fees, all students, per credit
Information services fee (online only) ................................................................. $6.50
Facilities fee (excluding online) .......................................................................... $3.70
General fee (excluding online) ........................................................................... $21.30
Activity fee (excluding online) Fall and Spring ................................................ $1.20

Additional fees
General College Application Fee .......................................................................... $35.00
International Students Application Fee, F1 Visa only (non-refundable) ............. $100.00
Student accident insurance Fall and Spring ....................................................... $5.50
Collection fee (delinquent accounts) ................................................................. $30.00
Returned check service charge, per check ....................................................... $35.00

A second returned check to the college or the bookstore will place an account on a cash only basis for all other college services, including registration. Cash only includes money orders, American Express, Discover, MasterCard or VISA credit card payments.

Upon registration all financial obligations must be satisfied. Payment by check may delay registration.

For a complete listing of fees, visit:
http://www.atlantic.edu/admission/tuitionFees.htm
SUMMER 2016
CREDIT COURSE GUIDE

Full Summer Session • May 23-August 18
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Summer Session Two • June 27-August 18
Summer Session Three • July 11-August 18

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