



# **Student Government Association Officer Nomination Packet**

2023-2024 Academic Year

Submit application on Campus Groups



Positions are open to eligible students from all three campuses. Successful candidates are required to attend weekly meetings of the Executive Board on Wednesday 12:30 PM-1:30 PM and Student Senate on Thursday at 12:30 PM - 1:30PM, scheduled events throughout the year, and offer a weekly office hour.

Once notified of eligibility to run, candidates will need prepare a brief candidate statement, a professional or school appropriate headshot is optional \* when uploading completed application to Campus Groups. Sample statements are below.

### **Candidate Statement Example:**

*Hi, my name is [Name] and I am running for class president of the [Year] class at [University]. I am a [Major] major and have been actively involved in various organizations on campus.*

*Throughout my time at [University], I have been dedicated to improving the student experience. I have served as the treasurer for the [Organization] and have worked closely with the executive board to plan events and fundraisers. I have also volunteered my time at [Service Event], where I helped coordinate a beach clean-up in partnership with the local community.*

*In my role as class president, I hope to bring fresh ideas and a collaborative approach to addressing the issues that matter most to our class. I plan to work closely with student government and administration to advocate for increased mental health resources, more affordable textbook options, and greater sustainability efforts on campus.*

*I believe that with my experience and passion for making a positive impact, I am uniquely qualified to serve as your class president. I hope to earn your support and vote in the upcoming election. Thank you.*

*Disclaimer:* If there is only one candidate for an office, the office may be filled by acclamation. If there is more than one candidate eligible for an office, there will be an election. Elections are typically held in March, but the dates are subject to change.

## SUBMISSION INSTRUCTIONS

In order to be considered a candidate for an elected office in the Student Government Association, a student must:

- ✓ Complete Statement of Intent to Run for Office
- ✓ Complete Candidate Impact Statement (two, typed responses)

## ELECTION TIMELINE

### Candidate Nomination Packets

All required items must be completed and submitted together by the deadline specified. Submissions missing items will result in your candidacy being nullified.

For the Spring 2023 SGA Officer elections, all materials must be received by the Office of Student Engagement, G Building, Student Center Room G-101, emailed to [studentengagement@atlantic.edu](mailto:studentengagement@atlantic.edu) or submitted via Campus Groups no later than 4:00 p.m. on Friday, March 3, 2023.

\*Deadline may be extended until positions are filled.

### Campaigning for Office

Students who have properly completed and submitted the nomination packet may begin campaigning for chosen office(s) at midnight on Monday, March 6, 2023.

### Elections

Elections shall be conducted through online voting on Campus Groups. Date TBA

ATLANTIC CAPE COMMUNITY COLLEGE  
STUDENT GOVERNMENT ASSOCIATION  
STATEMENT OF INTENT TO RUN FOR OFFICE

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PART A. ELIGIBILITY

Students interested in holding elected office in SGA must:

- Be a currently enrolled member of the Student Body in good standing. "Good standing" is defined as having no pending or past student conduct issues.
- Maintain a cumulative grade point average of at least 2.50.
- Not be serving as an officer in an SGA-chartered student club.
- Attend leadership training seminars which occur during their term of office.
- The President, the Vice President and Club Coordinator must:
  - Have completed twenty-four credit hours.
  - Be a full-time student throughout the term of office.
- The Secretary, Treasurer, and Programming Chairperson must have completed one semester at Atlantic Cape Community College upon being installed into office.

Your Cumulative GPA: \_\_\_\_\_ Cumulative GPA verified by the College: \_\_\_\_\_

*Approval is hereby given for the Office of Student Affairs to verify my status as an Atlantic Cape student including my academic and judicial records.*

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

PART B. BIOGRAPHICAL INFORMATION

Name (First, Last): \_\_\_\_\_

*NOTE: The name you provide is the name that will appear on the official ballot.*

Student ID#: \_\_\_\_\_ Email Address: \_\_\_\_\_@buccaneer.atlantic.edu

Mobile Phone Number: \_\_\_\_\_ Major: \_\_\_\_\_

List all leadership roles you have held as an Atlantic Cape Student:

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PART C. DECLARATION OF CANDIDACY

I hereby declare that I am a candidate for the following position:

\_\_\_\_\_ SGA President

\_\_\_\_\_ SGA Vice President

\_\_\_\_\_ SGA Secretary

\_\_\_\_\_ SGA Sophomore Senator

\_\_\_\_\_ SGA Club Coordinator

- \_\_\_\_\_ SGA Treasurer
- \_\_\_\_\_ SGA Programming Chairperson
- \_\_\_\_\_ SGA Freshman Senator
- \_\_\_\_\_ Programming Committee

## PART D. CANDIDATE IMPACT STATEMENT

On separate pages, provide a response to each of the following questions. Your response must be typed using a 12pt font, double spaced, consisting of at least 100 words, but no more than one page in total.

Question One: How would you define your leadership style?

Atlantic Cape serves a diverse population of students that include students from the workforce, veterans, the differently abled, and many cultures.

Question Two: As an officer in the SGA, how will you serve Atlantic Cape's diverse student population specifically utilizing the leadership style you have identified?

## PART E. CANDIDATE LEADERSHIP AGREEMENT

- I understand the election rules and will abide by them during my campaign.
- I understand that a term of office shall be one year or until a successor is elected and installed, beginning the day after Spring Commencement.
- If elected, I shall:
  - Fulfill the responsibilities of office as described in the Atlantic Cape Community College Student Government Association Constitution and Bylaws. I understand that failing to do so may result in my removal from office.
  - Remain ever mindful of the needs and concerns of the student body, constantly reminding myself that my ultimate mission is the betterment of the Atlantic Cape community.
  - Attend leadership training and development sessions offered during my term of office, provided I have at least two weeks' notice of the events.
  - Recognize my responsibilities as a role model and leader, behaving appropriately, ethically, positively, and respectfully always.
  - **Attend meeting of the SGA Executive Board and the SGA Senate without exception**
    - SGA Executive Board meetings are held on Wednesdays at 12:30 p.m. in the SGA Office in the Student Center at the Mays Landing Campus G-111.
    - SGA Senate meetings are held on Thursdays at 12:30 p.m. in the SGA office in the Student Center at the Mays Landing Campus G-111.
    - Video conferencing is available to Atlantic City and Cape May campuses.

I have read the information above and will abide with the terms of this agreement.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## CANDIDATE IMPACT STATEMENT WORKSHEET

Use this page to provide answers to the questions identified in Part D.

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