

**Notice of Meeting Agenda**  
Atlantic Cape Community College  
Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, January 23, 2024 at 6:00 p.m., at the Cape May County Campus, Room 113, located at 341 Court House South Dennis Road, Cape May Court House, Cape May County, NJ. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Honorary Resolution**

Res. No.	Description	Committee
Res. #61B	<i>Honorary:</i> To congratulate <b>Victor Moreno</b> , Senior Manager of Special Projects, on being named the 2024 Employee of the Year.	Personnel & Board Development

- VI. Report of the President
- VII. Comments from the Public on Agenda Items\*\*Resolutions
- VIII. \*Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege

**IX. Consent Resolutions**

Res. No.	Description	Committee
Res. #57	<i>Approve:</i> Reorganization and Regular Session Minutes (November 28, 2023).	
Res. #61	<i>Approve: Appointments:</i> <b>Justin Einwechter</b> , appointed to the position of Enterprise Systems Administrator, Information Technology Services, effective January 24, 2024, at an annual salary of \$51,472; <b>Janet Marler</b> , appointed to the position of Assistant Professor, effective January 2, 2024, at an annual salary of \$61,573; <b>Caesar Niglio</b> , appointed to the position of Director, Enterprise Applications, Information Technology Services, effective January 24, 2024, at an annual salary of \$97,467; <b>Jay Peterson</b> , appointed to the position of English Department Chair, effective January 2, 2024, at an annual salary of \$85,494; <b>Jason Tarby</b> , appointed to the position of Technician, Information Technology Services, effective January 24, 2024, at an annual salary of \$33,989.  <i>Title Change:</i> <b>Tonya Cooper</b> , from Accountant, Restricted Accounts to Manager, Foundation and Restricted Accounting effective January 24, 2024, at her current annual salary.	Personnel & Board Development
Res. #61A	<i>Acknowledge:</i> The retirement of <b>Patrick Sweeney</b> , Director, Administrative Computing, effective February 1, 2024.	Personnel & Board Development

Res. No.	Description	Committee
Res. #59	<i>Approve:</i> <b>Bid 1876 A</b> Baseball Field/Dugout Construction, Chapter 12 Funds, Other Restricted Funds, & R&R Funds, Command Co. Inc. Egg Harbor City, New Jersey, \$1,603,063.15; <b>Bid Exempt 1090</b> Maintenance Support Contract (IBM Equipment), Institutional Funds, Ocean Computer Group, Inc., Matawan, New Jersey, \$40,921.67; <b>Bid Exempt 1091</b> Customer Relationship Management (CRM) Software, Community College Opportunity Grant (CCOG) (Grant Funded), Salesforce, San Francisco, California, \$19,158.00 (not to exceed); <b>Bid Exempt 1092</b> Aerco Boiler #2 Replacement Heat Exchanger, Chapter 12 Funds, Edward R. Woods & CO, West Trenton, New Jersey, \$50,295.00 (not to exceed); Total \$1,713,437.82.	Budget, Finance & Audit
Res. #64	<i>Approve:</i> the acceptance of \$50,000 in support of the Inlet Community Development Corporation improvement of Fisherman's Park in Atlantic City.	Budget, Finance & Audit
Res.#38-Rev.	<i>Approve:</i> acceptance of an additional \$25,000 to serve as the lead institution for the Renewable Energy Center of Workforce Innovation, for a total award of \$126,850 from the New Jersey Community College Consortium for Workforce and Economic Development.	Budget, Finance & Audit
Res.#127-Rev.	<i>Approve:</i> acceptance of an additional <b>\$34,037</b> from the Workforce Innovation and Opportunity Act (WIOA) Title II, Adult Education and Family Literacy – Consolidated Adult Basic Skills (ABS) and Integrated English Literacy and Civics Education (IELCE) Grant Programs, bringing the total grant to <b>\$778,638</b> ; Atlantic County services (through Atlantic Cape) receiving an additional \$34,037 for a total allocation of \$553,323; Cape May County services (through Cape May County Technical School District) receiving an additional \$12,801 for a total allocation of \$203,116; and Atlantic County-Cape May County services (through Literacy New Jersey, Inc.) receiving an additional \$2,400 for a total allocation \$37,400, over the term of July 1, 2023 – June 30, 2024.	Budget, Finance & Audit
Res.#60	<i>Approve:</i> the amendment to the Spending Plan of the Strengthening Career and Technical Education for the 21st Century Act (Perkins V Grant), \$736,714, as detailed in Exhibit A of this resolution.	Budget, Finance & Audit
Res.#62	<i>Approve:</i> application, and if awarded, acceptance up to \$5,000 from the National Junior College Athletic Association (NJCAA) Foundation to add cross country to the college's athletic offerings, effective March 1, 2024.	Budget, Finance & Audit
Res.#63	<i>Approve:</i> application and, if awarded, acceptance of \$5,000 in subgrant funding from Rowan University over the term of January 1, 2024 through April 2, 2025.	Budget, Finance & Audit
Res. #65	Executive Session	

X. Budget Report

**XI. Regular Resolutions**

Res. No.	Description	Committee
Res. #2	FY23 Draft Financial Statement for twelve months ended June 30, 2023 as of January 5, 2024.	Budget, Finance & Audit
Res. #58	FY24 Financial Statement for six months ended December 31, 2023.	Budget, Finance & Audit

XII. Committee Reports: Discussion/Questions

a. P&BD- Cunningham Ruiz Bill

XIII. Report of the Atlantic Cape Foundation

XIV. Report of the NJ Council of County Colleges

XV. Other Business

XVI. Comments from the Public

XVII. Adjournment

\*Matters may be discussed in a trustee session closed to the public

\*\*Formal action may be taken by trustees