

Notice of Meeting Agenda

Atlantic Cape Community College Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, April 25, 2023 at 6:00 p.m., in "J" Building, J-202, on the Mays Landing main campus at 5100 Black Horse Pike, Hamilton Township, Atlantic County, NJ. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Report of the President
 - a. Inside the College – "Academic Affairs Master Plan"
- VI. Comments from the Public on Agenda Items**Resolutions

VII. Honorary Resolution

Res. No.	Description	Committee
Res. #102A	<i>Honorary:</i> to congratulate Mr. Harper Showalter '23 for being appointed to the <i>2023 New Jersey All-State Academic Team</i> and for his academic success at Atlantic Cape, and wish him well in his future endeavors.	Personnel & Board Development
Res. #102B	<i>Honorary:</i> to congratulate Ms. Alexis Cabrera '23 for being appointed to the <i>2023 New Jersey All-State Academic Team</i> and for her academic success at Atlantic Cape, and wish her well in her future endeavors.	Personnel & Board Development
Res. #93B	<i>Acknowledge:</i> retirement of Heather Peterson , Registrar, effective June 30, 2023.	Personnel & Board Development
Res. #99	<i>Honorary:</i> recognition of Susan DePhilippis , Associate Professor of English as a Second Language, for being awarded the Dale P. Parnell Distinguished Teaching Award by the American Association of Community Colleges (AACC).	Personnel & Board Development

VIII. Consent Resolutions

Res. No.	Description	Committee
Res. #91	<i>Approve:</i> Regular Session Minutes (March 28, 2023)	
Res. #93	<i>Approve: Appointments - Yessenia Garcia</i> , Social Media and CRM Manager at an annual salary of \$48,992 effective May 22, 2023; Dominic Sambucci , Chief Business Officer at an annual salary of \$115,000 effective May 22, 2023.	Personnel & Board Development

Res. No.	Description	Committee
	<p><i>Reclassifications - Holly Atkinson, from a Specialist to a Program Coordinator in the Nursing and Health Sciences department at an annual salary of \$50,217 effective April 26, 2023.</i></p> <p><i>Title Change - Dr. Denise Coulter, Dean, Professional and Liberal Studies to Senior Dean, Liberal Studies and Culinary Arts effective April 26, 2023 at her current annual salary.</i></p> <p><i>Transfer - Kathryn Hagel, Student Services Specialist to Testing Specialist effective April 26, 2023 at her current annual salary.</i></p> <p><i>Resignations - Penny Gardner, Office Coordinator, Facilities effective April 7, 2023.</i></p>	
Res. #93A	<i>Approve:</i> all full-time Atlantic Cape Community College employees not represented in bargaining unit negotiations receive a 3.0 percent base salary increase effective July 1, 2023.	Personnel & Board Development
Res. #93C	<i>Acknowledge:</i> retirement of Dr. Zhe June Xu , Associate Professor of Biology, effective June 30, 2023.	Personnel & Board Development
Res. #100	<i>Approve:</i> revisions to Policy No. 105 <i>Cancellation of Classes</i> .	Personnel & Board Development
Res. #101	<i>Approve:</i> revisions to Policy No. 1 <i>Code of Ethics Pertaining to Conflicts of Interest for College Trustees and the College President</i> and the Board Bylaws.	Personnel & Board Development
Res. #98	<i>Honorary:</i> recognition of April 2023 as Community College Month .	Personnel & Board Development
Res. #94	<i>Approve:</i> Bid 1875A Mays Landing Fire Pump Replacement, Chapter 12 Funds, Haring Fire Protection, LLC, Folsom, NJ, \$89,800; Bid Exempt 1034 Engineering Services for Staff Transition and Assessment of Technology Infrastructure, Ocean Computer Group, Inc., Matawan, NJ, \$40,250; Total: \$130,050.	Budget, Finance & Audit
Res. #95	<i>Approve:</i> application to Congressman Van Drew's office to support the creation of a Dental Hygienist program and, if awarded, acceptance of a grant of \$4,000,000.	Budget, Finance & Audit
Res. #96	<i>Approve:</i> partnership with the Italian Ministry to offer classes in Italian culture and language and acceptance of a grant of up to \$10,000.	Budget, Finance & Audit
Res. #97	<i>Approve:</i> application and acceptance of the Strengthening Career and Technical Education for the 21st Century Act funds for an amount equal to Atlantic Cape's allocation as determined by the State of New Jersey Department of Education for the fiscal year ending June 30, 2024.	Budget, Finance & Audit
Res. #103	Executive Session	
IX.	Budget Report	

X. Regular Resolutions

Res. No.	Description	Committee
Motion to Accept	FY24 Annual Budget Message.	Budget, Finance & Audit
Res. #92	FY23 Financial Statement for nine months ended March 31, 2023.	Budget, Finance & Audit
XI.	Committee Reports: Discussion/Questions	
	a. P&BD- Cunningham Ruiz Bill	
XII.	Report of the Atlantic Cape Foundation	
XIII.	Report of the NJ Council of County Colleges	
XIV.	Other Business	
XV.	Comments from the Public	
XVI.	*Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege	
XVII.	Adjournment	

*Matters may be discussed in a trustee session closed to the public
**Formal action may be taken by trustees